

SOLICITATION ADDENDUM

Date: **11/13/25**
Subject: **Business Financial Reporting**
Solicitation Number: **6100064594**
Due Date/Time: **11/12/25 3:30pm EST**
Addendum Number: **1**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

DGS has received the following questions. Please note that the answers included on this addendum are the final answer to the questions below.

Question: If a bidder will not be participating in the COSTARS Program does Appendix F still need to be submitted as a component of the response (with a note declining participation)?

Answer: The COSTARS Program is voluntary and is not a requirement to bid on this solicitation. If a vendor chooses not to participate in the COSTARS Program, Appendix F is not required to be attached. A note of declination to participate in the COSTARS Program is not required.

Question: In Section B. BID SUBMISSION # 9 mentions additional services may be added during the term of the contract. Is there a bid deliverable associated with this or is this for informational purposes only?

Answer: In the Statement Of Work, **IV-2. BID REQUIREMENTS – Section 9. Additional Services** refers to services within the scope of work of this contract that may be added after the contract has been awarded.

Question: Is DGS seeking some sort of documentation associated with the additional services which can be provided which are relevant to this contract?

Answer: A separate attachment may be included explaining “additional services”, but is not required at time of bid submission, as this option is only for after contract award. Any relevant services need to be included in the Bid Submission.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to

BOP-1305

Revised 05/20/2015



ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.



Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: Jason Hildebrandt
Title: Commodity Specialist
Phone: 717-346-8188
Email: jahildebra@pa.gov