

SOLICITATION ADDENDUM

Date: **11/6/2025**
Subject: **Computer-Aided Design & Drafting Systems (CADD)**
Solicitation Number: **6100063324**
Due Date/Time: **11/20/2025 2:00 pm EST**
Addendum Number: **3**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

- The Commonwealth has received questions for this solicitation. Responses to the questions are provided on Pages 2 through 9 of this Solicitation Addendum.
- Appendix A - Cost Submittal – Cost Submittal has been updated and renamed as “Appendix A – Cost Submittal – Revised 11.6.2025.” Bidders must submit the revised version of Appendix A – Cost Submittal with their bid. The Cost Submittal – Revised 11.6.2025, CADD IFB document has been updated to reflect responses provided in the Questions and Answers.
- Appendix G, Service Level Agreements – Service Level Agreements has been updated and renamed as “Appendix G, Service Level Agreements - Revised 11.06.2025.” SLA #1, #3, #4, #5 have been updated to reflect responses provided in the Questions & Answers.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: David Lopez
Title: Commodity Specialist Email: RA-GSITPROCUREMENT@pa.gov

CADD, IFB 610063324 Questions & Answers

#	QUESTION	ANSWER
1	Based on historical data is there a rough quantity of how many units you expect to purchase the upcoming year?	The quantities provided in Appendix A Cost Matrix are for estimation and evaluation purposes only and is based on historical data. It is not intended to guarantee, predict, or otherwise represent future performance, quantities, or expenditures. Purchases will be based on the needs of the Commonwealth Agency.
2	Can you please confirm if the pricing proposed is expected to be held firm for the entire 3-year term? Additionally, will there be flexibility to adjust pricing based on product refresh cycles or significant changes in component costs (e.g., graphics cards) during the contract period?	Pursuant to Section II.H.1.a. of the Specifications document, this is a fixed-price contract.
3	Industry standard support is generally next business day onsite response, but a fix is not guaranteed as it varies based on issue and part availability. Would this suffice?	SLA #5 has been updated to reflect the following: The Contractor must resolve at least 95% of service calls made by the agency, each month, in a fix-time of no more than two (2) business days from the time the trouble ticket was submitted unless one of the following exceptions apply: a. The required part(s) needed for the repair must be ordered and is not available within the Two Business Day Repair timeframe. b. The Contractor, through documented attempts, cannot contact the end user via phone or email within the next business day response required timeframe. c. Both the Contractor and the ordering agency agree otherwise due to conflicts resulting from the Commonwealth employee's telework schedule.

4	<p>Please note that ISV Certifications for CAD are restricted to configurations with professional graphics not gaming graphics. As such, the NVIDIA RTX 5060 negates all ISV Certification. We recommend using the NVIDIA RTX A1000 professional card to gain ISV Certifications. Do you want GeForce cards or an ISV certified card?</p>	<p>The Commonwealth has updated the requirement to Nvidia ISV certified cards. Bidders must meet or exceed this minimum specification requirement.</p>
5	<p>A 16GB system will perform slow for most CAD software with mid-sized models and for GIS with many layered maps. We would recommend the base memory be 32GB. Would you consider revising the minimum memory requirement to 32GB to better support performance needs for CAD and GIS use cases?</p>	<p>The Commonwealth has specified that the minimum requirement is a 16GB system. Bidders must meet or exceed this minimum requirement.</p>
6	<p>Please note that ISV Certifications for CAD are restricted to configurations with professional graphics not gaming graphics. As such, the NVIDIA RTX 5070 negates all ISV Certification. We recommend using the NVIDIA RTX 2000 ada professional card to gain ISV Certifications. Do you want GeForce cards or an ISV certified card?</p>	<p>The Commonwealth has updated the requirement to Nvidia ISV certified cards. Bidders must meet or exceed this minimum specification requirement.</p>
7	<p>The Intel Arc Pro Graphics can only be achieved if you have dual memory dimms in the system. With only a single memory dimm, it is Intel Integrated Graphics. Recommend increasing memory to 2 x 16GB = 32GB for the base to get the Intel Arc graphics. Would you consider revising the minimum memory requirement to 2 x16GB to better support performance needs for CAD?</p>	<p>There is no specific DIMM count requirement. However, devices must meet or exceed the Commonwealth's minimum speed and capacity requirements.</p>

8	The NVIDIA GPUs are a generation old. We recommend the new Blackwell generation. Could you update this to reflect the latest Blackwell cards?	Where applicable, the Commonwealth has specified the NVIDIA GPUs as the minimum specification requirement. Bidders must meet or exceed this minimum requirement.
	The Intel Core Ultra HX series of processors are a lot faster with base clocks of 2.6GHz. The 1.7GHz requirement would be more in line with the Ultra 5 H line. We can do that is a less expensive laptop but then the Option upgrade would be a different laptop. Is that what you want?	The Commonwealth's minimum processor requirement is 1.7GHz. Bidders must meet or exceed this minimum specification requirement.
10	The 17.3" 16:9 aspect ratio screens have gone away as the OEMs moved to 16:10 aspect ratios in 16" designs. They do have more pixels than the older 17.3" so you get to see more on the screen and resolutions go up to 4K. Will this work?	The Commonwealth has updated the requirement from 17.3" to 15" classification. Bidders must meet or exceed this minimum specification requirement.
11	Since answers to clarification questions may not be provided until October 31st which is only 4 business days from when proposals are due, Bidder formally requests an extension of the due date to November 14, 2025, or two (2) weeks after answers to questions are released, whichever is later.	The Commonwealth has extended the deadline for bid submissions to November 20, 2025 at 2:00 pm EST.
12	Can bidders provide COPA with a list of items they would like to negotiate similar to what was allowed on the End User Compute Device RFP?	The requirements, specifications, and terms and conditions set forth in this Invitation for Bid (IFB) are mandatory and non-negotiable. Submission of a bid constitutes the bidder's acknowledgment and acceptance of all such requirements and conditions without exception.

13	Would COPA be willing to work with the selected bidder to clarify ambiguous sections of the bid upon down selection?	All questions or requests for clarification were required to be submitted no later than October 23, 2025, at 2:00 p.m. In accordance with the non-negotiable terms and conditions of this Invitation for Bid, all bid submissions must be firm. Bidder may submit additional questions, however there is no guarantee answers will be provided.
14	Can COPA provide the Estimated Annual Quantity for each workstation?	See response to Question 1.
15	Can COPA please explain the formula used to calculate Cells B17-20 under Cost Evaluation on the Summary tab?	The formula includes a quantity of 25 workstations as a multiplier to create a market basket totaling the cost to purchase 25 workstations and leasing 25 workstations for the term of the contract. The quantity is for estimation and evaluation purposes only and is based on historical data. It is not intended to guarantee, predict, or otherwise represent future performance, quantities, or expenditures.
16	Are Respondents allowed to change lease rates quarterly based on the market?	No, the resulting contract will be a firm, fixed price contract.

17	Based on the IFB, it is our understanding that COPA is interested in high-end business class workstations, accessories, and peripherals instead of consumer grade workstations, accessories, and peripherals. Is this a correct assumption?	The Commonwealth is soliciting bids from responsive and responsible Bidders actively engaged in the Computer-Aided Design and Drafting (CADD) systems supply chain industry who are capable of meeting all specifications, requirements, and conditions set forth in this solicitation.
18	Will COPA accept a curved 44.5-inch Dual Quad High Definition (DQHD) in lieu of the requested 43-inch 4k monitor?	The Commonwealth has specified that the minimum requirement is a 43-inch 4k monitor. Bidders must meet or exceed this minimum requirement.
19	Will COPA accept a combo microphone/headphone jack in lieu of the Audio In/Out Ports for both the Mobile Workstation 3 and Mobile Workstation 4 configuration?	The combined microphone/ headphone jack meets the minimum specification requirement for Mobile Workstations 3 and 4.
20	Based on Subsection E. Product Catalog, it is our understanding that this IFB is specific to high-end CADD workstations, therefore Vendors can only provide a product catalog specific to CADD, its accessories and peripherals. Please clarify and confirm.	Correct. This IFB solicitation is for Computer-Aided Design & Drafting Systems (CADD). Offerors should offer CADD specific products that meet or exceeds products listed within the cost submittal.
21	Does COPA have a Microsoft Volume License Agreement? If so, is COPA willing to accept the lowest cost option of Windows 10 OS available based on each specific?	The Commonwealth has specified that the minimum operating system require for all devices is Windows 11 Pro 64-bit.
22	Section 91 requires \$500,000 per person for General Liability Coverage. In discussion with insurance companies, there appears to be no such product available on a "per person basis". However, our certificate of insurance shows \$2.5 million per occurrence. Will this suffice and can we make the necessary clarifications in this section without being disqualified?	Section 91 allows for per occurrence. The policy must meet or exceed the limits in the terms and conditions.

23	<p>In 02.Specifications, Section G, the awarded bidder is required to accept orders via Purchasing Card via the Commonwealth’s SAP Supplier Relationship Management (SRM) system. This conflicts with 01.CADD Terms and Conditions, Section 37, item C, which requires orders to be accepted via telephone and in person as well. Will COPA please clarify that Section G supersedes the Terms and Conditions Section 37, item C as Section 37, item C would violate Payment Card Industry Data Security Standard (PCI DSS) protocol?</p>	<p>The Bidder must be able to accept purchasing card orders over the phone or in person, as well as purchase orders through SRM. The terms and conditions Section 37 subsection (c) only applies to orders below \$10,000 when the agency is using the Commonwealth's Purchasing Card.</p>
24	<p>In 02.Specifications, Section G, the awarded bidder is required to accept orders via Purchasing Card via the Commonwealth’s SAP Supplier Relationship Management (SRM) system. This conflicts with 01.CADD Terms and Conditions, Section 37, item C, which requires orders to be accepted via telephone and in person as well. The current process on the End User Compute Device contracts align with 02.Specifications, Section G. Will COPA accept this process?</p>	<p>The Bidder must be able to accept orders via purchasing card and through SRM. The terms and conditions Section 37 subsection (c) only applies to orders below \$10,000 when the agency is using the Commonwealth purchasing card.</p>
25	<p>Appendix G, Service Level Agreements (SLA) - SLA #1 Agency Inquiry Response Time – For tracking purposes, can we align this requirement to the current End User Compute Device contracts where we have a designated helpdesk?</p>	<p>SLA #1 Agency Inquiry Response Time, has been updated to reflect the following: The Contractor must return phone calls or respond to emails within a maximum of 12 business hours after a phone call is placed or an email is received. Each Incoming Request returned after 12 hours = Missed Response.</p> <p>Refer to the Specifications document, Section III.A.Personnel, and Section III.B.Pre-Sales and Customer Service, for detailed requirements.</p>
26	<p>Can the break/fix service requirements within the IFB that are outlined as “Onsite services, 12 business-hour response, second business-day fix”, align with the SLA of the current End User Compute Device contracts' Next Business Day 2-day fix?</p>	<p>See responses to Questions 3 and 25.</p>

27	If the break/fix service requirement can be aligned with the current End User Compute Device contracts' Next Business Day 2-day fix, can the Appendix G Service Level Agreements #5 definition be updated to align as well?	See response to Question 3.
28	Appendix G, Service Level Agreements (SLA) - SLA #2 Quote Response time for equipment and services. Does the SLA for Quote response time for equipment and services only apply to COPA approved Standards?	SLA #2 Quote Response Time for Equipment and Services, applies to contract covered devices and services only.
29	Appendix G, Service Level Agreements (SLA) - SLA #3 – Bidder respectfully requests the metric be updated and be based on a delivery time of 15 business days OR on an agreed upon date between the agency and the contractor.	SLA #3 has been updated to reflect the following: The Contractor must make the required delivery time within fifteen (15) business days after receipt of an order; or within the timeframe agreed upon by the Commonwealth agency and the contractor. Each Order Delivered after the standard fulfillment time of fifteen (15) business days or the agreed upon timeframe = Missed Order.
30	Appendix G, Service Level Agreements (SLA) - SLA #3 - Bidder respectfully requests the removal of services from this metric since services are based on the customer timeframe as mutually agreed by the parties. Contractor does not have control over agency availability for services that need to be completed.	See response to Question 29.
31	Appendix G, Service Level Agreements (SLA) - SLA #3 - Can COPA please expand on the Penalty definition of “5% discount to the agency on the order.”? A) Does this 5% discount apply only to those Devices which caused the SLA to be below 100%? Or B) Does this 5% discount apply to all Devices that were on the order?	The 5% penalty for failure to perform, applies to all devices on the order.
32	Appendix G, Service Level Agreements (SLA) - SLA #4 – Bidder respectfully requests the metric be updated and be based on a delivery time of 15 business days OR on an agreed upon date between the agency and the contractor.	SLA #4 has been updated to reflect the following: The Contractor must make delivery within fifteen (15) business days after receipt of an order; or by the date agreed upon between the Commonwealth agency and Contractor.

33	The solicitation asks for a cost matrix for basic and premium towers and laptops. Can vendors add more types during the contract, or are we limited to just two options for each?	The contracted compute devices will be limited to those identified in Appendix A – Cost Matrix. In accordance with Section III.E. of the Specifications document, The Commonwealth reserves the right to request a quote for customizable workstations and monitors from the awarded Bidder's entire catalog of CADD workstation options. Written approval from the Commonwealth Contract Manager is required prior to procuring any devices not listed under the established contract.
34	Please confirm Resellers can submit multiple cost proposals as part of the submission.	Bidders shall submit one (1) completed Appendix A – Cost Submittal. The Cost Submittal must be provided exactly as issued by the Commonwealth and shall not be altered, modified, or reformatted in any manner. Any deviation from the prescribed format may result in the bid being deemed non-responsive.
35	The Nvidia cards in the solicitation are more commonly used for gaming applications versus professional / CADD requirements. ISV certification requires a different class of Nvidia cards, can Appendix A be amended to RTX A1000 professional grade.	See response to Question 4.
36	OEMs do not offer the 17.3" screen size anymore and to increase the amount of competition of options, will the Commonwealth change the requirement to "16 inch or above?"	See response to Question 10.
37	Is this RFP separate from all Contracts I'm familiar with that include Best Value and such? I have seen different Lots across the laptop/desktop contracts and I want to be sure I'm adhering to those guidelines or confirm this is separate from those?	See response to Question 17.
38	In 02.Specifications, Section G, the awarded bidder is required to accept orders via Purchasing Card via the Commonwealth's SAP Supplier Relationship Management (SRM) system. This conflicts with 01.CADD Terms and Conditions, Section 37, item C, which requires orders to be accepted via telephone and in person as well. Which is correct?	See response to Question 23