

**FACILITY OVERVIEW FOR JANITORIAL SERVICES
SUPPLEMENT TO STATEMENT OF WORK (Rev. 9/11/15)**

AGENCY NAME/BUREAU		CONTACT	
Prince Gallitzin State Park/DCNR		Shari Miller	
ADDRESS (To be serviced)		EMAIL	
966 Marina Road; Patton PA 16668		sharimille@pa.gov	
8-10 Ludwig Road; Patton, PA 16668 (Cabins)		PHONE	FAX
		814-674-1000 Ext 102	814-674-1010
Indicate the number of employees at the facility to be serviced:		11 salaried; 19 wage	
PROCUREMENT ADDRESS		CONTACT	
		PHONE	FAX

AREAS TO BE SERVICED	Square Footage (Best Estimate)	Estimated Required Hours (If Known)
JANITORIAL HOUSEKEEPING		
GENERAL ROUTINE CLEANING(EXAMPLE: Vacuum, dust, trash,etc...)	928 per cabin	unknown
CARPET CARE		
CARPET/HOT WATER EXTRACTION/SHAMPOO	628 per cabin	unknown
CARPET/DRY COMPOUND		
CARPET/OTHER - <i>SPECIFY HERE</i>		
HARD SURFACE FLOOR CARE		
HARD SURFACE FLOOR/CONCRETE		
HARD SURFACE FLOOR/TILE/VINYL	300 per cabin	unknown
HARD SURFACE FLOOR/TILE/CERAMIC		
HARD SURFACE FLOOR/WOOD		
HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

AREAS TO BE SERVICED cont'd	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
WINDOW AND GLASS CLEANING			
NUMBER OF FLOOR LEVELS	1	N/A	
WINDOW AND GLASS CLEANING BY FLOOR			
FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>	10 per cabin	18352 per cabin	unknown

ADDITIONAL FLOORS			
WINDOW AND GLASS CLEANING BY FLOOR	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
FLOOR 2			
FLOOR 3			
FLOOR 4			
FLOOR 5			
ADDITIONAL INFORMATION	Number of Restrooms	Number of Sinks	Number of Toilets/Urinals
RESTROOMS	1 per cabin	1 restroom/ 1 kitchen per cabin	1 per cabin

Additional Comments:
 (Please reference the current purchase order/contract number. Also, if this service was bid in the past, please provide the Collective Number so that we can do a cost comparison.) Current PO4300685675
 Cabins: 3 three-bedroom units. Cabins shall be cleaned between 10:00a and 3:00p on required days, between 1-7 times/days a week. Summers, all cabins will be cleaned of Fridays (second Friday in June until third Friday in August).
 The contractor is to furnish cleaning supplies/equipment; The Park Manager must approve cleaning supplies prior to use. The Park will furnish certain supplies for this contract, including toilet paper, trash can liners, shower curtains, drapes and light bulbs.