

**FACILITY OVERVIEW FOR JANITORIAL SERVICES  
SUPPLEMENT TO STATEMENT OF WORK (Rev. 9/11/15)**

<b>AGENCY NAME/BUREAU</b>		<b>CONTACT</b>	
Prince Gallitzin State Park/DCNR		Shari Miller	
<b>ADDRESS (To be serviced)</b>		<b>EMAIL</b>	
966 Marina Road; Patton PA 16668		sharimille@pa.gov	
1-7 Ludwig Road; Patton, PA 16668 (Cabins)		<b>PHONE</b>	<b>FAX</b>
		814-674-1000 Ext 102	814-674-1010
<b>Indicate the number of employees at the facility to be serviced:</b>		11 salaried; 19 wage	
<b>PROCUREMENT ADDRESS</b>		<b>CONTACT</b>	
		<b>PHONE</b>	<b>FAX</b>

<b>AREAS TO BE SERVICED</b>		<b>Square Footage (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>
<b>JANITORIAL HOUSEKEEPING</b>			
	GENERAL ROUTINE CLEANING(EXAMPLE: Vacuum, dust, trash,etc...)	864 per cabin	unknown
<b>CARPET CARE</b>			
	CARPET/HOT WATER EXTRACTION/SHAMPOO	564 per cabin	unknown
	CARPET/DRY COMPOUND		
	CARPET/OTHER - <i>SPECIFY HERE</i>		
<b>HARD SURFACE FLOOR CARE</b>			
	HARD SURFACE FLOOR/CONCRETE		
	HARD SURFACE FLOOR/TILE/VINYL	300 per cabin	unknown
	HARD SURFACE FLOOR/TILE/CERAMIC		
	HARD SURFACE FLOOR/WOOD		
	HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

<b>AREAS TO BE SERVICED cont'd</b>		<b>NUMBER</b>	<b>SIZE - Sq. Inches (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>
<b>WINDOW AND GLASS CLEANING</b>				
	NUMBER OF FLOOR LEVELS	1	N/A	
	WINDOW AND GLASS CLEANING BY FLOOR			
	FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>	9 per cabin	16872 per cabin	

<b>ADDITIONAL FLOORS</b>				
<b>WINDOW AND GLASS CLEANING BY FLOOR</b>	<b>NUMBER</b>	<b>SIZE - Sq. Inches (Best Estimate)</b>	<b>Estimated Required Hours (If Known)</b>	
FLOOR 2				
FLOOR 3				
FLOOR 4				
FLOOR 5				
<b>ADDITIONAL INFORMATION</b>		<b>Number of Restrooms</b>	<b>Number of Sinks</b>	<b>Number of Toilets/Urinals</b>
RESTROOMS		1 per cabin	1 restroom/ 1 kitchen per cabin	1 per cabin

**Additional Comments:**

(Please reference the current purchase order/contract number. Also, if this service was bid in the past, please provide the Collective Number so that we can do a cost comparison.) Current PO4300685675

Cabins: 7 two-bedroom units. Cabins shall be cleaned between 10:00a and 3:00p on required days, between 1-7 times/days a week. Summers, all cabins will be cleaned of Fridays (second Friday in June until third Friday in August).

The contractor is to furnish cleaning supplies/equipment; The Park Manager must approve cleaning supplies prior to use. The Park will furnish certain supplies for this contract, including toilet paper, trash can liners, shower curtains, drapes and light bulbs.