



## SOLICITATION ADDENDUM

Date: **1/11/2018**  
Subject: **Standing Counsel RFP**  
Solicitation Number: **OGC-2017-20**  
Due Date/Time: **January 23, 2018 @ 4:00 pm EST**  
Addendum Number: **2**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

**The Issuing Office received the following questions regarding the above-referenced RFP and provides the following responses.**

**Q.1.** Can you please describe whether this RFP is for contract work or something different or more?

**A.1.** For this RFP, contract work will be limited to reviewing and providing legal advice as needed. The Trust Administrator prepares and handles the execution of the contracts for construction projects, and PennDOT handles the contracts for the Trust Administrator and Business Manager.

**Q.2.** How many legal service hours were required by PennDOT for the services set forth in the RFP for the past 12 months?

**A.2.** Approximately 200 hours for the last 12 months were utilized for providing legal services to the Trust for the services outlined in the RFP.

**Q.3.** How many legal service hours does PennDOT anticipate that it will require for the services set forth in the RFP for the next 12 months?

**A.3.** It is anticipated that the hours required for the next 12 months will be approximately 200 to provide the services outlined in the RFP.

**Q.4.** Is there a current firm providing these services to PennDOT? If so, what is the name of that firm?

**A.4.** Yes. The firm currently doing the work is Rosenn, Jenkins & Greenwald, LLP.

**Q.5.** How was this firm selected for the work?

**A.5.** We do not have the information available to determine how this firm was selected for work, but it was predating Executive Order 2015-02 Competitive Process for Procurement of Legal Services.

**\* Note:** Since the engineer is subcontracted through the Trust Administrator, all legal advice needed by the engineer will be requested through the Administrator. The Business Manager's requests will either be requested through the Administrator or through the Board at the regularly scheduled bi-monthly meetings.

**\* If you asked a question, and do not see your question listed, please let me know right away so we can get you a response as soon as possible.**

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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