



## SOLICITATION ADDENDUM

Date: **March 6, 2024**  
Subject: **Third Party Administrator/Recordkeeper (TPA)**  
Solicitation Number: **SERS RFP #23-028**  
Due Date/Time: **March 15, 2024 4:00PM**  
Addendum Number: **4**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

Solicitation Addendum No. 4 Questions and Answers Correction

### **First Amendment to RFP Number SERS #23-028**

RFP Number SERS #23-028 is hereby amended as follows:

The answer to question number 7 of Solicitation Addendum No. 3, dated March 1, 2024, is deleted in its entirety and replaced with the following amended answer:

**7. Due to the sensitivity of information that is provided within our SOC 1 and SOC 2 reports, our auditor, Deloitte & Touche, LLC, require these documents to be delivered in an electronic format or via a USB and not in a printed format. Can we provide the SOC reporting exclusively in electronic format?**

Offerors may provide SOC 1 and SOC 2 reports in electronic format provided that access to the SOC 1 and SOC 2 reports is freely granted and not contingent upon, or subject to, any agreements or stipulations.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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