

**HACC — Central Pennsylvania’s Community College
Harrisburg, PA**

**Request for Bid:
RFB15-17
For**

Qty/10 - Cisco Catalyst 3850, 48 Port Switch

Harrisburg Area Community College is seeking qualified bidders to provide qty/10 Cisco Catalyst 3850, 48 Port Switches. All Cisco products, software and services must be new (not refurbished), sourced through Authorized Cisco Distributors and must include Cisco warranty.

Issued: 12/11/2014

BID DUE DATE: January 5, 2015 at 2:00pm

Award of Contract: Following the February 3, 2015, Board of Trustees Meeting

Sealed Bids Must Be Delivered to: Harrisburg Area Community College
Procurement and Contracts
Room 203, Ted Lick Admin. Bldg.
One HACC Drive
Harrisburg, PA 17110

All firms who respond to the request for bid (RFB) will receive a notification email within one week after the Board of Trustees meeting.

Bid results will be posted on HACC’s website at: <http://www.hacc.edu/Purchasing/RequestforProposals/RFPs-FY15.cfm>

For information concerning the RFB process, required format and the schedule of activities, please direct questions to:

Michael McEnany
Procurement Specialist
Telephone: (717) 736-4120
Email: procurement@hacc.edu

ACKNOWLEDGMENT FORM

HARRISBURG AREA COMMUNITY COLLEGE

RFB15-17 Cisco Catalyst 3850, 48 Port Switch

Acknowledgement: Please acknowledge receipt and interest in this Request for Bid (RFB) by completing the information requested below and emailing to: procurement@hacc.edu.

Acknowledgement due date is 12/18/2014.

Also, please include this page with your Bid.

Provider Name: _____ Contact Name: _____

Address (include City, State, Zip): _____

Phone: _____ Fax: _____ Cell Phone: _____

Email: _____ Website: _____

Check One: We will _____ will not _____ be responding to this RFB.

If not responding, please explain briefly: _____

Contents

Title Page.....	1
Acknowledgment Form.....	2
Request for Bid.....	4
Vendor Registration.....	6
Bid Certification.....	7
Technical Specifications.....	8

HACC - Central Pennsylvania's Community College

REQUEST FOR BID

RFB15-17 Cisco Switches BID FORM

- A. CISCO CATALYST 3850, 48 PORT SWITCH \$ _____/ea
- B. TOTAL COST FOR QTY/10 \$ _____
- C. TOTAL FREIGHT COST: \$ _____
- D. TOTAL COST FOR SECTION B & C: \$ _____
- E. WHEN IS THE EQUIPMENT AVAILABLE FOR SHIPMENT? _____

Bid Deadline:

To be considered for selection, Bids should be mailed or hand delivered to HACC's Procurement Department, Ted Lick Administration Building, Room TL203, One HACC Drive, Harrisburg, PA, 17110, by **1/5/2015 at 2:00pm**. Bids will be opened immediately following in room TL203. Bids must be in a sealed container, clearly marked "RFB15-17 Cisco Switch". Allow time for normal mail delivery to ensure timely receipt of Bids by HACC's Procurement Department. Bids arriving after the deadline will not be considered. All Bids become the property of the College. Alternately, a scanned, hi-resolution, color copy in .pdf format (preferred) may be emailed to: procurement@hacc.edu and must contain "RFB15-17 Cisco Switch" in the subject line.

Acceptance of Bid

The College reserves the right in awarding the contract to consider the competency, responsibility, and suitability of the Bidder, as well as the services to be provided. The College further reserves the right to accept or reject any or all bids, to waive any irregularities or informalities, and to award the contract in the best interest of the College. Neither the College nor any agent thereof on behalf of the College will be obligated in any way by any Bidder's response to this RFB.

The College also reserves the right to allow a Bidder to correct a defect in its Bid provided that correction of the defect does not alter the amount of the Bid or the scope of work required under the Bid.

Addenda to the RFB

In the event that it becomes necessary to revise any part of this RFB, HACC's Procurement and

Contracts Office will provide addenda in writing to the bidders who indicate that they are interested by returning the acknowledgement sheet (page 2). No oral statements, explanations, or commitments by whosoever made shall be of any effect except as the Colleges Procurement and Contracts Office has confirmed the same in writing.

Oral Communication

Oral communication with any College employee, unit, department, or organization concerning this RFB is not binding on the College and shall in no way modify the RFB or the obligation of the College or the provider.

Number of Copies and Mailing of Bid

Bid will be submitted in a sealed container clearly marked with the name of the Bid and labelled "RFB15-17 Cisco Switch." The bid shall be clearly marked and will contain original signatures. Alternately, a scanned, hi-resolution, color copy in .pdf format (preferred) may be emailed to: procurement@hacc.edu and must contain "RFB15-17 Cisco Switch" in the subject line.

Harrisburg Area Community College is a member of the following Group Purchasing Organizations:

- 1) Educational & Institutional Cooperative Service, Inc.
- 2) Provista
- 3) NJPA
- 4) Amerinet
- 5) US Communities
- 6) Keystone Purchasing Network (KPN)
- 7) COSTARS

RFB15-17 Cisco Catalyst 3850, 48 Port Switch

Vendor Registration: To all Proposers: Please register your firm's information on HACC's website – go to:
<https://vps.hacc.edu/vendorlogin/index.cfm>

SIGNATURE _____

FIRM NAME _____

ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

END OF BID FORM

BID CERTIFICATION

(date)

Procurement and Contracts, TL203
Harrisburg Area Community College
One HACC Dr.
Harrisburg, PA 17110

The undersigned certifies that to the best of his/her knowledge: (check one)

- () There is no officer or employee of HACC, Central Pennsylvania Community College who has, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid.
- () The names of any and all public officers or employees of HACC, Central Pennsylvania Community College who have, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid are identified by name as part of this submittal.

The undersigned further certifies that their firm (check one) _____ IS or _____ IS NOT currently debarred, suspended, or proposed for debarment by any state or federal entity. The undersigned agrees to notify the College of any change in this status, should one occur, until such time as an award has been made under this procurement action.

In compliance with Request for Bid RFB15-17 for Cisco Switch and after carefully reviewing all the terms, conditions and requirements contained therein, the undersigned agrees to furnish such goods/services in accordance with the specifications/scope of work.

firm

address

signature required

phone no.

print name

fax no.

title

fed. tax id no.

Harrisburg Area Community College

Request For Bid

RFB15-17 Cisco Catalyst 3850, 48 Port Switch

Ten (10) each – Cisco Catalyst 3850, 48 Port Switch (see configuration below):

Quantity	Part Number	Description
10	WS-C3850-48F-S	Cisco Catalyst 3850 48 Port Full PoE IP BASE
10	CON-SNT-WSC388FS	SmartNet 8x5xNBD Catalyst 3850 48PT Full
10	CAB-TA-NA	AC Power Cord North America
10	PWR-C1-1100WAC/2	1100W AC Power Supply (Spare)
10	S3850UK9-32-0SE	CAT3850 Universal IOS Image (or newer equivalent)
10	C3850-NM-2-10G	Cisco Catalyst 3850 2 x 10GE Network Module
10	STACK-T1-50CM	50CM Type I Stacking Cable
10	CAB-SPWR-30CM	Catalyst 3850 StackPower cable 30CM
10	CAB-TA-NA	AC Power Cord North America
10	PWR-C1-1100WAC	1100W AC Power Supply

Note: All Cisco products, software and services must be new and sourced through Authorized Cisco Distributors.

END OF BID SPECIFICATIONS