

**FACILITY OVERVIEW FOR JANITORIAL SERVICES  
SUPPLEMENT TO STATEMENT OF WORK (Rev. 9/11/15)**

<b>AGENCY NAME/BUREAU</b>		<b>CONTACT</b>	
Prince Gallitzin State Park/DCNR		Shari Miller	
<b>ADDRESS (To be serviced)</b>		<b>EMAIL</b>	
966 Marina Road; Patton PA 16668		sharimille@pa.gov	
		<b>PHONE</b>	<b>FAX</b>
		814-674-1000 Ext 102	814-674-1010
<b>Indicate the number of employees at the facility to be serviced:</b>		11 salaried; 19 wage	
<b>PROCUREMENT ADDRESS</b>		<b>CONTACT</b>	
		<b>PHONE</b>	<b>FAX</b>

<b>AREAS TO BE SERVICED</b>	<b>Square Footage (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>
<b>JANITORIAL HOUSEKEEPING</b>		
GENERAL ROUTINE CLEANING(EXAMPLE: Vacuum, dust, trash,etc...)	3,720	unknown
<b>CARPET CARE</b>		
CARPET/HOT WATER EXTRACTION/SHAMPOO	2,000	unknown
CARPET/DRY COMPOUND		
CARPET/OTHER - <i>SPECIFY HERE</i>		
<b>HARD SURFACE FLOOR CARE</b>		
HARD SURFACE FLOOR/CONCRETE		
HARD SURFACE FLOOR/TILE/VINYL	1,720	unknown
HARD SURFACE FLOOR/TILE/CERAMIC		
HARD SURFACE FLOOR/WOOD		
HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

<b>AREAS TO BE SERVICED cont'd</b>	<b>NUMBER</b>	<b>SIZE - Sq. Inches (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>
<b>WINDOW AND GLASS CLEANING</b>			
NUMBER OF FLOOR LEVELS	2	N/A	
WINDOW AND GLASS CLEANING BY FLOOR			
FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>	23	53,004	

<b>ADDITIONAL FLOORS</b>			
<b>WINDOW AND GLASS CLEANING BY FLOOR</b>	<b>NUMBER</b>	<b>SIZE - Sq. Inches (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>
FLOOR 2	18	38,338	
FLOOR 3			
FLOOR 4			
FLOOR 5			
<b>ADDITIONAL INFORMATION</b>	<b>Number of Restrooms</b>	<b>Number of Sinks</b>	<b>Number of Toilets/Urinals</b>
RESTROOMS	4	4 in restrooms/ 2 in kitchens	2

**Additional Comments:**  
 (Please reference the current purchase order/contract number. Also, if this service was bid in the past, please provide the Collective Number so that we can do a cost comparison.) Current PO4300685675  
 Park office consists of: foyer; lobby; common office room; 5 individual offices rooms; 4 interior restrooms (2 upper 2 lower); kitchen/lunch room; lower level lobby/kitchen; lower level meeting room. This shall be done 1x every 2 weeks, preferably after 4:00pm, if completed Mon-Fri.  
 The contractor is to furnish cleaning supplies/equipment; The Park Manager must approve cleaning supplies prior to use. The Park will furnish certain supplies for this contract, including toilet paper, trash can liners, shower curtains, drapes and light bulbs.