

SOLICITATION ADDENDUM

Date: **10/30/2017**
Subject: **Out-of-State Lien Enforcement RFP**
Solicitation Number: **OGC-2017-16**
Due Date/Time: **November 9, 2017 @ 4:00 pm EST**
Addendum Number: **4**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals). |

The Issuing Office received the following questions regarding the above-referenced RFP and offers the following responses. |

Q.1. “Finally Offerors should submit Appendix F, Project Reference directly to your reference. The reference should return the completed questionnaire in a sealed envelope to the Offeror. The Offeror must include the sealed reference with its Technical Submittal.” QUESTION: Please verify why it is necessary for vendors to submit Appendix F-Project Reference to our client references, and have them return it to the Offeror in a sealed envelope. The instruction above refers to Appendix F as being a questionnaire. However, Appendix F appear to be a table asking for a project description, dates of service, and contact information. This is all information that the Offeror should be able to complete. Please clarify.

A.1. The Department is agreeable to having the Offerors complete Appendix F.

Q.2. Can the in-state office requirement be waived?

A.2. Yes, but the Offerors must have the ability to conduct all legal work that is necessary in Pennsylvania pursuant to this RFP.

*** If you asked a question, and do not see your question listed, please let me know right away so we can get you a response as soon as possible.**

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully, |

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