

## **SOLICITATION ADDENDUM**

Date: **1/17/2025**

Subject: **Standing Tax Counsel**

Solicitation Number: **OGC-2025-01**

Due Date/Time: **January 23, 2025 @ 4:00 PM EST**

Addendum Number: **1**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

**The Issuing Office received the following questions regarding the above-referenced RFP and provides the following responses.**

**Q.1.** Is it a requirement for this a bid to have the OGC added to our insurance for the length of the contract as an additional insurer?

**A.1.** Yes, it is a requirement that the Commonwealth is named as an additional insured for the length of the Contract.

See Appendix D, Paragraph 11 and 12, the proposers must agree to:

11. Confirm that the Consultant and/or Law Firm will perform legal services in accordance with the terms and conditions of the Standard Contract for Legal Services as provided herein and attached hereto.
12. Confirm that the Consultant and/or Law Firm has and will maintain in full force and effect, during the term of the resulting Contract for Legal Services, professional liability insurance in the amount usual and customary for a business and/or firm of its size and practice area subject to normal deductibles and provide a copy of such Certificate of Insurance. Upon execution of any resulting Contract for Legal Services, the Consultant and/or Law Firm shall provide evidence that the Commonwealth is named as an additional insured.

**Q.2.** Question 2A in Appendix D of RFP OGC-2025-01 asks respondents to confirm that each member is admitted to practice law in Pennsylvania and is a member in good standing. Can you please confirm that it is mandatory that all members of the proposed team are admitted to practice law in Pennsylvania?

**A.2.** Yes, all members of the proposed team must be admitted to practice law in Pennsylvania and are in good standing.



They can be admitted to practice as well in other states/territories and even countries, in federal court districts, and before various federal agencies. It's just that at least one of their current, in-good-standing admissions has to be PA.

**If you asked a question, and do not see your question listed, please let me know right away so we can get you a response as soon as possible.**

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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