

# SOURCE JUSTIFICATION FORM

## Bureau of Procurement

The objective of this form is to capture all relevant documentation an Agency may have to assist the Department of General Services ("DGS"), Bureau of Procurement, in expediting the source justification review process. This form must be completed electronically, signed, and submitted with all relevant documentation to DGS. If a question is neither mandatory nor applicable, please indicate "N/A". Please use standard terminology and define acronyms.

## SECTION A

<b>1. Agency Name:</b>	Department of Military and Veterans Affairs		
<b>2. Procurement Description:</b> This description will appear on the eMarketplace website for public viewing	Laboratory Analysis & Legionella Testing		
<b>Materials Description:</b>			
<b>Services Description:</b>	Laboratory Analysis & Legionella Testing		
<b>3. Materials Shopping Cart # or Services SPR#</b>	6100051415	<b>Estimated Cost:</b>	\$50,001 - \$100K
		<b>Initial Contract Term:</b>	1 year
		<b>Renewals:</b>	4 additional 1 year renew
<b>4. Supplier - Name:</b>	Enrich Products Inc		
Full Address:	PO Box 86116 Pittsburgh, PA 15221		
Contact Name:	Virginia Shields		
Telephone:	412-243-4942	<b>FAX:</b>	
E-mail:	ENRICHPRO1@AOL.COM		
SRM Supplier #:	157340		
<b>5. Delivery or service location:</b>	DMVA - SWVC 7060 Highland Drive, Pittsburgh, PA 15		

## SECTION B

<input checked="" type="checkbox"/> <b>1. Sole Source:</b> Only known source - Not available from another supplier.
<input type="checkbox"/> <b>2. Material/Repair/Maintenance:</b> Material or service MUST be compatible with existing equipment. Documentation must be provided from the manufacturer.
<input type="checkbox"/> <b>3. Used Equipment:</b> Value set by 2 independent 3rd party appraisals.
<input type="checkbox"/> <b>4. Professional Expert:</b> Describe in detail in Section C.
<input type="checkbox"/> <b>5. Exempt (Law):</b> A federal or state statute or regulation exempts the procurement from the competitive procedure. Any applicable information precluding the procurement from competitive procedures must be attached.
<input type="checkbox"/> <b>6. Feasibility:</b> Clearly not feasible to award the contract on a competitive basis.

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## SECTION C

**1. Describe the unique features of this procurement that prohibit a competitive environment. If applicable, attach a Statement of Work ("SOW").**

Enrich Products, Inc. is the sole proprietor of EPI copper-silver equipment.

**2. Document and attach the research that has been conducted to date to verify the supplier is the only known source.**

Received proprietary letter from vendor.

**3. Does the supplier utilize distributors, dealers, resellers, etc.? If "Yes," please identify.**

The existing EPI controller is manufactured and distributed by Enrich Products.

**4. Are there compatibility requirements or compliance requirements with a warranty or service agreement? If "Yes," please explain.**

Enrich products provides electrode cells and replacement parts that are NSF/ANSI 61 and 372 Certified. At this time, there are no other ionization companies that are certified to replace the same components within the electrode cell. This certification is required by State and other regulatory agencies. Enrich Products has received registration through EPA under FIFRA Law (EPA Reg No# 086131). This registration includes efficacy, product chemistry and toxicity. Electrode cell replacement parts conform to EPA registration requirements.

**5. How has the material or service been procured in the past? Please provide previous source justifications, contracts, & PO's for this material or service.**

Was previously approved as a sole source, Sole Source ID# 29417.

**6. If procured through the IT ITQ process, please provide original \$ amount and contract period of order. Is this the final phase of the project?**

N/A

**7. If this is an upgrade, addition, alteration, etc., to an earlier procurement, please describe in detail.**

Additional years of service/maintenance/testing.

**8. What are the consequences of not approving this procurement?**

A new system would need to be purchased.

**9. If timing is a factor, what is the time factor and why?**

Current PO expires 9/30/2020, was already extended due to COVID restraints with Veterans Homes.

**10. List any other information relevant to the acquisition of this procurement here or as an attachment.**

N/A

[illegible]