

**APPENDIX C - COST MATRIX**

**FISCAL YEAR JULY 1, 2013 - JUNE 30, 2014**

<b>Category</b>	<b>Hourly Rate</b>	<b>Estimated Hours</b>	<b>Total Cost</b>	
Direct Labor (partner, project manager, analyst, senior auditor, research associate)				
Position Title 1				
Position Title 2				
Labor Overhead (specify what is included & rate used)				
Example: Payroll Taxes				
Example: Health Insurance				
Travel Costs				
Transportation				
Lodging				
Meals				
Consultant Costs				
Position Title 1				
Position Title 2				
Subcontract Costs				
Position Title 1				
Position Title 2				
Cost of Supplies & Materials				
Item 1				
Item 2				
Other Direct Costs				
Item 1				
Item 2				
General Overhead Costs				
Operations Overhead				
General and Administrative Overhead				
Fee or Profit				
		<b>Total</b>	\$ _____	
		÷ 12 months =	\$ _____	<b>Monthly Retainer Fee</b>
Out of Pocket Expenses (materials or services purchased or contracted for outside of the scope of deliverables list above. Example is sales mission expenses)			\$ _____	
<b>TOTAL CONTRACT COSTS (total cost above plus out of pocket expenses)</b>			\$ _____	