

STATEMENT OF WORK

Mini Pontoon Boat with Motor and Trailer

Department of Conservation and Natural Resources
Bureau of State Parks
Parker Dam State Park, Clearfield County

I. SCOPE OF WORK:

The Pennsylvania Department of Conservation and Natural Resources, Bureau of State Parks, requires an authorized dealer, to supply and deliver a Laker 612 Mini Pontoon Boat with Center Console, including a 9.9 HP engine and associated Hot Dipped Galvanized Boat Trailer to Parker Dam State Park, 28 Fairview Road, Penfield, PA 15849.

*Please note that this is a **no substitute** solicitation.*

Any questions regarding the technical aspects of this bid should be directed to Nathan Hardic at (814)765-0630 or nhardic@pa.gov. Questions regarding the contracting or bidding procedures should be directed to Jenna English at (717)787-3278 or Jenenglish@pa.gov.

II. CONTRACT REQUIREMENTS:

The following requirements must be met within the performance of this contract.

Vendor must be an authorized dealer who can supply and deliver one (1) Laker 612 Mini Pontoon Boat with a 9.9 HP Honda Engine and Hot-Dipped Galvanized ADS Trailer, sized for the boat as specified.

All equipment shall be subject to inspection and acceptance by the State Park Manager or their designee.

Bid price to include all shipping, transportation, environmental handling, unloading charges, and any other associated charges for delivery.

A. LAKER 612 MINI PONTOON BOAT SPECIFICATIONS:

- Boat constructed of aluminum
- Manufacture Statement of Origin with delivery
- Dealer Prep
- Minimum one (1) hour instruction given by authorized dealer upon delivery with park staff to review the Pontoon Boat's equipment and maintenance protocol
- Length: 13'10"
- Width: 6'
- 17" W x 16.75" H square pontoons
- Persons Capacity: 4 person or 720 lbs.
- Persons w/gear: 1,100 lbs.
- Hp Rating: up to 20 Hp
- Weight: 560 lbs.
- Deck Size: 6' x 12'
- Rail Height: 24" front, 30" rear (Rails must be OPEN)
- Boat must include: OB Motor Bracket and Center Console with Steering
- Spray on Liner Bed: Color, Gray
- Bimini Top for 6' W boats: Color, Black

- Graphics Color: Black
- Model #BT-0110

B. ENGINE SPECIFICATIONS:

- Honda 9.9 Hp Remote Engine – 20” shaft, power thrust, electric start, power trim, and control installed
- Model #BT-BT2480

C. TRAILER SPECIFICATIONS:

- Trailer must be hot-dipped galvanized ADS and sized to appropriately fit and safely carry the Laker 612 mini-pontoon boat.
- Model #BT-BTR1050

III. DELIVERY:

Vendor will contact Nathan Hardic at (814)765-0630 or nhardic@pa.gov a minimum of two (2) weeks prior to delivery of the mini pontoon boat and trailer. This will ensure that park staff are available for delivery and instruction.

The delivery day and time must be between Monday and Friday, 8am to 4pm.

Delivery Address: Parker Dam State Park
28 Fairview Road
Penfield, PA 15849

Any damages occurring during delivery caused by the vendor’s personnel must be repaired to the satisfaction of the Department’s representative and at the vendor’s sole expense.

IV. CONTRACTOR REFERENCES AND QUALIFICATIONS:

A. After bid opening and prior to awarding of the contract, the Department has the right to request references (names, addresses and telephone numbers) for boats of similar size, construction, power, and accessories received in the previous two (2) years as proof of qualifications to supply the item involved in this contract.

References are an optional tool available to the Department to help determine bidder capabilities. If any of these references are requested and a bidder cannot supply the necessary documentation and proof of compliance, the Department reserves the right to reject the bidder. The decision to both request references or reject bidders based on inadequate reference will be made solely at the discretion of the Department.

B. Reciprocal Limitations Act Form: The Contractor must include with their solicitation response a properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured with their bid response.

C. Worker Protection and Investment Certification Form: Pursuant to Executive Order 2021-06, Worker Protection and Investment (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protection and Investment Certification Form (BOP-2201) and submitted with the bid, proposal or quote. Failure to submit a completed Worker Protection and Investment Certification Form may render your submission as non-responsive.

V. DELIVERY PERIOD:

The delivery window will commence after receipt of purchase order and terminate September 1, 2024.

VI. BID AWARD:

Bidder must complete and return the following with their bid submission:

- A. The electronic Invitation for Bid to be found at www.pasupplierportal.state.pa.us,
- B. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.
- C. A properly executed Worker Protection and Investment Certification form.

Bid will be awarded based on the lowest total sum of the bid.

The contract quantities herein are estimated only and may increase or decrease depending on the needs of the Department.

Please note that the Department will only accept out to two (2) decimal points when entering your pricing.

VII. PAYMENT TERMS:

Payment will be made on a reimbursement basis following delivery and final acceptance of Mini Pontoon Boat with Motor and Trailer.

Note: Within fourteen days of payment, vendor must supply a Manufacturer's Certificate of Origin and Bill of Sale to Parker Dam State Park, 28 Fairview Road, Penfield, PA 15849.

This contract will be paid by Automated Clearing House (ACH), commonly referred to as direct deposit. Contractor should review Section V.23 CONTRACT-016.2 Automated Clearing House (ACH) Payments (February 2024) of the attached Commonwealth's Terms and Conditions for complete details and contractor's responsibilities.

VIII. INVOICES:

Invoice format must be in accordance with the IFB – Invitation for Bid. All invoices for this contract MUST either be:

- A. Emailed to the following for a Paperless Email Invoice Option: 69180@pa.gov. For information on the Commonwealth's E-Invoicing Program, visit: www.budget.pa.gov/Programs/Pages/E-Invoicing.aspx.
- B. Or mailed to the following address:
Commonwealth of PA – PO Invoice
PO Box 69180
Harrisburg PA 17106

All invoices MUST have the purchase order number as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information may result in a delay of payment.

Please Note: Vendors are reminded to **NOT** include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

IX. RECEIPT AND OPENING OF BID:

Bids must be submitted via the PA Supplier Portal, to be found at www.pasupplierportal.state.pa.us. Emailed, faxed, or mailed bids will not be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of, or the failure to open, a bid not properly addressed and identified, or for any reason whatsoever.

X. BID RESULTS:

Bidder can obtain bid results by accessing www.emarketplace.state.pa.us/bidtabs.aspx. The bid results will be posted as soon as practicable following the bid opening. The results are the apparent bidders and all bids are under review until final award of the purchase order.

Attachments:

01. Terms and Conditions
02. Statement of Work
03. DCNR Reciprocal Limitations Act Requirements
04. Worker Protection and Investment Certification
05. Small Business Procurement Initiative