



Configuring Your Browser to Access Ariba Solutions

Before you can log in to any Ariba On-Demand solution, your web browser must be configured to allow cookies from ariba.com.

Specifying Cookie Settings for Microsoft Internet Explorer

To log in to any Ariba On-Demand Solution using Microsoft Internet Explorer, Explorer must be configured to allow cookies from ariba.com.

Procedure

1. In Internet Explorer, click the **Tools** menu, and then click **Internet Options**.
2. Click the **Privacy** tab and check your privacy settings:
 - o If your privacy setting is **Block all cookies**, you must change the privacy setting to a lower level of privacy, such as **High**.
 - o If your privacy setting is **High**, click **Sites**, enter ariba.com in the Address of website field, and click **Allow**.
 - o If your privacy setting is anything else, you don't have to do anything.

Specifying Cookie Settings for Mozilla Firefox

To log in to any Ariba On-Demand Solution using Mozilla Firefox, Mozilla Firefox must be configured to allow cookies from ariba.com.

Procedure

1. In Mozilla Firefox, click the **Tools** menu, and then click **Options**.
2. Click the **Privacy** tab and check the setting in the **History** section:
 - o If the setting is **Remember history** or **Never remember history**, you don't have to do anything.
 - o If the setting is **Use custom settings for history**, and the **Accept cookies from sites** check box is selected, you don't have to do anything.
 - o If the setting is **Use custom settings for history**, and the **Accept cookies from sites** check box is **not** selected, click **Exceptions**, enter ariba.com in the **Address of website** field, and click **Allow**.

Specifying Cookie Settings for Apple Safari

To log in to any Ariba On-Demand Solution using Apple Safari, Apple Safari must be configured to allow cookies from ariba.com.

Procedure

1. In Apple Safari, click the button that displays the menu of the general Safari settings, and then click **Preferences**.
2. Click the **Privacy** tab and check the **Block cookies** setting:
 - o If the **Block cookies** setting is **From third parties and advertisers** or **Never**, you don't have to do anything.
 - o If the **Block cookies** setting is **Always**, change it to either **Never** or **From third parties and advertisers**.

Specifying Cookie Settings for Google Chrome

To log in to any Ariba On-Demand Solution using Google Chrome, Google Chrome must be configured to allow cookies from ariba.com.

Procedure

1. In Google Chrome, click the *Chrome* menu on the browser toolbar, and then click **Settings**.
2. Click the **Show advanced settings** link at the bottom of the **Settings** page.
3. In the **Privacy** section, click **Content Settings**, and look at the **Cookies** section. Check whether the following options are selected:
 - o Block sites from setting any data
 - o Block third-party cookies and site data
4. Take the appropriate action to enable cookies from ariba.com:
 - o If neither one of the settings in the previous step is selected, cookies from ariba.com are already enabled, and you don't have to do anything.
 - o If one or both of the settings in the previous step are selected, click **Manage exceptions**, click the **Hostname pattern** field, enter [* .]ariba.com in the field, and choose either **Allow** or **Clear on exit** from the **Behavior** pull-down menu.