



SOLICITATION ADDENDUM

Date: **February 9, 2024**
Subject: **Performance Analysis Services**
Solicitation Number: **RFP 44-22**
Due Date/Time: **March 5, 2024, 12:00:00 PM**
Addendum Number: **1**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

Please find the following attached to the solicitation:

- 1) The Pre-Proposal Conference Power Point Presentation.
- 2) The Pre-Proposal Conference Attendee List.
- 3) Revised Appendix E, IT Contract Terms and Conditions, Business Associate Agreement, DHS Addendum, and Standard Audit Clause.
- 4) SDB Participation Form 20240126.
- 5) VBE Participation Form 20240126.
- 6) F. Bolstering Service Delivery through a Digital Experience Strategy

The solicitation is revised as follows:

- 1) Appendix E, IT Contract Terms and Conditions, Business Associate Agreement, DHS Addendum, and Standard Audit Clause is deleted in its entirety and replaced with Revised Appendix E, IT Contract Terms and Conditions, Business Associate Agreement, DHS Addendum, and Standard Audit Clause.
- 2) The SDB Participation Submittal and SDB Utilization Schedule dated June 26, 2023 and attached to JAGGAER Question 1.2.2 is deleted in its entirety and replaced with SDB Participation Form 20240126. Offerors **must** use the new SDB documents in preparing and submitting their proposals.
- 3) The VBE Participation Submittal and VBE Utilization Schedule dated July 11, 2023 and attached to JAGGAER Question 1.3.2 is deleted in its entirety and replaced with VBE Participation Form 20240126. Offerors **must** use the new VBE documents in preparing and submitting their proposals.
- 4) Section I-5.F of the RFP, Digital Transformation, is deleted in its entirety and replaced with the language provided in the attachment entitled “F. Bolstering Service Technology through a Digital Experience Strategy.”



Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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