

**ELECTRONIC BID NOTICE**

**PGC HOWARD NURSERY**  
**NEW FORESTRY HEADQUARTERS BUILDING**  
**HOWARD TOWNSHIP, CENTRE COUNTY**

**CONTRACT NO. 1: GENERAL**  
**CONTRACT NO. 2: MECHANICAL**  
**CONTRACT NO. 3 PLUMBING**  
**CONTRACT NO.4 ELECTRICAL**

**PROJECT NO: PGC-HN-24-01**

Pennsylvania Game Commission (PGC)  
2001 Elmerton Avenue  
Harrisburg, PA 17110-9797

December 19, 2025

The Pennsylvania Game Commission (PGC) is soliciting electronic Bids for a new Howard Nursery-Forestry Headquarters Building to be used for PGC forestry work, general training and public use areas. The scope of the project includes the construction of an approximate 40' x 80' with attached vestibule totaling 4,240 sq.ft. The building will be completed with conventional wood stud framing and trussed roof structure. The roof structure will include several cathedral ceiling areas. The building will also include installation of composite siding and imitation stone veneer exterior facade finishes, metal roof panels, concrete floor, insulation, interior wall finishes with GWB and wood paneling, installation of entry and interior doors, installation of windows, installation of HVAC, electrical and plumbing building systems and other building appurtenances. Bids will be opened electronically and read in the Division of Contracts and Procurement, located at 2001 Elmerton Avenue, Harrisburg, PA 17110-9797, on **Thursday, February 5 at 2:00 PM**.

In accordance with the Separation Act (P.L. 155, May 1, 1913), separate bids are required and shall be submitted for the following Construction Contracts:

**CONTRACT NO. 1 - GENERAL**  
**CONTRACT NO. 2 -MECHANICAL**  
**CONTRACT NO. 3 – PLUMBING**  
**CONTRACT NO. 4 - ELECTRICAL**

**When bidding, amount Bid should be in dollars and cents----no fractions of a cent will be accepted.**

Questions concerning project specifications and requirements should be directed to Matthew Spotts (PGC Engineering Division) by phone at 717-787-4250 Ext. 73614 or by email: [matspotts@pa.gov](mailto:matspotts@pa.gov).

Any questions concerning completion of the electronic Bid should be directed to the PGC Contracts and Procurement Division at 717-787-6594.

Bidders should visit the site to ascertain the pertinent conditions such as access, site contours, proximity of utilities, structural characteristics of the buildings and general site conditions in the work area. Please contact, PGC Forestry Division Chief, Paul Weiss at 717-418-2267 for directions and arrangements to visit the site. A location map is included on the drawing. The Howard Nursery Property are open during normal business hours, but bidders interested in viewing the property and facilities will need to contact Mr. Weiss to announce their intent and arrival.

There will be an optional on-site pre-bid meeting held at **9:00am EST on Tuesday, January 20, 2026**. The bidders are invited to convene at the Howard Nursery Parking Lot and site tour will commence immediately after a sign-in sheet is circulated.

Bidders shall be experienced and fully capable to perform the type and extent of Work required on this project. After Bids are opened, the PA Game Commission reserves the right to request the names and contact information from at least three (3) references for projects completed within the previous three (3) years that are similar in size and scope in order to verify experience and qualifications. Reference information shall include: Project Name, Description, and Final Cost; and Reference Name, Company, Address, and Phone No.

Attached to the project listing in electronic format are this Bid Notice, Project Terms and Conditions, Specifications, and applicable Drawings / Details. These documents are all part of the electronic proposal. Bids must be submitted electronically using the SRM system and must be submitted by the Bid Opening date and time listed above. A bid guarantee or bond is not required.

The Commonwealth reserves the right to reject any and all Bids, to waive technical defects in Bids and to accept or reject any part of the Bid deemed in the best interests of the Commonwealth. Except as otherwise provided by law, award will be made to the lowest responsible and responsive Bidder, and all Bidders will be advised of the Bid results. A Purchase Order will be generated at the time of award without further input from the successful Bidder. Awarded vendor will be sent a copy of this document and no work will be authorized until the vendor is in receipt of the Purchase Order.

All vendors who conduct business with the Pennsylvania Game Commission must have a Vendor Number assigned to them in order to conduct business and receive payment from the Commonwealth. Access the website [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us) or phone (877) 435-7363 or (717) 346-2676 or email [ra-srmhelp@state.pa.us](mailto:ra-srmhelp@state.pa.us) for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to address.