

Attachment 5 – Roadside Activity Report (M-609)

Accessing PennDOT iPad Applications for Business Partners

PennDOT Mobile applications (apps) are available to approved 3rd parties to allow business partners to benefit from the efficiencies they provide. The distribution method for these apps is through the Apple App store. To access these apps, 3rd party business partners must first perform the following steps.

1. Ensure your iPad devices meet minimum hardware requirements

PennDOT apps are designed to support iPad Air with a minimum of 16GB of storage and newer running iOS 13 or newer. The apps have been tested with iPad Air, iPad Air 2 or iPad Pro as well, but for ideal experience, iPad Air 2 or newer is recommended. When procuring new iPad, Wi-Fi/cellular connection are both required to fully utilize our mobile applications. In addition, iPads must have a minimum of 4 GB of **free disk** space to allow for installing of apps and associated data.

2. Ensure your end users have access to CWOPA

PennDOT Apps are configured using Commonwealth of Pennsylvania (CWOPA) credentials for authentication. The Department requires that each end user have their own unique CWOPA credential. Therefore, any end user who will need access to the M-609 app must have their own valid CWOPA credentials. To obtain CWOPA credentials, the 3rd Party Business owner must contact their PennDOT District personnel and request to complete an OA HRSC-11 External Assignment form. Upon completion of that process, the Department District personnel will contact you. It is the 3rd Party Business owner's responsibility to distribute the corresponding CWOPA credential to each personnel who will access the PennDOT Mobile Apps. Furthermore, the Department requires that each end user create and update their own password. The 3rd Party Business owner is responsible to provide directions to change the temporary password prior to accessing the app. Information on that process will be provided by the District personnel.

3. Install app on iPad from Apple App Store

You can install the M609 app on your iPad from the apple app store by searching for PennDOT – M-609.