

## APPENDIX G

### DRAFT TIME SCHEDULE FOR CONDUCTING BOARD ELECTIONS

|  |                  |
|--|------------------|
| Kickoff meeting and finalization of schedule   | March            |
| Cost Submission by Contractor  | March            |
| Contractor sends draft of ballot package to PSERS  | June             |
| PSERS sends Contractor test voter files  | June             |
| Candidates' biographical information supplied to Contractor  | June             |
| PSERS sends final voter files  | July             |
| Contract submits draft of telephone voting script  | July             |
| Contractor submits final proof of all components of the ballot package to PSERS for approval by election project manager | July             |
| Contractor submits election voting site for PSERS review   | July             |
| PSERS tests telephone voting system and election voting site   | July             |
| PSERS approves ballot package, telephone voting script, and election voting site   | July             |
| Contractor mails paper ballots and opens voting systems  | August-September |
| Deadline for return of ballots   | September        |
| Certification of election results for PSERS Board of Trustees  | September        |