

## Department of General Services

## Emergency Procurement ("EP") Approval Request

## Bureau of Procurement

If either of the following two conditions exist, an EP is not required and should not be requested:

1. Material / Service available from DGS statewide contract.
2. Estimated Cost of the Material / Service is within the Small, No-bid Procurement threshold identified in the Procurement Handbook, Part I, Chapter 7.

Agency requests approved to proceed with an emergency procurement under Section 516 of the Commonwealth Procurement Code (62 Pa. C.S. §516).

*Requesting Agency Information*

Agency/Bureau:	Department of Environmental Protection					
Contact Person:	Brady Fries					
Contact Address:	400 Market Street Harrisburg PA 17101					
Contact Tel#:	717-783-8381					
Contact Email:	bfries@pa.gov					
Description Of Material (or) Service (or) IT	Service	Emergency Remedial Actions for Mitigation of Stray Gas via well clean-out and venting.				
SAP Material Groups:	77000000					
Estimated \$ Amount:	22065					
Length of EP:	Valid to 6/30/2024					
Delivery Location:	City	Pittsburgh	State	Pennsylvania	ZipCode	17522

*Basis for the Emergency Purchase***Threat to public health, welfare, or safety****Identify the Threat:**

In total four houses have been confirmed to be affected by stray gas in the immediate neighborhood, with three houses having indoor ambient detectable combustible gas readings ranging from 0.006 to 0.5540% gas by volume. Two of the three residences with the highest ambient readings have been evacuated from their homes by PNG and both the natural gas and electricity supplies have been shut off to their homes. Elevated readings have been identified in two water supply well headspaces in the immediate area.

**Provide a brief explanation of the need for the material and/or service:**

Stray gas has remained persistent in soils, water supplies and homes since investigation started on 4/5/2024. It is expected that the unpermitted gas well (Sunnyhill 1) is the source of stray gas in this immediate area. The gas well is obstructed by earth, wood and gravel plugs approximately 6ft. below ground surface. Clearing out the well and venting it to the atmosphere will provide a preferential pathway for the gas to follow in attempts to eliminate the gas entering the shallow formations and soils, water supplies and homes.

**State the consequence if the procurement is not done on emergency basis:**

Allowing stray gas to persist at current levels threatens the safety, health and well-being of occupants within homes around 321, 322, 313 Thompson Run Rd. and 99 Sunnyhill Dr., Pittsburgh, PA 15237 in Ross Twp., Allegheny County

**Indicate whether approval was obtained from DGS.**

If "Yes", provide the following:

- ☐ Yes a. Name of person granting approval:  
☒ No b. Date of approval:

☐

***Circumstances outside the control of the agency create an urgency of need, which does not permit the delay in using more competitive methods***

**NOTE: Verbal approval will not be provided for this basis. Agency cannot proceed with emergency procurement until this form is completed and approved by DGS.**

**Identify the Circumstances:**

**Why are those circumstances outside of the control of Agency?**

**Provide a brief explanation for the urgent need:**

## Information Required

***For ALL EP's provide the following information:***

<b>Brief description of selection process:</b>		Phone call discussion with Yost between Mark Barnes, OGI were done on 4/12/2024.	
<b>Full supplier information (if known at time of submission of form)</b>	Name:	YOST DRILLING LLC	
	Address:	313 Steele Hill Road, P.O. Box 598	
	Telephone #:	724-324-2253	
	SAP Vendor#:	424447	Total Amount

***For EP's that are NOT a threat to public health, welfare, or safety, provide the following information***

**Include a list of the solicited suppliers, their contact information, and their quotations:**

Funds have already been encumbered for this request

(Yes/No):

☐ Yes

☒ No

If applicable, what has been done previously to procure this material/service? (Also provide the previous SAP/SRM PO number and/or Contract Number)

**NOTE: If any Agency only intends to solicit a quote from one supplier, the following section, "Supplemental Single Source Information" must be completed**

## *Supplemental Single Source Information Required*

***This section of the EP APPROVAL REQUEST Form is only required to be completed if the following is applicable:***

- 1. Category of Emergency is due to "Circumstances outside the control of the agency create an urgency of need, which does not permit the delay in using more competitive methods."***
- 2. It is not practical for the agency to obtain two or more quotes.***

**Is only a single supplier capable of providing the material or services? If Yes, please explain. If not applicable, leave blank and respond in the next block.**

Yost is the only known drilling contractor that has a small track-rig available to access and clean-out Sunny Hill 1 needed for access restrictions to the well and is available in a timely fashion in attempts to eliminate migrating gas to soils, water supplies and the nearby homes.

**Explain why it is not practical to obtain two or more quotes for this emergency procurement.**

Equipment needed to conduct this work with access limitations via track mounted rig, to clean-out and vent gas from Sunnyhill 1.

**If timing is a factor, what is the time factor and why? If yes, please explain.**

Yes. For public health and safety, the sooner the mitigation system is installed the quicker two families will be allowed to inhabit their homes.

**Are there compatibility requirements or compliance requirements? If yes, please explain.**

Yes, E&S BMP for access and constructing a work area around the gas well. Secondary Containment and Pressure Barrier controls will be put in place to control the well during clean-out. All fluids from the well will be controlled and appropriately disposed of.

**NOTE: If the purpose of the emergency procurement is to prevent a lapse in contracted services, one of the following must be checked. Include status of the new contract/purchase and note any special conditions of the emergency procurement.**

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To extend a current contract with the current contractor to prevent a lapse in contracted services.

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To bridge a gap between an expiring contract and a new contract by allowing the new contractor to begin work before the new contract is fully

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To authorize a supplier, who has been properly selected through one of the methods of award, to begin work before the new contract is fully executed because the agency needs the services immediately and cannot wait until full execution of the

☐

If none of the above is applicable, explain how the emergency supplier was selected.

# Agency Approvals

**IMPORTANT\***:The printed names on this form shall constitute the signatures of these individuals. Agencies must insure that these individuals review the completed form and give their consent to apply their printed name on this form. No handwritten signatures shall be required in order for the form to be considered "signed" by those individuals whose names appear in the signature section

Requesting Authority (Agency Head or Designee reviewing and approving this request)  
Requesting Authority signature connotes concurrence with the Agency EP request to procure the material and/or service

Title:	Procurement Specialist 4	
Signature:	Brian Franklin	Date: 04-19-24