

Addendum to IFB# 6100060475

Sanitation Devices

Date: April 4, 2024

Addendum Number: 2

Addendum Changes:

This addendum is to provide answers to all questions per the IFB Standard Terms and Conditions and to extend the bid due date from 4/10/24 at 2:00 PM ET to 4/17/24 at 2:00 PM ET.

1. Section B. (3) Be designed to service 1,000 square feet of space including dense commercial spaces. Multiple devices will need to be distributed to facilities larger than 1,000 sq feet or requesting devices for multiple rooms.

Is the department considering covering larger indoor areas cafeterias, gymnasiums, libraries etc.?

Answer: Yes. See Appendix A Specifications Section C.3 and refer to Addendum 1, answer 9

2. Is a vendor permitted to submit two separate bids? Reasoning we have several appropriate units that meet all the bid requirements.

Answer: No. Refer to Addendum 1, answer 6.

3. Do you have further information in regard to the spec needed for this solicitation to make sure we're quoting the correct item:

- sq ft
- ozone vs non ozone
- commercial coverage
- portable vs ducted units
- service accessories needed?

Answer: See Appendix A Specifications.

4. Section II.4 Iran Free Procurement Certification and Disclosure

The included web link appears to be nonfunctional.

Can you kindly provide an updated link to the appropriate form? (Could not find this form after searching the portal.)

Answer:

<https://www.dgs.pa.gov/Documents/Procurement%20Forms/ProposedIranFreeProcurementList.pdf>

5. Section V.9 Supplies Delivery

The terms state “Unless otherwise stated in this Contract, delivery must be made within thirty (30) days after the Effective Date.”

Will the award contract consider the winning bidder's inventory and quoted lead times such that deliveries are achievable?

Answer: See Appendix A Specifications C.10. The winning bidder must have the inventory to meet that specification.

6. V.31.b Non-Appropriation

The terms state “The Commonwealth's obligation to make payments during any Commonwealth fiscal year succeeding the current fiscal year shall be subject to availability and appropriation of funds.”

Our understanding is that the Commonwealth's fiscal year runs from July through June. Is the funding approved for the 2023-2024 fiscal year or the 2024-2025 fiscal year? When does the Commonwealth anticipate awarding the contract?

Answer: The funding is approved through fiscal year 2024-2025. We cannot provide an exact date for awarding the contract.

7. V.33 Assignability and Subcontracting

Subcontracting requires prior written approval. We subcontract manufacturing of some components, which we will disclose in our state of manufacture chart.

Is any further written consent required?

Answer: No. We are contracting for the delivery and service of the sanitation devices. We are not contracting for the manufacture of the devices.

8. App. A – A General Information

The terms state “The bid must include one line for the total cost of the air filtration device plus supplies, technical support, and shipping costs.

The terms seems to indicate an all-inclusive price, including any consumables. Does the Commonwealth intend to take delivery of two-year consumables with the initial device shipment?

Answer: The vendor can deliver two-years of consumables with the initial device shipment or in a separate shipment.

9. App. A – B.10 Device Technical Requirements

The terms state “Supplier is able to ship directly to applicants throughout the Commonwealth. The successful bidder will receive a list of confirmed recipients and their addresses in 4 biweekly batches. Supplier must fulfill shipments within 60 days of receipt of each list.”

Request clarification on “ship to” locations. Is the winning bidder shipping directly to multiple applicants in each county reflected in Appendix B or to a single warehouse in each county, from which the Commonwealth will distribute to end-user applicants?

Answer: The winning bidder would ship directly to multiple applicants in each county reflected in Appendix B – County Distribution Table.

10. I represent a company that sells a product that matches the specifications of the above IFB. The only caveat is the device itself has not been UL2998 verified, however the technology that the purifier uses has. The company has went through the 2998 verification process with the other products they offer using this same Technology and is willing to have this unit verified as well. The question is, can we still submit an application even though it will take a few months to complete the verification process for this particular device? I will attach a spec sheet for your review.

Answer: A UL2998 certificate must be submitted with the bid.

11. I had some logistical questions on how to fill out the Original IFB and then how to tie in the attachments to the specific device technical requirement specs. How do we submit our information for each of the items, including the original IFB document and other docs to the SRM system. Is there someone within the bid department that could provide a brief tutorial?

Answer: There are numerous resources available for suppliers at this site: <https://www.dgs.pa.gov/Materials-Services-Procurement/Supplier-Service-Center/Pages/default.aspx> specifically [Locating and Responding to Bids in the PA Supplier Portal](#).

12. Section A General Information:
"The bid must include one line for the total cost of the air filtration device plus

supplies, technical support; and shipping costs"

Is this indicating a line item accumulation of all 42,500 air/surface filtration devices, supplies, technical support and shipping?

Or is it indicating the cost for one (1) unit broken down into four (4) lines items air filtration device, supplies, technical support and shipping costs?

Answer: Submit one line for the total cost of 42,500 devices including supplies, technical support; and shipping costs.

13. Is the shipping cost estimated or to be exact within the initial bid based Appendix B. County Distribution Table Spreadsheet?

Answer: Shipping costs should be exact using the information provided in the county distribution table.

14. Will the awarded vendor be able to modify the original shipping cost once they receive the entities equipment volume and exact address locations?

Answer: No. The shipping costs should be exact using the information provided in the county distribution table.

15. Once Bid has been awarded, how long will we have to review the long form contract and sign?

Answer: Refer to section I.6 IFB-011.1B Submission of Bids – Electronic Submittal (May 2011) and V.5 Contract-003.1a Signatures – Contract (July 2015) of the Terms and Conditions.

16. When would the first payment be submitted and timing of payments for deliveries?

Answer: Refer to section V.22 Contract-015.2 Billing Requirements (July 2021), V.23 Contract-016.1 Payment (Oct 2006), V.24 Contract-016.2 Payment – Electronic Funds Transfer (July 2022), and V.44 Contract-034.3 Controlling terms and Conditions (Aug 2011) of the Terms and Conditions.

17. When will we receive the actual facility addresses for each facility location?

Answer: As soon as possible. Once the contract is in place, Department staff will notify recipients of the product and begin verifying orders and shipping information.

18. Do we have 60 days to deliver all goods from the time we sign contract or from the time we begin initial shipping?

Answer: Shipping cannot occur until a contract has been fully executed. See Appendix A C.10

19. Can units and accessories be shipped in brown boxes?

Answer: Yes.

20. Do we need to ship units and accessories for year two simultaneously to the same locations, or will accessories be delivered to another location in bulk?

Answer: The accessories will be delivered to the same locations. The shipments can, but do not need to occur simultaneously.

21. Is there a financial penalty for missing delivery timelines?

Answer: Failure to meet delivery timelines constitutes a breach of the agreement. The Department would review the situation at that time and determine the appropriate subsequent course of action.

22. For air disinfection units which are out of the box, plug & play units, where there is no need for set up, is there an expectation that the distributor or manufacturer needs to be onsite to remove the unit from the box, to plug it in, or provide a demonstration of the unit?

Answer: No.

*Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the IFB and any previous addenda, remain as originally written.