

Questions & Answers Log

	Section Reference	Question	Answer
1	I-3 Overview of the Project I-13 General Eligibility Criteria	Is this something a public school would qualify to apply for?	Yes, any community-based organization located and operating in Pennsylvania that provides direct services for children or direct provision of services for child abuse and neglect prevention that meets the criteria in this RFA is eligible to apply for a CTF grant. See section I-13, General Eligibility Criteria, of the RFA.
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2	I-13 General Eligibility Criteria	<p>Specifically, I would like to confirm the required match types outlined in Attachment 9, which currently list the following options:</p> <ol style="list-style-type: none"> 1. Cash (Are monetary donations from individuals or funds from private or community foundations, local government or other local or private grant sources. Applicants can include funds from their organization if the funds originate from a local or private source. Funds from the state and federal government cannot be used as match.) 2. In-Kind (Are defined as: donated services, materials, time from volunteers (non-paid staff). <p>Are these the only match types accepted under this RFA? If so, could you please provide examples of eligible local government sources that may be used as match?</p>	<p>Yes, Attachment 9 defines the only two types of required match.</p> <p>An example of local government sources is a county human service program, such as county children and youth services.</p>
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3		<p>I am writing to respectfully request a brief meeting or phone consultation with the appropriate county administrator or designee in Chester County to fulfill the RFA requirement that applicants demonstrate consultation with the local children and youth agency.</p> <p>The program I intend to propose will focus on primary and secondary prevention services that support caregivers and families through a holistic wellness approach, with attention to protective factors, social determinants of health, community</p>	<p>This question cannot be answered as submitted. The Department does not facilitate meetings with local children and youth agencies.</p>

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		<p>education, and concrete supports. My goal is to ensure that any proposed initiative is clinically sound and responsive to the current needs and priorities of Chester County families.</p> <p>I would greatly appreciate the opportunity to connect for 30-45 minutes at your convenience prior to the application deadline. I am happy to meet virtually, by phone, or in person if preferred.</p>	
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4		<p>Given CTF’s emphasis on primary and secondary prevention of child abuse and neglect, and its focus on directly engaging children, parents, and families, we would value your perspective on which approach would be the strongest fit. Specifically, we’re hoping to understand whether Wellness Recovery Action Plan (WRAP) would be viewed as competitive and appropriate under CTF guidelines, or whether a more explicitly child focused program would better align with the fund’s priorities. WRAP is an evidence-based, preventative framework that helps participants identify wellness tools, develop daily and crisis plans, recognize stressors and triggers, build support networks, and strengthen decision-making and self-regulation.</p>	<p>The Department cannot comment on proposed submissions.</p>
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5	<p>I-3 Overview of the Project</p> <p>I-13 General Eligibility Criteria</p> <p>Appendix 3 – Evaluation Criteria for Budget and Budget Narrative</p>	<p>1. Are out of state University's able to apply?</p> <p>2 Are programs allowed to get matching by:</p> <ul style="list-style-type: none"> • In-kind staff time. • Donated or reduced-cost space. • Pro bono professional services. • Partner administrative support. 	<p>1. No. Applicants must be a community-based organization <u>located and operating in Pennsylvania.</u></p> <p>2. Please see Appendix 3 – Evaluation Criteria for definitions of matching costs.</p>
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6	I-12.A Application Submission	<p>We reviewed the advertisement but cannot seem to find the application.</p>	<p>There is no “application.” To be considered for selection, Applicants should submit a complete response to this RFA, using the checklist included as Attachment 1 to ensure that all required items requested within this</p>

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			RFA are completed and submitted as part of the application package.
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7	I-3 Overview of the Project I-13 General Eligibility Criteria	I am the director of a school in Yardley, PA. We are community-based and serve local families. Would our organization be eligible to apply for a Children’s Trust Fund grant if the program focuses on family support and prevention?	See question #1.
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8	I-13 General Eligibility Criteria Appendix 3 – Evaluation Criteria for Budget and Budget Narrative	May proceeds from an annual fundraising gala be designated as the matching funds? By way of background, each year Family Support Line hosts an annual fundraising event which raises between \$75,000 and \$125,000 annually. May we designate proceeds from the gala for year 1 (\$12,500) and funds for year 2 and 3 (\$25,000 each) to satisfy the matching gifts requirement? The gala is supported by individuals, corporations, and private foundations. If so, would a Matching Funds Verification Letter signed by the Executive Director or the Board Treasurer indicating that a portion of the proceeds for the fundraising event will be designated for the purpose of the matching funds requirement suffice?	Yes, see Appendix 3 – Evaluation Criteria for definition of “Cash Match.” See Appendix 3 – Attachment 9 Local Match Verification.
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9		I received an email about the grant for Child Abuse and Neglect. I would like to speak to you about this grant if possible.	All information needed to respond to this RFA is provided on eMarketplace.
	Section Reference	Question	Answer
10	I-12.A Application Submission	Could you please let me know where this application is located?	See question #6.
	Section Reference	Question	Answer
11		Can you provide more information regarding the Children’s Trust Fund -Cohort 33 grant?	See question #9.
	Section Reference	Question	Answer
12	I-13 General Eligibility Criteria I-23.I Applicant’s Representations and Authorizations	1. On Page 10 letter I-13 of the RFP: Are multiple subsidiaries across the state (that operate independently with their own EIN, SAP, and Budget) eligible to apply?	1. Yes, they are eligible to apply. 2. No, the applicant can still apply.

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		2. On Page 15 letter I of the RFP: Does this mean that applicant may not already contract with the County Children & Youth Agency for the services proposed in this application?	
13	I-13 General Eligibility Criteria Appendix 3 – Evaluation Criteria for Budget and Budget Narrative Appendix 2, Attachment 3	<ol style="list-style-type: none"> 1. Could you please elaborate on in-kind matching? In Appendix 3, Evaluation Criteria, it states that there is a maximum of 10% for indirect costs. Could the in-kind contribution include the additional indirect costs associated with the program? 2. In Appendix I, Payment Provisions (Sample), it mentions the payments and release of funds over three years. Could you please clarify the reporting requirements and expectations for drawing down the funds? 	<ol style="list-style-type: none"> 1. See question #5. 2. See Appendix 2 – Attachment 3 which details the reporting requirements and expectations.
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14	I-4.B RFA Objectives Specific	Can Children’s Trust Fund grant funds be used for facility renovations, remodeling, or other capital improvements for a childcare center (including playground or outdoor space upgrades) if they are related to the delivery of childcare or prevention services? Or are costs limited to program operations and services only?	See section I-4.B of the RFA for information regarding appropriate funding uses.
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15	Appendix 3, Attachments 10 and 11, Budget and Budget Narrative	The budget spreadsheet has a column for the cash match portion. How do we document the in-kind portion of the match so the spreadsheet is in balance?	See updated Appendix 3, Attachments 10 and 11, Budget and Budget Narrative. Enter the total match in the column labeled cash and in-kind match budget. The Appendix 3, Attachment 9 documents must support the total match.
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16	Appendix 3, Attachment 9	When initially submitting the RFA for review, should a matching funds verification letter be signed and submitted for year one, or do signed forms need to be included for all three years of the proposed funding?	Local Match Verification Letters for the cash and in-kind portions of the local match for up to 3 grant years must be completed and signed by the contributor(s) for all years of the budget. For each cash and in-kind match, a single form should be utilized.

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17	Appendix 3 – Evaluation Criteria for Budget and Budget Narrative	1). What expenses are allowable (staffing, supplies, food, training, facilities, administrative cost)? And if so, what percentage? 2). Are partnerships with schools, health providers, or community agencies encouraged?	1. See Appendix 3 – Evaluation Criteria – Rider 3 - Budget, Narrative, and Supporting Documentation. 2. Yes.
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18	I-13 General Eligibility Criteria Appendix 3 – Evaluation Criteria for Budget and Budget Narrative	Is the 25 and 50 percent funding match monetary, or can it be in-kind?	The match funding may be in-kind, but can be no more than 50% of the required match.
	Section Reference	Question	Answer
19	Appendix 3 – Evaluation Criteria for Budget and Budget Narrative	Should applicants create their own Excel budget spread sheet, or should the budget be submitted as a text document? The text – Budget Completion Excel Spreadsheet (Name of form?) and Budget Narrative – is confusing.	Applicants should use the Excel Spreadsheet, Appendix 3, Attachments 10 and 11 – Budget and Budget Narrative, for their response.
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20	I-4.B.2 Well-rooted evidence-based services	We are considering proposing an approach based on the Pyramid Model for Promoting Social Emotional Competence in Young Children. The Pyramid Model is a nationally recognized framework built on evidence-based practices and has a substantial research base and defined fidelity/implementation supports, but it is not listed as a discrete program in the HomVEE, CEBC, or Title IV-E Prevention Services clearinghouses. For purposes of the “Well-rooted evidence-based” or “Emerging evidence-based” priorities, would DHS/CTF consider the Pyramid Model acceptable if we provide peer-reviewed evidence, outcome data, and fidelity/implementation documentation demonstrating it is an evidence-based approach?	Applicants shall provide evidence that any proposed evidence-based practice (“EBP”) is or will be effective and must provide assurances that the EBP will be implemented with fidelity. See section I-4.B.2 of the RFA.
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21	I-3 Overview of the Project	Are school districts permitted to apply as a community organization? I didn't see anywhere that it excluded a school district from applying. We do have a social	See question #1.

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	I-13 General Eligibility Criteria	worker who works closely with a local high risk, low income community, including providing home visits.	
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22	Appendix 3, Attachment 8	<p>I am asking for more information on the State and Federal Funding Assurance form for 25-RFA-13772. Our organization has a large amount of federal and state funds—how much detail is needed? Also, what fiscal year is the state asking for?</p> <p>Applicants must list all sources of state and federal funds received by the Applicant Agency, as a whole. Is the state looking for one total number when asking this question or a complete breakdown of all federal and state awards?</p>	A complete listing of all current state and federal funds the organization receives.