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RFQ - Invitation For Bids

RFQ Date: 11/30/2011

Collective Number:
CN00035084

SHOW THIS NUMBER ON BID ENVELOPE
FAX COVER SHEET

<p>Issuing Office: Runk Selena Department of Correction SCI Camp Hill 2500 Lisburn Road Camp Hill PA 17001</p>	<p>Bidder/Contractor's Name, Address and Phone #:</p> <p>Your vendor number with us (if available): _____</p>		
<p>Please Return Quotation To: Runk Selena Department of Correction SCI Camp Hill 2500 Lisburn Road Camp Hill PA 17001</p>	<p>Type of Security furnished if required:</p> <p><input type="checkbox"/> Certified or bank cashier's check</p> <p><input type="checkbox"/> Irrevocable letter of credit</p> <p><input type="checkbox"/> Certificate of deposit</p> <p><input type="checkbox"/> Other as specified by bid</p> <p><input type="checkbox"/> Bond - If annual bond:</p> <p>What is the name of the principal on the bond?</p>	<p>RETURN BID BY:</p>	<p>BID OPENING DATE 12/19/2011</p>
<p>Items To Be Delivered To: SCI Camp Hill-Food 1131766 2500 Lisburn Road Camp Hill PA 17001-8837</p>	<p>Contact Information: Buyer: Selena Runk Phone: 717-975-5200 Fax: 717-975-2245 E-mail: srunk@pa.gov</p>	<p>BID OPENING TIME 11:00 am</p> <p>EXPIRATION DATE OF CONTRACT: (IF APPLICABLE)</p>	<p>DELIVERY DATE: SEE ITEMS</p>

The following are incorporated by reference herein: 1) the documents attached to this RFQ, if any; 2) the documents incorporated by reference in this RFQ any; and 3) the bid and contract terms and conditions, stored on the web site address at www.dgs.state.pa.us for this type of RFQ as of the date of the RFQ, as used herein, means Request for Quotations, Invitation for Bids, Invitation to Qualify, or Request for Proposals, as appropriate. The Bidder/Contractor, by submitting this bid, intending to be legally bound hereby, offers and agrees, if this submission is accepted, to provide the awarded items at the price(s) set forth below at the time and place(s) specified.

Item No.	Description of Items	Quantity	UOM	Unit Price	Total Line Item Price
10	<p>292101 FISH, UNBREADED, 4OZ PORTION, FRZ DELIVERY DATE: 01/04/2012 Material PO text FISH PORTION, UNBREADED, PLAIN, IQF, UNCOOKED, 4 OZ PORTION. EQUIVALENT TO USDC GRADE A. PACKED UNDER FEDERAL INSPECTION (P.U.F.I.). SODIUM CONTENT NOT TO EXCEED 100 MG OF SODIUM PER 4 OZ PORTION. THE ONLY ACCEPTABLE SPECIES OF FISH ARE: CICHLIDAE; GADIDAE; MALACANTHIDAE. NATURAL PRODUCT, NO ADDED WATER OR SOLUTIONS. MAY BE SQUARE OR RECTANGULAR BUT ALL PORTIONS MUST BE THE SAME SHAPE AND SIZE. SKINLESS AND BONELESS. CUT FROM FROZEN FISH BLOCK AND COMPRISED OF COHERING PIECES OF FISH</p>	3,600.000	lb		

INSTRUCTIONS FOR FILLING OUT THIS FORM

FOR EACH ITEM LISTED, ENTER YOUR BID AMOUNT IN THE UNIT PRICE COLUMN AND TOTAL COLUMN THEN ENTER THE TOTAL BID AMOUNT AND SIGN THIS DOCUMENT ON THE LAST PAGE



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	<p>FLESH (GROUND OR MINCED FISH IS NOT ACCEPTABLE). ALL PORTIONS SHALL BE PREPARED FROM ONLY ONE TYPE OF FISH OF THE ACCEPTABLE SPECIES. IQF, BOX, LINED, LAYER OR STACK PACKED, WITH MOISTURE PROOF PAPER OR PLASTIC FILM BETWEEN LAYERS OR STACKS OR IQF, ENCASED IN MOISTURE/VAPOR-PROOF POLYFILM BAGS. ACCEPTABLE PACK SIZE: 10 LB TO 60 LB PER CASE.</p> <p>Delivery dates</p> <p style="padding-left: 40px;">Jan 4 1200lb Feb 1 2400lb</p>				
20	<p>292100 FISH, BREADED, 4 OZ PORTION, FRZ DELIVERY DATE: 01/04/2012 Material PO text BREADED FISH PORTION, IQF, OVEN READY, 4 OZ PORTION. EQUIVALENT TO USDC GRADE A. PACKED UNDER FEDERAL INSPECTION (P.U.F.I.). THE ONLY ACCEPTABLE SPECIES OF FISH ARE: CICHLIDAE; GADIDAE; MALACANTHIDAE. SODIUM CONTENT NOT TO EXCEED 450 MG PER 4 OZ PORTION. ALL PORTIONS MUST BE THE SAME SHAPE AND SIZE; MAY BE SQUARE, RECTANGULAR OR FILLET SHAPED. CUT FROM FROZEN, SKINLESS AND BONELESS FISH FLESH (GROUND OR MINCED FISH IS NOT ACCEPTABLE), COATED WITH BATTER AND BREADING. ALL PORTIONS SHALL BE PREPARED FROM ONLY ONE TYPE OF FISH OF THE ACCEPTABLE SPECIES. PORTIONS ARE TO BE LIGHTLY PRE-FRIED AND OVEN READY. PRODUCT TO HAVE NO LESS THAN 3 OZ FISH AND NO MORE THAN 1 OZ COATING PER 4 OZ SERVING. IQF, BOX, LINED, LAYER OR STACK PACKED, WITH MOISTURE PROOF PAPER OR PLASTIC FILM BETWEEN LAYERS OR STACKS OR IQF, ENCASED IN MOISTURE/VAPOR-PROOF POLYFILM BAGS. ACCEPTABLE PACK SIZE: 10 LB TO 60 LB PER CASE.</p>	13,200.000	lb		

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Item No.	Description of Items	Quantity	UOM	Unit Price	Total Line Item Price
	Delivery dates Jan 4 3600lb Feb 1 4800lb Mar 7 4800lb				
30	291492 MEAT, FISH, CRAB, IMIT, FRZ, 12/2.5#/CS DELIVERY DATE: 01/04/2012 Material PO text IMITATION CRAB, FROZEN, FULLY COOKED, READY-TO-EAT. BLEND OF WHITE FISH (EQUIVALENT TO USDC GRADE A) WITH NATURAL & IMITATION CRAB FLAVOR. PACKED UNDER FEDERAL INSPECTION (P.U.F.I.). FLAKES & CHUNKS. SODIUM CONTENT NOT TO EXCEED 240 MG PER OZ. PRODUCT TO BE ENCASED IN MOISTURE/VAPOR-PROOF POLYFILM. ACCEPTABLE PACK SIZE: 12/2.5 LB UNITS PER CASE (30 LB PER CASE). Delivery dates Jan 4 150cs Feb 1 150cs Mar 7 150cs	450.000	Case		
40	304290 SEAFOOD CAKE, 4 OZ, FRZ DELIVERY DATE: 04/01/2009 Material PO text SEAFOOD CAKE, IQF, 4 OZ. ROUND PORTION, OVEN READY. FISH/SEAFOOD FLESH SHOULD BE EQUIVALENT TO USDC GRADE A. PACKED UNDER FEDERAL INSPECTION (P.U.F.I.). FREE FROM SKIN AND BONES. NOT TO EXCEED 20% FAT. MAY CONTAIN NOT MORE THAN 20% BREAD CRUMBS. SODIUM CONTENT NOT TO EXCEED 350 MG PER 4 OZ PORTION. NO MSG OR ADDED SODIUM. TEXTURED SOY CONCENTRATE, FULLY HYDRATED MAY BE ADDED. THE MAXIMUM PERCENT OF HYDRATED PROTEIN PRODUCT IN THE COMBINED FINISHED PRODUCT SHALL NOT EXCEED 20%. NO ADDED WATER. PRODUCT CANNOT CONTAIN BEEF, POULTRY, PORK OR	3,600.000	lb		

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	<p>PORK BY-PRODUCTS. PRODUCT TO BE LIGHTLY PRE-FRIED (PRE-COOKED) AND OVEN READY. IQF, BOX, LINED, LAYER OR STACK PACKED, WITH MOISTURE PROOF PAPER OR PLASTIC FILM BETWEEN LAYERS OR STACKS OR IQF, ENCASED IN MOISTURE/VAPOR-PROOF POLYFILM BAGS. ACCEPTABLE PACK SIZE: 10 LB TO 40 LB PER CASE.</p> <p>Delivery dates</p> <p style="padding-left: 40px;">Jan 4 2400lb Mar 7 1200lb</p>				
	<p><u>GENERAL REQUIREMENTS FOR ALL ITEMS:</u> Header text RETURNING THE BID: All bidders must write the Collective Number, Bid Open Date & Time on the front of the envelope their using to mail their bid(s) back in. If a bidder is bidding on multiple bids and wishes to send all bids in one envelope then each bid must be in a SEALED individual envelope with the Collective Number, Bid Open Date & Time written on the front of each envelope and on the main envelope that has all the bids in, must also have all the Collective Numbers, Bid Open Date & Time for each bid enclosed written on the envelope. Bidders can not use write out on bids, bidder must line out any errors with a pen and initial the error. FAILURE TO FOLLOW THESE INSTRUCTIONS WILL DISQUALIFY YOUR BID. STD203 #8D; Bid may not be modified, withdrawn, or cancelled by any Bidder for a period of sixty (60) days following the time and date designated for Bid opening, unless otherwise specified by the Bidder in its Bid. If the lowest responsible Bidder, as determined by the Issuing Office,</p>				

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	<p>withdraws its Bid prior to the expiration of the award period or fails to comply with the requirements set forth in the IFB including but not limited to any requirement to submit performance or payment bonds or insurance certificates within the required time period, the Bidder shall be liable to the Commonwealth for all costs and damages associated with the re-award or re-bid including the difference between the Bidder's price and the actual cost that the Commonwealth pays for the awarded items. All quantities are estimated. Payment will be made on actual quantities received. The Department has the right to increase/decrease quantities based on actual field conditions. Corrections will make every effort to award the bid to the successful contractor in a timely manner. The anticipated effective date is January 3, 2012 and the contractor may not begin delivery and/or services until a purchase order has been fully executed.</p> <p>BID AWARD: Award will be made to lowest responsible bidder based on line by line. A bid summary will be e-mailed to all responding bidders.</p> <p>Security Clearance Information for Vendors: All vendors or their subcontractors, who utilize regular delivery transportation, will have to submit clearance checks through the original vendor, for all drivers (regardless if delivery is inside or outside of the fence). Common carriers will not be required to render clearance checks, however are subject to search and escort procedures. ALL CARRIERS reporting to outside warehouses must secure their vehicle (windows</p>				

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	<p>closed and doors locked), sign in at warehouse and wait for further directions from correctional staff. *FOR INFORMATION PURPOSES ONLY* Vendors are requested to answer the following questions: 1) Are you a minority and/or women owned business? 2) If yes, are you registered as a certified minority and/or women owned business in the Commonwealth of Pennsylvania?</p>				
<p>Bidder/Contractor's Signature SIGN AND PRINT NAME BELOW</p> <p>AUTHORIZED OFFICER / PARTNER / OWNER (CIRCLE ONE) DATE</p>		<p>ENTER TOTAL BID AMOUNT HERE ▶</p> <p>ALL PRICES ARE F.O.B. DESTINATION</p>			