

**SOLICITATION ADDENDUM**

Date: **12/4/2018**  
 Subject: **Legal Consultant & Support Services RFP**  
 Solicitation Number: **OGC-2018-15**  
 Due Date/Time: **January 18, 2019 @ 4:00 pm EST**  
 Addendum Number: **1**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

**Please be advised that the Calendar of Events has changed. The changes are highlighted below. An optional pre-proposal conference has been added and scheduled for Thursday, December 20, 2018 @ 10:00 a.m.**

**CALENDAR OF EVENTS**

The Commonwealth will make every effort to adhere to the following schedule:

Activity	Responsibility	Date
<b>Pre-Proposal Conference:</b> Office of General Counsel 333 Market Street, 17 <sup>th</sup> Floor Harrisburg, PA 17101 Large Conference room	Qualified Offerors	<u>12/20/2018</u> 10:00-11:00 a.m.
Deadline to submit Questions via email to: Jordan M. Kiessling at <a href="mailto:jkiessling@pa.gov">jkiessling@pa.gov</a> <b>and</b> Cheryl Spackman at <a href="mailto:cspackman@pa.gov">cspackman@pa.gov</a>	Qualified Offerors	<u>12/31/2018</u> 4:00 p.m.
Answers to Potential Offeror questions posted to the DGS PA eMarketplace website no later than this date.	Issuing Office	<u>1/3/2019</u> 5:00 p.m.



Please monitor website for all communications regarding the RFP.	Qualified Offerors	ONGOING
<b>Sealed proposals must be received by the Issuing Office at:          Jordan M. Kiessling and Cheryl Spackman, Issuing Officers          Department of General Services          Office of Chief Counsel          401 North Street          North Office Building, Room 603          Harrisburg, Pennsylvania 17120</b>	Qualified Offerors	<u>1/18/2019</u> 4:00 p.m.

**If you would like to participate in the optional pre-proposal conference on December 20, 2018 at 10:00 a.m., by phone, please utilize the following call-in information:**

**Dial-In Number: (641)715-3580**  
**Meeting ID: 888-406-956**  
 Host PIN (Issuing Officer): 8702

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: Mrs. Jordan M. Kiessling/Cheryl Spackman  
 Title: Issuing Officers  
 Phone: 717-346-8110; 717-787-1284  
 Email: [jkiessling@pa.gov](mailto:jkiessling@pa.gov); [cspackman@pa.gov](mailto:cspackman@pa.gov)