

PENNSYLVANIA STATE POLICE

PROOF OF VISIT – Harrisburg/3655 Vartan Way

**CONTACT PERSON: Captain Steven Wise (717) 540-7450-stwise@pa.gov**

Before visiting, the prospective bidder must arrange an appointment with the Station Commander, or his designated representative.

This FORM must be completed at the time of the visit and must be signed by the authorized person who conducted the tour and explained the responsibilities.

***FAILURE TO ATTACH THIS FORM TO YOUR BID BEFORE BID OPENING IS CAUSE FOR BID REJECTION.***

**DESCRIPTION OF WORK** \_\_\_\_\_ Snow Removal Services \_\_\_\_\_

**BID NUMBER** \_\_\_\_\_

**BID OPENING DATE** \_\_\_\_\_

**VISIT DATE** \_\_\_\_\_

**STATION COMMANDER OR DESIGNATED REPRESENTATIVE**

\_\_\_\_\_  
PRINT STATION COMMANDER NAME

\_\_\_\_\_  
SIGNATURE COMMANDER

I have been escorted to the work areas by the above authorized person and understand all aspects of the work to be performed under the specifications as further explained to me by said authorized person.

I certify that I have made my own observations and have satisfied myself as to all conditions & matters which may affect the work or cost thereof under this contract. **No additional compensation will be awarded due to unfamiliarity.** It will be assumed that the vendor has full knowledge of all existing conditions.

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
VENDOR NUMBER

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
E-MAIL ADDRESS