Questions & Answers Log

	Section Reference	Question	Answer
1	RFA 13-23 CTF Cohort 31, Page 7, I-13 General Eligibility Requirements	Can multiple subsidiary branches of an organization(with an independent EIN, Budget, and Board of Directors) submit applications? Would each be able to apply or would only one application be accepted for this solicitation?	See **Section 1-13. General Eligibility Requirements**. A single entity may not hold more than one CTF grant at one time. Organizations with multiple partners may apply as one entity. In the example provided in the question, and based on the information provided, it appears that the subsidiary branches could be treated as independent organizations and submit separate applications.
	Section Reference	Question	Answer
2	RFA 13-23 Cohort 31- Calendar of Events	Is there additional information on how to apply/request an application for the CTF grant?	See **Section 1-12. Submission Instructions**. Grant applications must be submitted via email to ra-pwrfaquestions@pa.gov and comply with all requirements listed on the RFA, including but not limited to, the Mandatory Responsiveness Requirements in **Section II-1**, prior to the deadline in the Calendar of Events.
	Section Reference	Question	Answer
3	Attachment 5, Page 2. Q1) Prior CTF Grantees	If our agency has not held a CTF grant for over 10 years, do we need to include it in the background section?	Applicants should prepare and submit their application in the manner which they feel best responds to the requirements of the RFA. The **Background** information in **Attachment 5, Work Statement and Applicant Responses**, is not including in the evaluation of applications but is provided to the Children's Trust Fund Board. Applicant should provide as much information as they have available to respond to this section.
	Section Reference	Question	Answer

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4	RFA 13-23 CTF Cohort 31, Page 5, I-4 RFA Focus Statement	I have a daycare but I'm waiting for DHS to come do an inspection, can I still apply for the grant?	Awaiting an inspection does not prohibit a daycare provider who is providing an Evidence-Based or Evidence-Informed program that focuses on the parent or primary caregiver and their child, or the whole family, from applying for a CTF grant. Applicants should review the RFA, including **Section 1-4. RFA Focus Statement**, to determine if they are eligible and able to provide the type of program this RFA is intended to support.
	Section Reference	Question	Answer
5	RFA 13-23 CTF Cohort 31, Page 11, I-26 Application Format	For attachment 5, how are you supposed to answer the questions? Are you supposed to copy and paste the answers into a separate document?	Applicants may convert Attachment 5 from a PDF to a word document, copy and paste the contents into a new document, or edit in a PDF viewer. All changes and responses should follow the formatting requirements in **Section I-26. Application Format.**
	Section Reference	Question	Answer
6	RFA 13-23 Cohort 31- Calendar of Events	Where is the grant to be submitted? Is there a portal I can be sent the link to?	See response to Question 2.
	Section Reference	Question	Answer
7	RFA 13-23 CTF Cohort 31, Page 11, I-26 Application Format	For attachment 3, I am unsure how you actually want the final attachment to look. There is no way to fill in the agency information but the bottom chart you can fill in. Are we supposed to make an entire new document?	Applicants may convert Attachment 3 from a PDF to a word document, copy and paste into a new document, or edit in a PDF viewer. All changes and responses should follow the formatting requirements in **Section I-26. Application Format.**