



SOLICITATION ADDENDUM

Date: **November 12, 2025**
Subject: **Professional Broadcast, Audio Visual and Multi-Media Equipment**
Solicitation Number: **6100062937**
Due Date/Time: **November 17, 2025, 2:00 PM**
Addendum Number: **6**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

The Commonwealth has received questions for this solicitation. Responses are provided on Page 2 of this Solicitation Addendum.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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IFB 6100062937 Professional Broadcast Specifications Questions & Answers

#	QUESTION	ANSWER
1	Prevailing wage was not addressed in any part of the IFB. At the time a quote is requested, what is the process for the issuing agency to communicate to potential bidders if the project is subject to the PA prevailing wage act or not?	Prevailing Wage is mentioned as an exception in the T&Cs, Davis-Bacon and Related Acts is for federally funded or assisted contracts; PA Prevailing Wage Act applies to projects in excess of \$25,000; Individual Agency Statement of Works will reference Prevailing Wage Act or Davis-Bacon if applicable.
2	Appendix A – Professional Broadcast Cost Matrix spreadsheet does not allow for the addition of manufacturers. Can an additional spreadsheet listing additional manufacturers be submitted?	Appendix A: Professional Broadcast, On-Prem and VoIP Related Services Cost Matrix is the finalized version of the OEMs, both Legacy and current that are being utilized by the Commonwealth of Pennsylvania. In the Professional Broadcast Specifications IFB 6100062937, in Section I “Bidder Instructions”, Subsection H “Additional Awards”; is the language that gives the Commonwealth the right issue supplemental IFBs for any additional Mandatory OEMs if the Commonwealth determines a need for those OEMs based on business needs.
3	Letter H, 1E – Manufacturer authorization letter. Will the Commonwealth accept a manufacturer authorization on a distributor letterhead. Many manufacturers use distribution to authorize reseller agreements and qualifications.	In the Professional Broadcast Specifications IFB 6100062937 document attached to IFB 6100062937, in Section I. General Information, Subsection H. Bid Submission, Subsection e. Manufacturer Authorization Letter(s) - the requirements for all Manufacturer Authorization Letters (MAL) are listed and specifies that all MAL must be on OEM letterhead and dated no earlier than 6 months before the opening date of the
4	Appendix F, Professional Broadcast Service Level Agreement. Support response time for mission critical. Will the issuing Agency communicate to potential bidders if the project will be subject to the Mission Critical SLA?	Appendix F, Professional Broadcast Service Level Agreement attached to IFB 6100062937, specifies the Service Level Agreement requirements. Individual Agencies will specify in their Statement of Work which requirements are Mission Critical.
5	Certifications for AV system design and build. Section A, I – AVIXA certification of Gold or higher. Will you accept Silver certification? AVIXA Gold certification does not require any additional certification or qualification than Silver.	The Professional Broadcast Specifications IFB 6100062937 document and Appendix H have been updated to require bidders have an AVIXA certification. The gold level requirement have been removed.
6	There is one form Appendix C: SDB-1 in the bid package. There is the box to check for meeting the SDB goal... but not the VBE goal. Are we to presume that this form covers both the SDB and VBE goals? Or is there a separate VBE form that we have to fill out and sign?	Appendix C, Professional Broadcast SDB-VBE Submittal attached to IFB 6100062937, provides all information that is required per the Professional Broadcast Specifications IFB 6100062937, Section I. General Information, Subsection F. Small Diverse Business (SDB) and Veteran Business Enterprise (VBE) Participation. Appendix C, Professional Broadcast SDB-VBE Submittal is 38 pages with the SDB goal section pages 1-19 and the VBE goal section pages 20-38.
7	The specification document states, "The Commonwealth will award a contract to all responsive and responsible bidders." Is there a limit to how many vendors will be awarded the contract?	There is no limit to the number of contracts that will be awarded. In the Professional Broadcast Specifications IFB 6100062937 document attached to IFB 6100062937, Section I. General Information, Subsection D. Method of Award - The Commonwealth will award a contract to all responsive and responsible bidders, as specified "all" encompasses every responsive and responsible bidder.

8	Will the contract term be a total of three years (with two one-year renewals), or a total of five years (with two one-year renewals)?	The initial term of the contract shall be 3 years, with (2) 1-year renewal options as stated in Section E. Term of Contract and in the Terms and Conditions Part V - Contract Terms and Conditions, Subsection 2.
9	Must Small Diverse Businesses (SDB) and Veteran Business Enterprises (VBE) be based in Pennsylvania?	Solicitation, Addendum 2 attached to IFB 6100062937 provides the BDISBO SDB-VBE Goal Setting Session slide deck with instructions, requirements and resources for identifying Commonwealth of Pennsylvania certified SDB/VBE partners. Per the slide deck, Small Business (SB) Eligibility Requirements, For-profit USA businesses.
10	Can the recording of the SDB and VBE Goal Information Session be made available for review?	The BDISBO meeting was not recorded and the solicitation has Addendum 2 attached to IFB 6100062937 which provides the BDISBO SDB-VBE Goal Setting Session slide deck with instructions, requirements and resources for identifying Commonwealth of Pennsylvania certified SDB/VBE partners.
11	The Audiovisual and Integrated Experience Association (AVIXA) Gold Certification no longer exists. The only "Gold" designation currently available is a membership level costing \$5,250. Is the awarded vendor expected to purchase this membership?	Please reference the response to question # 5.
12	Where we are to find the electronic bid section for uploading the required documents.	Please see the below link to the Commonwealth of Pennsylvania Supplier Service Center. https://www.pa.gov/agencies/dgs/procurement-resources/supplier-service-center This link provides information for all Suppliers on how to do business with the Commonwealth. In order to maintain impartiality, Commodity Specialists (like myself) do not have access to eMarketplace or any of the processes as they relate to bidding. You will find on the above link, resources and contact information for the teams that support these sites.
13	If a Supplier is headquartered outside the Commonwealth of Pennsylvania, is a Supplier prohibited from bidding on any Pennsylvania IFB or RFP that includes a Small Diverse Business (SDB) and/or Veteran Business Enterprise (VBE) requirement?	No, this is a public solicitation and is not restricted to only small businesses.
14	If a Supplier is headquartered outside the Commonwealth of Pennsylvania, is the Supplier permitted to bid on Pennsylvania IFBs or RFPs that do not include SDB and or VBE requirements?	Yes, suppliers are permitted to bid on Pennsylvania IFBs or RFPs unless the solicitation is reserved for Small Business.
15	Can additional manufacturers be added to the Optional OEM tab on Appendix A, Professional Broadcast Cost Matrix?	Please reference the response to question #2
16	Is the RFx form required for submission?	The only required information on the RFx form are the Mandatory Questions. All discounts and pricing information should be entered on Appendix A, Professional Broadcast Cost Matrix.
17	Can Appendix A, Professional Broadcast be submitted as a .pdf document?	All documents should be returned in the format as it appears on the solicitation.
18	In regards to the BDISBO SDB/VBE Goals, is a percentage acceptable rather than a dollar amount?	Please reference the response to question 10.