



Commonwealth of Pennsylvania

Date: **02/11/2011**
Subject: **Consulting Services**
Solicitation Number: **4400007410**
Opening Date/Time:
Addendum Number: **2**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation "Addendum" as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

The Consulting Services ITQ is now re-open for submission of bid proposals for qualification. Part I Statement of Work has been updated to clarify Commonwealth agency participation (changes in bold). New Contract Terms and Conditions, adapted from the Information Technology ITQ, have been uploaded to Part IV. The Contract term end date has been extended to March 31, 2016. Firms that have already submitted their bid proposals do not need to resubmit them, provided they send an email to the Issuing Officer, Kay Whitsel, at kwhitsel@state.pa.us confirming that their bid proposal remains binding. Contract administration documents, including instructions to agencies and solicitation requirements, will be uploaded to the ITQ document library prior to contract implementation.

For electronic solicitation responses via the SRM portal:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- To attach the Addendum, download the Addendum and save to your computer. Move to "My Notes", use the "Browse" button to find the document you just saved and press "Add" to upload the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

For solicitations where a "hard copy" (vs. electronic) response is requested:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the following address:

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Very truly yours,

Name: Kay Whitsel
Title: Commodity Specialist
Phone: 717-787-7675
Email: kwhitsel@state.pa.us