



MEMO

DATE: August 6, 2024

TO: All Appraisers

SUBJECT: Change Notice #3 Invitation to Qualify (ITQ) 357I01, Appraisal Services

CHANGE NOTICE NO. 3

The Department issues Change Notice No. 3 to modify ITQ Contract #357I01 in accordance with Exhibit A – Terms and Conditions.

Any procurement (i.e. Purchase Order) that has already been awarded as a result of a Request for Quote (RFQ) is not impacted by Change Notice No. 3.

You are not required to take any action in response to this notice. However, as of August 6, 2024, 2014 ITQ Contract 357I01 is hereby amended by the Terms and Conditions modifications and all RFQ's and purchase orders issued on or after August 6, 2024, will be subject to those modified terms and conditions.

All other terms and conditions of ITQ #357I01 remain in full force and effect and are not affected by this Change Notice No. 3.

A handwritten signature in black ink that reads "Jodi L. Wilson". The signature is written in a cursive, flowing style.

Jodi L. Wilson
ITQ Administrator
Bureau of Office Services