

Department of Human Services State Hospital  
**Statement of Work**  
Ligature Resistant Wardrobe Specifications

Solicitation Number: 6100064314

**I. Objective**

The Department of Human Services (“DHS”) is seeking to add ligature resistant wardrobe cabinets to be placed in consumer bedrooms in the following DHS state hospitals (“facilities”):

Facilities	Total Wardrobes
Warren State Hospital Market Street Extension Rt 62 Main Entrance North Warren, PA 16365-5099	55
Wernersville State Hospital 160 Main Street Wernersville, PA 19565	30

**II. Background**

DHS is in need of custom-wardrobe cabinets with a rolling locked door to provide a safe environment for the residents at two facilities. These wardrobes should be designed for ligature risk mitigation, in a material rated to withstand frequent cleaning for infection control, and capable of being mounted to the wall for safety. Safe and appropriate furniture for patient bedrooms is necessary for Centers for Medicare and Medicaid Services (“CMS”) certification. The wardrobes designed and provided by the selected Contractor must align with and support recent CMS guidance regarding ligature risks and a patient’s right to receive care in a safe setting.

**III. Scope of Work**

- a) **General.** The selected Contractor shall provide a total of 85 Ligature Resistant Wardrobes and additional replacement parts to the facilities as described in paragraph c.3 of this Section III. Scope of Work. ***This bid is for purchase of the commodity only.*** Installation is not included in this solicitation.
- b) **Ligature Risk.** A ligature risk (point) is identified as anything that could be used to attach a rope, cord, or other material for the purpose of hanging or strangulation. Ligature Resistant Wardrobes are designed for patient safety and preventing acts of self-harm.
- c) **Ligature Resistant Wardrobes.** The selected Contractor shall provide Ligature Resistant Wardrobes that comply with the following ligature resistant wardrobe specifications (NO SUBSTITUTIONS WILL BE ACCEPTED):

1. The selected Contractor shall provide wardrobes that are constructed of materials that lend themselves to easy cleaning and disinfection and do not easily delaminate and peel.
2. The selected Contractor shall provide wardrobes which comply with the following specifications:
  - i. 80" back height with a 1 ¼" x 6 ¼" notch cut out for baseboard (**Warren only - Wernersville does not require a notch cut out**);
  - ii. 68 11/16" front height;
  - iii. 23 ½" deep;
  - iv. 33" wide ;
  - v. Three recessed shelves with the shelf above the top drawer including a center divider;
  - vi. Roll-up door – Door must lock in three positions, fully closed, fully open, and locked drawer visible only;
  - vii. Two drawers that can't be removed, and that are constructed with heavy duty rails, one locking, one not;
  - viii. Smooth, rounded corners for patient safety;
  - ix. Stainless-Steel Tamper-Proof Screws (only) on the entirety of unit to ensure patients can't remove any parts or pieces;
  - x. The locking roll-up door and one drawer must comply with the following:
    - 1) Locks must be fully recessed and flush with the exterior of the wardrobe when in the unlocked position;
    - 2) The drawer lock must be unique to each wardrobe, but drawers on all wardrobe units must open with a master key;
    - 3) The roll-up door lock must be keyed the same for all wardrobes; and
    - 4) The master key for the drawers and the wardrobe roll-up door key may be the same.
3. **Extra Assembly parts.** The selected Contractor shall provide the following extra assembly parts: (Total quantities per state hospital provided in Attachment 1 - Cost Submittal)
  - i. Roll-up-doors with assemblies;
  - ii. Extra drawer boxes;
  - iii. Heavy-duty drawer slides;
  - iv. Extra lock cores;
  - v. Extra master keys; and
  - vi. Extra keys for individual wardrobe locks.
- d. **Warranty.** The selected Contractor shall provide a five-year warranty on all mechanism parts, brackets, rolling door and locking system, breakage or warpage of frame and drawers, discolorations, chipping, peeling and delamination of material.

#### **IV. Bid Requirements and Qualifications**

- a) The Contractor must provide all-inclusive pricing for each wardrobe and complete and properly sign the IFB Attachment 1 - Cost Submittal worksheet. DHS will not pay any additional costs over the quoted price for items not listed on the completed Cost Submittal worksheet.
- b) The Contractor is encouraged to include any information or documentation pertaining to product certifications, warranties and repair services, if applicable.
- c) BIDS MUST BE RECEIVED ELECTRONICALLY BY 12/15/2025 AT 2:00PM.
- d) Contractor should complete the attached **GSPUR-89 Reciprocal Limitations Act Requirements** form and include it with your bid. Failure to do so may result in your bid being rejected.

#### **V. Questions and Answers**

All questions regarding the IFB must be submitted via the [RA-pwbidquestions@pa.gov](mailto:RA-pwbidquestions@pa.gov) email address. All questions must be received by 12/04/2025 at 2:00PM. Include the IFB number in the subject of the email.

All questions and answers are considered an addendum to the IFB. Answers will be post by 12/10/2025 at 2:00PM.

#### **VI. Contract Award**

DHS will award the lowest responsive and responsible bidder.

#### **VII. Estimated Quantities**

The quantities are estimated only and may increase or decrease dependent upon the needs of the Department.

#### **VIII. Contact Information**

Ceena Jenkins  
[cejenkins@pa.gov](mailto:cejenkins@pa.gov)  
(717) 214-0741

#### **IX. Confirmation of Service**

A Packing Slip will be used to verify that the product has been received.

All Packing Slips and invoices should be sent to:

Facilities	Contract Monitor
Warren State Hospital Market Street Extension Rt 62 Main Entrance North Warren, PA 16365-5099	Carin Gianinni Facility Financial Manager <a href="mailto:cgiannini@pa.gov">cgiannini@pa.gov</a> (814) 726-4392
Wernersville State Hospital 160 Main Street Wernersville, PA 19565	Mary Weinus Procurement Supervisor <a href="mailto:mweinus@pa.gov">mweinus@pa.gov</a> (610) 670-4100 Ext. 4700

#### **X. Payment Provisions**

The selected Contractor will be reimbursed only for commodities/services performed and accepted by the Commonwealth of Pennsylvania.

Failure to submit invoices in compliance with the following instructions will result in the invoices being returned to the contractor and will substantially delay processing of payments. The contractor shall be paid upon satisfactory delivery/completion of work performed and submission of an invoice on the contractor's letterhead.

The invoice should contain at minimum the information listed on the sample invoice – ***Supplier Sample Invoice*** can be found at:

<http://www.dgsweb.state.pa.us/comod/CurrentForms/SampleSupplierInvoice.doc>