



pennsylvania

DEPARTMENT OF HUMAN SERVICES

SOLICITATION ADDENDUM

Date: **November 15, 2024**
Subject: **Childrens Health Insurance Program**
Solicitation Number: **RFA 41-21**
Due Date/Time: **December 3, 2024 at 12:00:00 PM**
Addendum Number: **5**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

- The due date has been extended until December 3, 2024 at 12:00:00 PM

The following questions were asked after the formal question-and-answer period.

Q1. For an Applicant that is applying for every county in the Commonwealth, 67 SDB submittals and 67 VBE submittals, that will total **134 submittals for one Applicant**. For Applicants that utilize multiple SDBs and VBEs throughout the state, this would cause an administrative burden on the SDBs & VBEs to review and sign a Letter(s) of Commitment (LOC) for each county. For example, an Applicant that will apply Statewide and will utilize SDB Alpha, that business would need to review and sign a LOC for each county. Would the Department consider a single SDB and VBE submittal if the commitment percentages are the same across the geographical service area that Applicant is applying for?

A1. The Commonwealth is expecting two separate submittal packets. One for SDB submittal indicating “all 67 counties” and a second VBE submittal indicating “all 67 counties”.

Q2. As part of the overall response to demonstrate financial solvency of Applicants, Question III-6.H requests that the Applicant list any ownership interest in any proposed subcontractors. Can you confirm if DHS’ intent — through its response to Question 92 in the RFA #41-21 Questions & Answers Log — was to expand the scope of Question III-6.H beyond financial solvency of the Applicant and potential subcontractors in which it has an ownership interest to additionally require submission of copies of all subcontract arrangements, regardless of ownership stake? If so, can DHS also clarify whether a list of subcontractors and a brief description of the services the subcontractors will provide to the Applicant for the CHIP Agreement will be accepted as a sufficient response for “copies of proposed subcontractor arrangements”?

A2. The Commonwealth will accept a list of subcontractors with a brief description of the services the subcontractors will provide to the Applicant for the CHIP Agreement as a sufficient response.



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Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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