

Specifications - Invitation for Bid 6100064383

PA Lottery KENO Café Umbrellas

ISSUING OFFICE



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES
BUREAU OF PROCUREMENT**

**1800 Herr Street
Harrisburg, PA 17103**

**- ON BEHALF OF-
PA Department of Revenue
Pennsylvania Lottery
August 22,2025**

1. Purpose: The Commonwealth of Pennsylvania- DGS/BOP is issuing this Invitation for Bids (IFB)6100064383 to meet the needs of PA Department of Revenue and the PA Lottery to satisfy a need for 325 Café' Umbrellas with custom printed Graphics. Umbrella Base Included.

2. Method of Award: It is the intent of the Commonwealth to make a single award of item(s) listed in the IFB to the lowest responsive and responsible bidder. The Commonwealth Reserves the right to award by line item if it determines that it is in the best interest of the Commonwealth to do so.

3. Issuing Office: Dan Covell, Commodity Specialist, Equipment Procurement Section
Department of General Services | Bureau of Procurement
1800 Herr Street, 2nd Floor | Harrisburg, PA 17103
Phone: 717-346-3828. dcovell@pa.gov

4. REQUIREMENTS:

A. Lobbying Certifications and Disclosure, BOP-1307

B. Reciprocal Limitations Act, GSPUR-89

C. Iran Free Certification and Disclosure

D. Worker Protection Act, BOP-2201

5. Bid Specifications: Bid number 61000XXXX

- Quantity Requested: 325
- Description: 9' Café Umbrella with Custom Printed Graphics; Umbrella Base Included
- Size: Height: 9' (measured from bottom of base to top of umbrella)
- Umbrella Canopy: 9' diameter when fully open; Hexagon shape (6 panels)

- Umbrella Drape: 9” drape on each panel (6)
- Pole: 1.5” diameter
- Weighted Base at Bottom: Size/weight of base must be enough to securely hold the umbrella/pole in place

6. Material

- Umbrella Canopy/Drapes: Navy blue, waterproof, UV-resistant, fire-resistant, thick/durable, tightly woven acrylic/canvas with wind vent at the top
- Pole: Matte black, heavy-duty, high-quality aluminum; Includes metal hinge/tilting mechanism used to tilt umbrella and a metal crank used to open/close umbrella
- Base: Matte black, heavy iron-type metal; Connecting pin that stabilizes umbrella pole to base.
- Full aluminum umbrella frame; No plastic parts

7. Inks:

- White and 4-Color process ink (see artwork and image for reference)

8. Finishing:

- Custom printed graphics on each umbrella panel/drape (see artwork section and concept/sample image for design layout)

9. Artwork:

- Will supply artwork in vector format to awarded vendor; Available when Purchase Order is completed.
- Lottery Keno graphic color-printed
- Lottery brand logo graphic color-printed

10. Proofs:

- Hard copy proof/prototype, representing finished product – send to below address:
PA Lottery, 1200 Fulling Mill Road, Suite 1, Middletown, PA 17057

11. Packaging:

- Packaging and labeling to follow standards established in "Supplier Shipping & Receiving Guidelines". Maximum weight of each package not on a skid cannot exceed 50lbs. Label all boxed materials with quantity and description.

12. Delivery:

- Winning vendor will work with the PA Lottery to create a delivery schedule. This is the current expected delivery schedule.
- Expected Artwork to Printer; September 22, 2025
- Expected Final Product Delivery to Lottery: October 27, 2025
- *note these are expected dates and actual dates will start when artwork is delivered.

PA Lottery
1200 Fulling Mill Road, Suite 1
Middletown, PA 17057

- ALL QUESTIONS RELATED TO PRINTING/PROOFING MUST BE DIRECTED TO: ra-rvlotterypurchas@pa.gov
- CONCEPT/SAMPLE IMAGE:

