

SFP 2026-1-1
Q&A

1. Under item 6.4 Insurance and Indemnity - I recall this coming up in the last proposal. The training that is proposed will be held at locations that are not owned or operated by the Commonwealth of Pennsylvania, and are not held at the Farm Show Complex. This is how the PAACC conducts training under the current contract. Please clarify the request to have the Commonwealth of Pennsylvania listed as Additional Insured if the training is not held at Commonwealth facilities, or clarify if this would not apply. **The Commonwealth of Pennsylvania/Department of Agriculture will need to be listed as additionally insured as outlined in the SFP.**
2. Under item 4.18.2 - Commonwealth Use. RTKL and Resumes - Will personal identifying information and resume details be withheld from any RTKL request? The instructors as part of the PAACC may request their personal addresses and identifying information be redacted for security purposes if their resumes will be made available under at RTKL request. Can you please clarify if a) resumes would be made available as part of any RTKL request; and b) can personal identifying information be redacted? Some of these instructors still work in law enforcement or government roles. **A blanket answer cannot be given since each RTK case is handled on a request by request bases. However there are exceptions until the RTK (section 708(b)(6) and under section 708 (b)(16)-(17)(vi)(E) law which will be used if applicable.**
3. Tuition Increases - If any tuition increase is requested by the training provider (due to increases in expenses in the future during the contract period), such as event/venue space, can you tell me how that process would work? **Unless the SFP and the final contract entered into provides for tuition increases under certain terms established in the SFP and contract, no tuition increases would be allowed. The terms of the contract would apply. If you anticipate a tuition increase for the future years please include that in your proposal.**
4. At what point, after the contract is awarded, can the trainer provider advertise the next Basic Humane Society Police Officer course? **Once a contract is finalized the person awarded the contract may proceed with providing courses, including establishing and advertising dates in accordance with the terms of the final contract.**
5. Do the proposals need to state what subject(s) each instructor will be presenting on? **It is more important to give an idea of what the curriculum will include verses exactly who the instructor will be.**