

**SOLICITATION ADDENDUM**

Date: **11/3/2017**  
 Subject: **Litigation Counsel RFP**  
 Solicitation Number: **OGC-2017-17**  
 Due Date/Time: **November 6, 2017 @ 4:00 pm EST**  
 Addendum Number: **4**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

**Please be advised that the due date for this RFP has been extended. The new due date and time is now Monday, November 6, 2017 at 4:00 pm. Changes are highlighted below.**

**\* If you have already submitted a proposal for this RFP, you have until Monday, November 6<sup>th</sup> at 4:00 pm to amend any and all parts of your proposal. If amending your proposal, please outline what parts of your proposal you are amending. \***

**CALENDAR OF EVENTS**

The Commonwealth will make every effort to adhere to the following schedule:

Activity	Responsibility	Date
<b><u>Pre-Proposal Conference:</u></b> Office of General Counsel 333 Market Street, 17 <sup>th</sup> Floor Harrisburg, PA 17101 Large Conference room	Qualified Law Firms	<u>10/25/2017</u> 3:00 – 4:00 p.m.
Deadline to submit Questions via email to: Mrs. Jordan M. Kiessling at <a href="mailto:jkiessling@pa.gov">jkiessling@pa.gov</a>	Qualified Law Firms	<u>10/26/2017</u> 4:00 p.m.



**pennsylvania**

DEPARTMENT OF GENERAL SERVICES  
BUREAU OF PROCUREMENT

Answers to Potential Offeror questions posted to the DGS PA eMarketplace website no later than this date.	Issuing Office	<u>10/27/2017</u> 5:00 p.m.
Please monitor website for all communications regarding the RFP.	Qualified Law Firms	ONGOING
<b>Sealed proposals must be received by the Issuing Office at: Mrs. Jordan M, Kiessling, Issuing Officer Department of General Services Office of Chief Counsel 401 North Street North Office Building, Room 603 Harrisburg, Pennsylvania 17120 <a href="mailto:jkiessling@pa.gov">jkiessling@pa.gov</a></b>	<b>Qualified Law Firms</b>	<b><u>11/6/2017</u></b> <b>4:00 p.m.</b>

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: Mrs. Jordan M. Kiessling  
 Title: Issuing Officer  
 Phone: 717-346-8110  
 Email: [jkiessling@pa.gov](mailto:jkiessling@pa.gov)