

# Overview for Information Technology Contract

Prior to using this contract, the user should read the contract in its entirety.

## CONTRACT DESCRIPTION

\*\*\*\*\*Please Read\*\*\*\*\*

Effective 06/01/24, this contract shall not be used to obtain new quotes.  
Effective 7/8/24, DO NOT use this contract for any new purchases.

For all new purchases, please see one of the following contracts:

4400029739 SHI  
4400029740 Insight  
4400029741 CDW

This contract is for the purchase of software licenses, software license renewals, software subscriptions, software appliances, software as a service, software maintenance & support, and software services.

Software services include, but are not limited to: configuration, customization, documentation, implementation, installation, maintenance and support.

The total cost for services may not exceed 40% of the software cost (i.e. licensing cost, excluding software support and maintenance).

## CONTRACT INFORMATION

Contract Title	Software & Related Services
Contract Number	<a href="#">4400018548</a>
Solicitation Number	ITS58 (piggyback off Massachusetts contract)
Original Validity Period	February 1, 2018 - June 30, 2020
Current Validity End Date & Renewals Remaining	September 30, 2024 with no renewals remaining
Point of Contact	Scott Cropper
Contact Phone Number	
Contact Email Address	<a href="mailto:scropper@pa.gov">scropper@pa.gov</a>
<div><div><div>Pcard Enabled</div><div><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</div></div><div><div>Pcard Accepted</div><div><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</div></div><div><div>MDM</div><div><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</div></div></div>	

## PRICING HIGHLIGHTS

CDW can only quote software products and services from licensors with a signed software agreement.

A signed software agreement **IS REQUIRED** even if one or more of the following conditions apply:

- Adding additional licenses for software already deployed (grandfathered);
- Renewing existing software maintenance; or
- Upgrading existing software.

Click on the link below to see a list of licensors who have a signed agreement:

[List of Licensors](#)

## PROCESS TO ORDER

When an agency has a need for software and/or related services they must contact the CDW software account team ([PA-Software@cdw.com](mailto:PA-Software@cdw.com)) to confirm whether CDW can source the product/service requested.

If a software license agreement is already established with the software publisher, CDW will provide a quote. After a quote is received, the agency must create a SRM PO (referencing contract #4400018548), attaching the quote, the licensor's software agreement, and if services are associated with the order, also attach a signed statement of work.

If a software license agreement is not established with the software publisher, CDW will request the agency to reach out to DGS contract manager to initiate the software onboarding process. The agency will be asked to complete the [Software Request Form](#). DGS and OA will review the request to determine whether to on-board the licensor or recommend that the agency develop a solicitation. COPPAR approval is required for all new software and a cloud use case review is required for all SaaS solutions.