

Addendum to IFB# 6100060475

Sanitation Devices

Date: March 26, 2024

Addendum Number: 1

Addendum Changes:

This addendum is to provide answers to all questions per the IFB Standard Terms and Conditions.

1. When will the Bid Award be made?

Answer: We cannot provide an exact date.

2. When will the Bid Contract be issued?

Answer: We cannot provide an exact date.

3. When does the first delivery of purifiers need to occur?

Answer: See Appendix A Specifications C.10.

4. What are the dates and quantities for each of the 4 biweekly batches totaling 42,500 units as outlined in the Bid?

Answer: The dates and quantities have not been determined. Once the award is made, recipients will be provided product information and the shipping information will be confirmed by department staff. The quantity in each batch will vary by confirmation response rates.

5. Will the vendor have any input on which locations are delivered to for each of the 4 biweekly batches? This will allow for saving on delivery costs by grouping close by locations in each batch.

Answer: Yes. The vendor can determine the most cost-effective way to complete the shipments in each batch. The quantities and locations in each batch will vary by confirmation response rates. However, department staff will attempt to group facilities by region in each batch.

6. If the vendor manufactures several different models, should they submit a separate bid for each model? Or should all model(s) be quoted in one bid?

Answer: No. One bid should be submitted for the least expensive model that meets all of the required specifications listed in Appendix A.

7. The vendor has models that are standalone, tabletop, wall-mounted or ceiling mounted. Other models are just standalone and tabletop. Is wall mounted or ceiling mounted required for this Bid?

Answer: No. It can be standalone OR mounted. See Appendix A Specifications C.1.

8. What are the payment terms for each delivery?

Answer: Refer to the terms and conditions, sections III.5 III-IFB009.1 Prompt Payment Discounts (Nov 2006), V.23 Contract-016.1 Payment (Oct 2006) and V.24 Contract-016.2 Payment – Electronic Funds Transfer (July 2022).

9. Can you let us know the types of facilities that the purification units will be installed in, so we can design customized installation guides if needed? The Bid describes use in long term care and day care facilities, but are there any other facility types planned for this Bid?

Answer: Types of facilities include:

- Adult Day Centers
- Assisted Living, Skilled Nursing Facilities/ Long Term Care Facilities
- Behavior/Mental Health/ Substance Use Disorder Agencies
- Child and Family Services
- Childcare Facilities
- Churches
- Community Centers
- Government Facilities
- Home Healthcare Agencies
- Intellectual and Developmental Disabilities Centers/Programs
- Medical Facilities
- Non-profits
- Public Libraries
- Public and Private Educational Facilities
- Small Businesses

10. Is ceiling or wall mounting a common installation method for this Bid? If so, then we can provide more comprehensive instructions with videos for these installation types.

Answer: Comprehensive installation instructions should be provided for all possible installation methods of the device you are quoting. Video links listed within a document can be included.

11. We may have 1 additional peer reviewed study available in early April. Can we submit our main Bid first and then add the additional peer reviewed study afterwards but before the April 10 Bid deadline? If so, please let me know the submission process to use.

Answer: It is best practice to wait and submit your bid with all required documentation before the deadline.

12. Please clarify if the vendor can deliver the purifiers and all parts required for 2 years of use in one delivery?

Answer: Yes.

13. The vendor uses 2 types of printed instructions in their products. Which type should they quote for the Bid?

Option #1 – Printed Quick Start Guide with QR code and URL link (see example attached). A printed Safety Sheet is also included for compliance. This is better for the environment and is lower cost because users can view the User Guide and installation/maintenance videos online instead of including full printed materials in the package. Click [here](#) to see an example of the online instructions provided.

Option #2 – Full printed materials (see example attached) including User Manual and Warranty Card. Design also includes QR code and URL link that allows users to have the option to read the printed full user manual or get online instructions.

14. This bid solicitation is asking for an “air filtration systems that eliminate pathogens in the air and on surfaces simultaneously.” When you say eliminates pathogens on surfaces, do you mean pathogens that could land on surfaces, or pathogens that are already on surfaces?

Physically, I’m not sure how a typical air filtration system could kill germs that are already on a surface. A UV light in the room could do that, but that can’t be used when people are in the room.

Are you looking for a device that can:

- A. Run continually and reduce pathogens that can contaminate surfaces or
- B. One that you use in a room once the people are gone that can filter the air and kill germs that are already on surfaces?

Answer: See Appendix A Specifications Section C. After conducting a market analysis, we are aware of some technologies that can sanitize surfaces and purify air continuously and safely with people present in the room.

15. I have a question regarding the Worker Protection and Investment and the Lobbying Certification Forms that are required as part of the bid. We are not a PA company, nor do we hire any employees that are residents of the state. Are we required to complete the form?

Answer: Yes.

16. Is the signature of a PA official required to complete the form? If we are not a lobbying agency are signatures required on both pages of the form?

Answer: Please see signature requirements. The person signing must have authority to bind the bidder. The Lobbying Certification form relates to the use of funds and must be signed by the bidder.

17. Is it permissible for one vendor to submit two separate bids? The vendor has two different devices that meet the required specifications. If so, how is that done via the PA Supplier Portal? As I understand the system, once you've logged in, you can create and submit only one 'response'.

Answer: No. Refer to answer 6.

18. If a vendor has a product that is very close to the specifications that would be a very good alternative, can they email you information on an Alternate Product as per clause I.11 IFB-031.1 Alternates (Oct 2013)? Or would that go to someone else?

Answer: No.

*Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the IFB and any previous addenda, remain as originally written.