

# Statement of Work Template

## I. SCOPE OF WORK:

The Pennsylvania Department of Corrections, CI Smithfield, requires the purchase, delivery and startup/installation of a Kaeser 7.5HP Rotary Screw Compressor to operate the laser engraver and various other hand tools.

Delivery will be made to the CI warehouse at SCI Huntingdon located at 1301 Pennsylvania Ave. Huntingdon, PA 16654.

All bids must be submitted electronically.

## II. ISSUING OFFICER

Questions regarding the bidding or contracting procedures should be directed towards Amanda Wasko at [amawasko@pa.gov](mailto:amawasko@pa.gov).

## III. CONTRACT REQUIREMENTS

The contractor shall provide:

- Kaeser SX 7.5 Rotary Screw Compressor
- Kaeser TBH 14 Refrigerated Air Dryer
- 120 Gallon tank
- Additional parts
- Delivery
- Startup

The Kaeser compressor must meet the following specifications:

- Model: SX 7.5
- Discharge Pressure: 125 psig
- Capacity: 28.3 cfm
- Drive Motor: 7.5hp
- Drive Motor Efficiency: 89.5%
- Noise Level: 66 dB(A)
- Electrical Requirements: 208/230/460V/3Ph/60Hz
- Cooling Method: Air-Cooled

Equipment by other manufacturers that meet or exceed the required specifications will be considered as long as the compressor is a screw-type. A Bidder quoting on a product other than the referenced product shall: a) furnish complete identification in its Bid of the product it is offering by trade name, brand and/or model number; b) furnish descriptive literature and data with respect to the substitute product it proposes to furnish; and c) indicate any known specification deviations from the referenced product.

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Additional parts include, but are not limited to, any parts required for the successful startup and installation of the required equipment such as ball valves, compressed air filters, pressure gauges, etc. The additional parts should be quoted as a lump sum on the cost sheet, however, an attachment should be uploaded to the solicitation providing a breakdown of the parts and pricing.

For delivery, the contractor shall provide all rigging or other services as required to off load, spot and secure the equipment in the milling department. The machine shall be in a "ready-to-run" state. All delivery and freight charges must be included within the quoted price for this line item. The facility has a loading dock.

For installation, the vendor is required to attach to the electrical disconnect and connect the air dryer, compressor and 120-gallon tank to the half-inch lines. The equipment is no more than 5 feet apart from each other. CI Smithfield will put the equipment in place.

Start-up costs include equipment startup, installation, testing and training for 3 people. CI Smithfield shall provide all electrical connections.

#### **IV. CONTRACTOR REQUIREMENTS**

Pursuant to Executive Order 2021-06, Worker Protection and Investment (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they follow all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protections and Investment Certification Form (BOP-2201) and the completed form must be submitted with the bid, proposal or quote.

All vendors or their subcontractors, who utilize regular delivery transportation, will have to submit clearance checks through the Original Vendor, for all drivers (regardless if delivery is inside or outside the fence). Common carriers will not be required to render clearance checks, however are subject to search and escort procedures. ALL CARRIERS reporting to the outside warehouse must secure their vehicles (windows closed and doors Locked) sign in at the warehouse and wait for further directions / instructions from the Correctional Staff. Delivery Truck must leave the institution empty

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### V. **BID AWARD**

It shall be understood and agreed that any quantities listed in the solicitation are estimated only and may be increased or decreased in accordance with the actual requirements of the Department of Corrections.

Unless otherwise indicated, the unit price must include all labor, materials, equipment, tools, insurance, delivery fees and all items necessary for the completion of the project. In cases of discrepancies in prices, the unit price will be binding unless the unit price is obviously in error and the extended price is obviously correct, in which case the erroneous unit price will be corrected.

### VI. **BID Results**

Bids will be opened on the date and time specified in the invitation for bid. Bid tabulations will be posted on the day after the bid opening, on the Department of General Services' eMarketplace website <http://www.emarketplace.state.pa.us/>. Tabulations are for information only and do not constitute actual award or execution of a contract. The results of the apparent bidders and all bids are under review until final award of the purchase order.