

## **EXHIBIT I**

### **SAMPLE - CONTRACTOR NOTIFICATION LOG**

# EXHIBIT I - SAMPLE

## Contractor Notification Log

### ITQ #3520T01, "Road-Killed Deer Removal and Disposal"

To be completed and submitted each month with OS-501 Form to the issuing Purchasing Office.

Instructions: Complete all required information below for each service call. If dead deer is located prior to receiving notification from PennDOT, call PennDOT for approval to pick up. If given approval by PennDOT to pick up and dispose of dead deer, list name of person authorizing pick-up and the date and time of approval.

Contractor Name: \_\_\_\_\_ SAP Vendor # \_\_\_\_\_

Purchase Order #: \_\_\_\_\_ Service Month: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Date	Time	# of Deer Picked Up (Indicate call-out only with 'O')	Deer Location	Deer Pick-Up Authorized by: (Name)

Contractor Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Date	Time	# of Deer Picked Up (Indicate call-out only with 'O')	Deer Location	Deer Pick-Up Authorized by: (Name)