

STATEMENT OF WORK
SCI-ROCKVIEW BOILER PLANT STEAM SYSTEM
WELDING AND FABRICATION SERVICES

SCOPE OF WORK: The vendor shall supply certified welding (TIG, MIG, SMAW) and fabrication service on boilers operating at 105 psi, kitchen pressure vessels, steam and condensate lines throughout SCI-Rockview, 1 Rockview Place, Bellefonte, PA and to include necessary parts and materials. This contract will be for repairs only, not for upgrades or expansions.

CERTIFICATIONS REQUIRED: Certified welding on pressure boilers in accordance with the National Board Inspection Code and ASME Construction Code. Welders must have National Board "R" Certification.

RESPONSE TIME: Must be able to respond within 24 hours to evaluate for emergency repairs.

VENDOR RESPONSIBILITIES: The vendor shall provide labor, repair parts and replacement components, and equipment necessary to make repairs on equipment to bring it back into operational compliance following a failure due to normal operations. The vendor shall provide documentation needed to comply with Insurance regulations and inspections.

The vendor shall provide a detailed service report showing, as a minimum, the following information:

1. Date service provided.
2. Name and signature of vendor's employee.
3. Name and signature of SCI-Rockview maintenance staff.
4. Identification of each system worked on and a description of the problem and corrective actions taken, including a list of parts and/or replacement components used. Show manufacturer of all parts and replacement components.
5. Number of man-hours worked.

COMMONWEALTH RESPONSIBILITIES: Provide access to the equipment and perform shutdown of operating equipment to allow the vendor to safely make the necessary repairs. The Commonwealth will be responsible for working with the vendor to safely bring the equipment back into operation following any repairs.

SITE VISIT REQUIREMENT: An OPTIONAL Site Visit must be scheduled through the Facilities Maintenance Manager John P. Hayles, at (814)355-4874, ext. 208 or 219;

EQUIPMENT TO INCLUDE, BUT NOT LIMITED TO:

Keeler Boiler #1 – 25 million BTU/hr. coal fired boiler

Keeler Boiler #2 – 47 million BTU/hr. coal fired boiler

Keeler Boiler #3 – 25 million BTU/hr. coal fired boiler

Nebraska Boiler #4 – 57.7 million BTU/hr. natural gas / oil fired boiler

Cleaver-Brooks Boiler #5 – 26.7 million BTU/hr. natural gas / oil fired boiler

Deaerator Tank – Kansas City Deaerator Company (2002)

Condensate Return Tank

High pressure steam header 8 inch – approx. 100 ft.

High pressure steam header 6 inch – approx. 100 ft.

High pressure steam lines 8 inch – approx. 500 ft.

High pressure steam lines 6 inch – approx. 3000

High pressure steam lines 4 inch and under – approx. 500 ft.

Low pressure condensate return line 6 inch and under – approx. 4,000 ft.

Culinary steam kettles – 6 total.

CONTINGENT COMMITMENT: Purchase of services is contingent upon appropriation of funds by the legislature for each fiscal year.

CONTRACT TERM OF SERVICE: Initial contract term will be one (1) year from purchase order validity date, with four (4) one (1) year optional renewal terms. Upon written notice to the contractor, the Commonwealth has the option to renew the contract or any part of the contract for two additional one-year terms. If the contract is renewed, the same terms and conditions apply.

OPTION TO EXTEND: Upon written notice to the contractor, the Commonwealth has the option of extending this contract or any part of this contract up to three months. This should be used to prevent a lapse in contract coverage, and only for the time necessary, up to three months, to issue the new contract.

REPAIR PARTS & REPLACEMENT COMPONENTS: Once the bid is awarded, funds will be allotted for repair/replacement parts

ESTIMATED QUANTITY: The quantity of services is an estimate. If usage exceeds the original contract estimate during the effective time period of the contract, the contractor agrees to provide the additional units at the original contract unit rate.

“EXTRA PERSON”: It is the assumption of the Commonwealth that repairs will be completed by one service person. In the event extra service personnel are needed, they must be pre-approved by the Facility Maintenance Manager 3. The unit of measure for service is in **man-hours**.

ORDER OF PRECEDENCE: In the event of a conflict or discrepancy arising within the terms and conditions, or in the interpretation thereof, the order of precedence for resolution shall be the Department of General Services contract, the Department’s Request for quote, and the contractor’s quote.

PAYMENT WILL BE MADE FOR ACTUAL SERVICES/GOODS PROVIDED TO THE COMMONWEALTH: Invoices must be mailed to the "bill to" address as shown on the PO. Failure to follow this provision may cause delay in processing and payment of the vendor’s invoice. Payment shall be made after receipt and acceptance of order for service/supplies actually provided to the Commonwealth. Errors on the invoice will cause the Comptroller to put

a hold on payment until a correct invoice is received. No additional charges will be paid above that which is already quoted in the hourly rate (i.e., travel time, subsistence, fuel, tolls,

SECURITY CLEARANCE INFORMATION FOR VENDORS: All vendors or their subcontractors who utilize regular delivery transportation will have to submit clearance checks through the original vendor for all drivers (regardless if delivery is inside or outside of the fence). Common carriers will not be required to render clearance checks, however are subject to search and escort procedures. ALL CARRIERS reporting to outside warehouses must secure their vehicle (windows closed and doors locked), sign in at warehouse and wait for further directions from correctional staff.

No vehicle is to be on facility grounds with the engine running without the operator present and in control of the vehicle. This applies to all employees, visitors, contractors, and vendors.

Additionally, the use of automatic vehicle starters is prohibited on state grounds. Anyone found in violation of this prohibition will be subject to loss of access to the facility. If the engine of an Emergency Services vehicle must remain running, a Corrections Officer shall stay with the vehicle at all times.

POINTS OF CONTACT:

The vendor shall provide the 24-hour phone number, contact person, and e-mail address to request services.

The points of contact at SCI-Rockview are:

John P. Hayles, Facility Maintenance Manager 3, jhayles@pa.gov, 814-355-4874, ext. 208 or 219.