

SOLICITATION ADDENDUM

Date: **4/16/2019**
Subject: **Hearing Officer Services RFP**
Solicitation Number: **OGC-2019-03**
Due Date/Time: **April 19, 2019 @ 4:00 PM EST**
Addendum Number: **2**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals). |

The Issuing Office received the following questions regarding the above-referenced RFP and provides the following responses. |

Q.1. On page 3 of the RFP in the Calendar of Events it indicates in the bottom box “Electronic submissions must be received by the Issuing Office by 4/19/2019 at 4:00 pm. On page 5 it states “The Issuing Office will **not** accept proposals via email..”

Could you please clarify if we are to submit our response via email AND hard copy and, if so, does the hard copy need to be there by the deadline or just the email submission by the deadline?

A.1. For purposes of this RFP, please be advised that Offerors are permitted to submit either paper copies **OR** electronic submissions of their proposals.

If submitting an electronic response, please submit your response to: jkiessling@pa.gov.

If submitting a paper response, please submit your response to:

Department of General Services
Office of Chief Counsel
401 North Street
North Office Building, Room 603
Harrisburg, Pennsylvania 17120
Attn: Jordan M. Kiessling

*** If you asked a question, and do not see your question listed, please let me know right away so we can get you a response as soon as possible.**

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.



pennsylvania

DEPARTMENT OF GENERAL SERVICES
BUREAU OF PROCUREMENT

Respectfully,

Name: Mrs. Jordan M. Kiessling

Title: Issuing Officer

Phone: 717-346-8110

Email: jkiessling@pa.gov