

Statement of Work – Solicitation # 6100059869

I. Scope of Work

The Commonwealth of Pennsylvania, Department of Corrections, requires an Ascom nurse call system at State Correctional Institution – Albion, 10745 PA-18, Albion, PA 16475.

II. Issuing Officer

Questions regarding the bid should be directed towards Procurement Specialist 1 Matt Carlton (mcarlton@pa.gov), 814-756-5778 ext. 9751.

III. Contract Requirements

- Audio communication between the staff and the patient. (14) Bed stations w/call cord included.
- 37-pin cord connection for controls at the smart bed. Capable of two way audio from the smart bed controls for Rooms 1-8.
- Remote cancel will be installed at the door side, outside of each room.
- Wall mounted master stations, Nurse station, Room 2, and RNS office.
- Domes installed above the rooms. Two (2) zone lights, 1 at each end of the corridor with the buzzer enabled to alert staff of an alarm.
- Vandal proof stainless push button for at toilets (2) Rooms 7 and 8, and (1) shower room.
- Duty station for audible alert in the Day Room.

Vendor will be responsible for the following:

1. Provide and install equipment to customer as itemized in the attached bill of materials. Additional equipment adds, moves, and changes will be delivered only after authorization from customer's representative.
2. Vandal proof screws used where applicable.
3. Program, and optimize the Ascom Telligence System.
4. Testing and documentation of final system configuration
5. Warrant all equipment installed and labor to be free from defects for a period of one year. This warranty shall commence on the date of system acceptance or beneficial use whichever is sooner. All warranty service will take place during normal working hours.
6. Installation materials, labor, and end-user training.

IV. Contractor Requirements

- The contractor agrees to comply with prevailing wage requirements.
- The Contractor shall purchase and maintain, at its expense, the following types of Insurance, issued by companies acceptable to the Commonwealth. A. Workmen's Compensation Insurance sufficient to cover all of the employees of contractor working

to fulfill this contract. B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commonwealth and the Contractor from claims arising out of the performance of the contract. The amount of bodily injury insurance shall not be less than \$500,000 for injury to or death of persons per occurrence. The amount of Property Damage Insurance shall not be less than \$300,000 per occurrence. Such policies shall name "The Commonwealth of PA-DOC" as an additional insured. Prior to the commencement of work under this contract, the Contractor must provide the Commonwealth with current Certificates of Insurance which evidence that the Commonwealth has been included on the policy as an additional insured. These certificates must include the contract location and a brief description of the contract work. These certificates shall contain a provision that coverage afforded under the policy shall not be canceled or charged until at least thirty (30) days prior written notice has been given to the Commonwealth.

- Deliveries accepted MONDAY THRU FRIDAY 8:30AM to 2:00PM, NO HOLIDAYS.
- SECURITY CLEARANCE INFORMATION FOR VENDORS: All vendors or their subcontractors, who utilize regular delivery transportation will have to submit clearance checks through the original vendor, for all drivers (regardless if delivery is inside or outside of the fence). Common carriers will not be required to render clearance checks, however are subject to search and escort procedures. ALL CARRIERS reporting to outside warehouses must secure their vehicle (windows closed and doors locked), sign in at warehouse and wait for further directions from correctional staff.

V. Contractor Qualifications

After the bid opening, and prior to awarding the contract, the Department has the right to request references (name, addresses and telephone numbers) of similar work performed in the previous two (2) years as proof of qualifications to perform the work involved in this contract.

VI. Contract Term

The term of the Contract shall commence on the Effective Date (as defined below) and shall end on the Expiration Date identified on the Contract, subject to other provisions of the Contract.

The Effective Date shall be: a) the Effective Date printed on the Contract after the Contract has been fully executed by the Contractor and the Commonwealth (signed and approved as required by Commonwealth contracting procedures) or b) the "Valid from" date printed on the contract, whichever is later.

VII. Bid Award

It shall be understood and agreed that any quantities listed in the solicitation are estimated only and may be increased or decreased in accordance with the actual requirements of the Department of Corrections.

Unless otherwise indicated, the unit price must include all labor, materials, equipment, tools, insurance, delivery fees and all items necessary for the completion of the project. In cases of discrepancies in prices, the unit price will be binding unless the unit price is obviously in error and the extended price is obviously correct, in which case the erroneous unit price will be corrected. All items will be delivered F.O.B Destination. The awarded supplier is responsible for any shipping or delivery costs.

VIII. Bid Results

Bids will be opened on the date and time specified in the invitation for bid. Bid tabulations will be posted on the day after the bid opening, on the Department of General Services' eMarketplace website (<http://www.emarketplace.state.pa.us/>). Tabulations are for information only and do NOT constitute actual award/execution of a contract. The results of the apparent bidders and all bids are under review until final award of the purchase order.