



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA GAME COMMISSION

FIELD REGIONS

253 Snyder Road
Reading, PA 19605
July 28, 2016

**REQUEST FOR BIDS
TREE FELLING PROJECTS
STATE GAME LAND # 211 LEBANON AND DAUPHIN COUNTY**

Prospective Service Contractors:

The Southeast Region of the Pennsylvania Game Commission is soliciting bids for tree felling services to fell and place on the ground trees on State Game Land No. 211, Cold Springs Township, Lebanon County and West Hanover Township, Dauphin County. This project will involve the felling of numerous trees on 111 acres at designated locations. This project is being bid with one contractor completing both felling sites. The location of each project is defined on the attached map. Specific Tree Felling specifications are detailed in the Supplement Pages of the bid packet.

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" system by **2:00 PM, Wednesday August 31, 2016**. If you have not registered as a vendor with the state, you must do this first at www.pasupplierportal.state.pa.us before submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer (bmercer@pa.gov) at 717-787-6594.

Service Bid should include the Unit Price (acre for each location) as well as a total for each location. The bid will be awarded to the lowest combined total bid. Payment will be by the number of acres completed to the specifications. The work may begin upon receipt of an approved purchase order and posting of the performance bond and associated insurance requirements. All work must be completed by April 28, 2017.

The PGC will conduct an optional one-time-only tour of the work sites for prospective bidders on Friday August 12, 2016 beginning at 9:00 AM. The tour will start at the PGC boundary at the summit of Cold Springs Road in Lebanon County.

The attached Bid Prospectus provides all necessary specifications, instructions, contact information, maps, etc. Please contact me if you have any questions.

Thank you.

Randall Bauman
Regional Forester
Office: 610-926-3136 X 6686
Cell Phone 717-413-1362

Northwest Region
P.O. Box 31
Franklin, PA 16323
814-432-3187

Southwest Region
4820 Route 711
Bolivar, PA 15923
724-238-9523

Northcentral Region
P.O. Box 5038
Jersey Shore, PA 17740
570-398-4744

Southcentral Region
8627 William Penn Hwy
Huntingdon, PA 16652
814-643-1831

Northeast Region
P.O. Box 220
Dallas, PA 18612
570-675-1143

Southeast Region
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GENERAL SPECIFICATIONS

I. SCOPE OF WORK:

- A. The Pennsylvania Game Commission, Southeast Region, requires tree cutting services to fell and place on the ground trees at two designated locations. Services shall include, but not be limited to, the furnishing of all labor, superintendence, tools and equipment for the felling of the designated trees as per Attachment 1 and Attachment 2 Tree Felling Specifications. These felling specifications are included in the bid packet. ***All Purchase Orders require the contractor to provide the equipment, labor, insurance, and all miscellaneous expenses to complete the operation.***
- B. This project is being bid as one contract and the contract is comprised of work at two locations.

Any questions concerning the technical aspects of this bid should be directed to the Assistant Regional Forester:

Frank Vinitiski
PGC, Southeast Region
253 Snyder Road
Reading PA 19605-9254
Phone: 570-506-7285
Email address fvinitiski@pa.gov

II. CONTRACT TASKS:

- A. Project Locations:
- a. State Game Lands No. 211, Flare Noncommercial North block in Cold Spring Township, Lebanon County. Felling of designated trees inside 46 acres, as defined on the attached map.
 - b. State Game Lands No 211, Flare Noncommercial South block in West Hanover Township, Dauphin County. Felling of designated trees inside 65 acres, as defined on the attached map.
 - c. Maps of each location are included in the bid packet.
 - d. Notes:
 - a. The equipment/method designated for felling of material includes hand felling or mechanical felling.
 - b. Estimated number of trees to cut in Flare Noncommercial North block – 171 trees per acre.
 - c. Estimated number of trees to cut in Flare Noncommercial South block – 229 trees per acre.

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Contractor must comply with Attachment 1 and Attachment 2, Tree Felling Specifications.

III. SITE INSPECTION AND ASSISTANCE:

The PGC will conduct an optional one-time-only tour of the work sites for prospective bidders on Friday, August 12, 2016 beginning at 9:00 AM. The tour will start at the PGC boundary at the summit of Cold Springs Road in Lebanon County. (40.465979, -76.629428).

IV. CONTRACT REQUIREMENTS:

- A. All work must be completed by the termination date: **April 28, 2017.**
No contract extensions will be approved.
- B. The contractor agrees to comply with all attachments.
- C. **The work crew is required to be able identify appropriate tree species to cut in the project area.**
- D. As a further guarantee of faithful performance of the conditions set forth in this Contract, the Successful bidder hereby agrees to furnish the Commission with Cashiers or Treasurers Check, Letter of Credit, or Insurance Bond payable to the Pennsylvania Game Commission, in the amount of **\$4,000.00** payable at the start of work or September 21, 2016 whichever comes first.
- E. Failure to comply with any of the terms or conditions of the Contract will result in cancellation of the agreement and claim may be made against the surety or the security for all or part of the damages sustained by such noncompliance.
- F. Any extension of time under the Contract, or forbearance of cancellation and claim against the surety will not result in a release of the surety or the Principal from their obligations under the Contract and the surety.

V. INSURANCE REQUIREMENTS:

- A. The contractor will provide Workmen's Compensation insurance sufficient to cover all of the employees of contractor working to fulfill this contract.
- B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commonwealth and the contractor from claims arising out of the performance of the contract. The amount of Bodily Injury Insurance shall not be less than \$300,000.00 for injury to or death of persons per

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occurrence. The amount of Property Damage Insurance shall not be less than \$300,000.00 per occurrence.

Such policies shall name the Commonwealth as an additional insured. Prior to the commencement of work under this contract, the contractor must provide the Commonwealth with current Certificates of Insurance. These Certificates shall contain a provision that coverage afforded under the policy shall not be canceled or changed until at least thirty (30) days prior written notice has been given to the Commonwealth.

HOLD HARMLESS:

The contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from and against damages to property or injuries (including death) to any persons and other losses, damages, expenses, claims, demands, suits, and actions by any party against the Commonwealth in connection with the work performed by the contractor.

VI. DAMAGE TO COMMONWEALTH PROPERTY:

The Contractor shall be responsible for any damage to Commonwealth property resulting from the improper use of equipment for this mowing, clearing, tree felling habitat project. The Contractor will be given one (1) written warning that damage is becoming excessive and if the action continues damages will be assessed.

A. TIMBER DAMAGES –When, in the opinion of the Officer in Charge, damage to the residual stand becomes excessive the Contractor shall pay the Commission a fair base current value determined by the Officer in Charge/Regional Forester per unit of volume. If this value for damage due to Contractor’s carelessness or negligence is less than \$10.00 per tree then a minimum charge of \$10.00 per tree will be made whether the tree is commercial, non-commercial, merchantable or non-merchantable.

B. COMMISSION FACILITIES - Contractor shall immediately repair, in a manner that meets with the approval of the Officer in Charge, any damage to Game Land roads and other facilities, including access roads, resulting from their use for this spray operation, general wear and tear excepted. Officer in Charge may notify the Contractor in writing to temporarily discontinue use of any of the above whenever, in their opinion, such action is necessary to prevent serious damage.

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VII. BID AWARD:

Bidders must offer a per acre price for each location which reflects the cost to complete the required work. A total price for each location will be entered for as part of the bid. The bid will be awarded to the contractor with the lowest total bid for the felling of designated trees.

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" system by **2:00 PM, Wednesday August 31, 2016**. If you have not registered as a vendor with the state, you must do this at www.pasupplierportal.state.pa.us prior to submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer (bmerc@pa.gov) at 717-787-6594.

The Commission reserves the right to reject any and all bids and to choose the bid that, in its sole opinion; best meet the needs of this project.

ALL VENDORS WHO CONDUCT BUSINESS WITH THE PENNSYLVANIA GAME COMMISSION MUST HAVE A VENDOR NUMBER ASSIGNED TO THEM IN ORDER TO RECEIVE PAYMENT FROM THE COMMONWEALTH.

Vendors may access the website www.pasupplierportal.state.pa.us or phone (877) 435-7363 or (717) 346-2676 or email ra-srmhelp@state.pa.us for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to address. This is a Dept of General services (DGS) website so you need to contact them directly if you have any problems with the website.

The Commission reserves the right to reject any or all bids.

VIII CONTRACT TERM:

The contract term shall commence upon contractor's receipt of the approved Purchase Order(s) that includes a notice to proceed, and terminate **April 28, 2017**. No contract extensions will be approved.

IX. PAYMENT TERMS:

Payment under the tree felling contract: The unit price is per acre by site and shall include all labor, equipment, tools, insurance and all items necessary for the completion of the project.

The contractor shall be paid at the unit price bid for the number of acres on which trees have been felled as measured by a PGC forestry representative.

Only work successfully completed to the specifications will be paid for by the agency.

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ATTACHMENT 1

TREE FELLING SPECIFICATIONS- FLARE NONCOMMERCIAL NORTH BLOCK

SGL 211 LEBANON COUNTY

1. All designated trees within the project boundary must be cut and felled. Trees designated for felling are all sweet birch greater than 4 inches DBH, all red maple stems between 6 and 12 inches DBH, and all black gum less than 14 inches DBH. All tree tops must be within 6 feet of the ground.

Diameter	2	4	6	8	10	12	14	16	18	20	Total (Stems/ac)
Species											
S. Birch			26	15	10	2	2	1		1	56
R. Maple			18	10	5	2					35
Bl. Gum	54	20	3	2	1	0					80
Total	54	20	46	27	16	4	2	1		1	171

2. All trees may be felled with a hand operated device (chainsaw) or a tracked/wheeled mechanical felling device (tree shear, feller/buncher, etc.).
3. Brush and trees must be completely severed at the stump.
4. No brush or trees can be felled into any stream, spring
5. Stump heights must be kept less than 12 inches above the ground.
6. All trees must be felled to ground level. No leaning trees can remain standing.
7. All woody material must remain on site. No brush or woody material may be removed.
8. If heavy equipment is used, equipment will not be operated when ground conditions are such that excessive damage will result. The contractor may be required to repair areas that become rutted due to work, install water bars in areas that are of sufficient slope that erosion may occur, and apply seed (25 pounds/acre of Annual Rye Grass), fertilizer (200 pounds/acre 5-10-10 fertilizer), and straw mulch.
9. The contractor will remove all trash and garbage generated from the completion of this contract. This is to include all materials related to the support of felling tools and equipment, as well as items generated through personal use by the contractor's employees.
10. The contractor will notify the PGC forestry representative three days prior to beginning the project. The contractor may work at times other than the schedule

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of the PGC forestry representative. The contractor may be present at the final inspection.

11. Payment will be based on the number of acres completed to the specifications of the project. The PGC forestry representative will make the final decision concerning the number of acres completed to the specifications.
12. The following are non work days for this project:
 1. All the Saturdays in October, November, December and January.
 2. The Saturday of the Youth Spring Turkey Season. The date is April 22, 2017.

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ATTACHMENT 2

TREE FELLING SPECIFICATIONS- FLARE NONCOMMERCIAL SOUTH BLOCK

SGL 211 DAUPHIN COUNTY

1. All designated trees within the project boundary must be cut and felled. Trees designated for felling are all black gum, red maple, sweet birch and sassafras trees 6 inches in diameter at breast height and less. All tree tops and brush must be cut and placed on the ground. All tree tops must be within 6 feet of the ground.

Diameter	2	4	6	Total (Stems/ac)
Species				
Black Gum	66	60	21	147
Red Maple	16	28	19	63
Sweet Birch	6	5	3	14
Sassafras	0	3	2	5
Total	88	96	45	229

2. All trees may be felled with a hand operated device (chainsaw) or a tracked/wheeled mechanical felling device (tree shear, feller/buncher, etc.).
3. Brush and trees must be completely severed at the stump.
4. No brush or trees can be felled into any stream, spring
5. Stump heights must be kept less than 12 inches above the ground.
6. All trees must be felled to ground level. No leaning trees can remain standing.
7. All woody material must remain on site. No brush or woody material may be removed.
8. If heavy equipment is used, equipment will not be operated when ground conditions are such that excessive damage will result. The contractor may be required to repair areas that become rutted due to work, install water bars in areas that are of sufficient slope that erosion may occur, and apply seed (25 pounds/acre of Annual Rye Grass), fertilizer (200 pounds/acre 5-10-10 fertilizer), and straw mulch.
9. The contractor will remove all trash and garbage generated from the completion of this contract. This is to include all materials related to the support of felling tools and equipment, as well as items generated through personal use by the contractor's employees.

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10. The contractor will notify the PGC forestry representative three days prior to beginning the project. The contractor may work at times other than the schedule of the PGC forestry representative. The contractor may be present at the final inspection.
11. Payment will be based on the number of acres completed to the specifications of the project. The PGC forestry representative will make the final decision concerning the number of acres completed to the specifications.
12. The following are non work days for this project:
 1. All the Saturdays in October, November, December, and January.
 2. The Saturday of the Youth Spring Turkey Season. The date is April 22, 2017.

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- SGL_Boundary
- Project Areas
- Stream
- Public Road
- Public - PGC owned
- Administrative Road

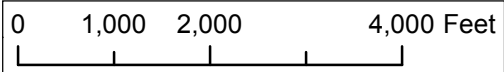
TOUR MEETS HERE
40.465979, -76.629428

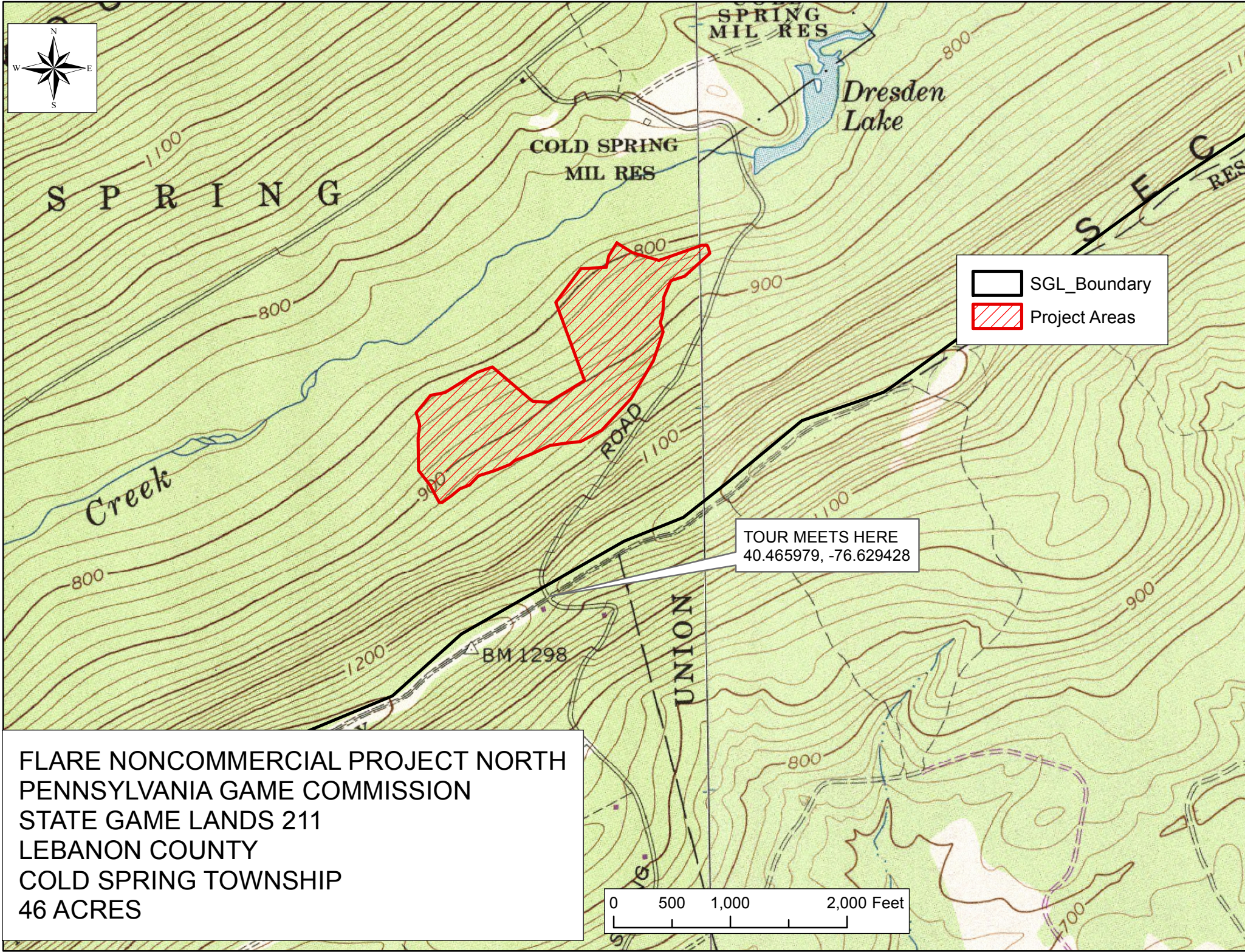
COLD SPRINGS ROAD

DUNLAP ROAD

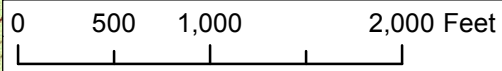
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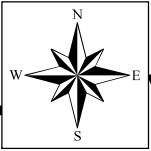
FLARE NONCOMMERCIAL PROJECT NORTH
PENNSYLVANIA GAME COMMISSION
STATE GAME LANDS 211
LEBANON COUNTY
COLD SPRING TOWNSHIP
46 ACRES





FLARE NONCOMMERCIAL PROJECT NORTH
PENNSYLVANIA GAME COMMISSION
STATE GAME LANDS 211
LEBANON COUNTY
COLD SPRING TOWNSHIP
46 ACRES





PGC PARKING LOT
40.395276, -76.769774

RITZIE VILLAGE

Mountain Road

RT 443






Pine Tree Ave.

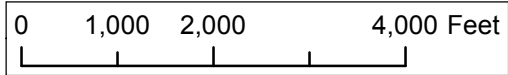
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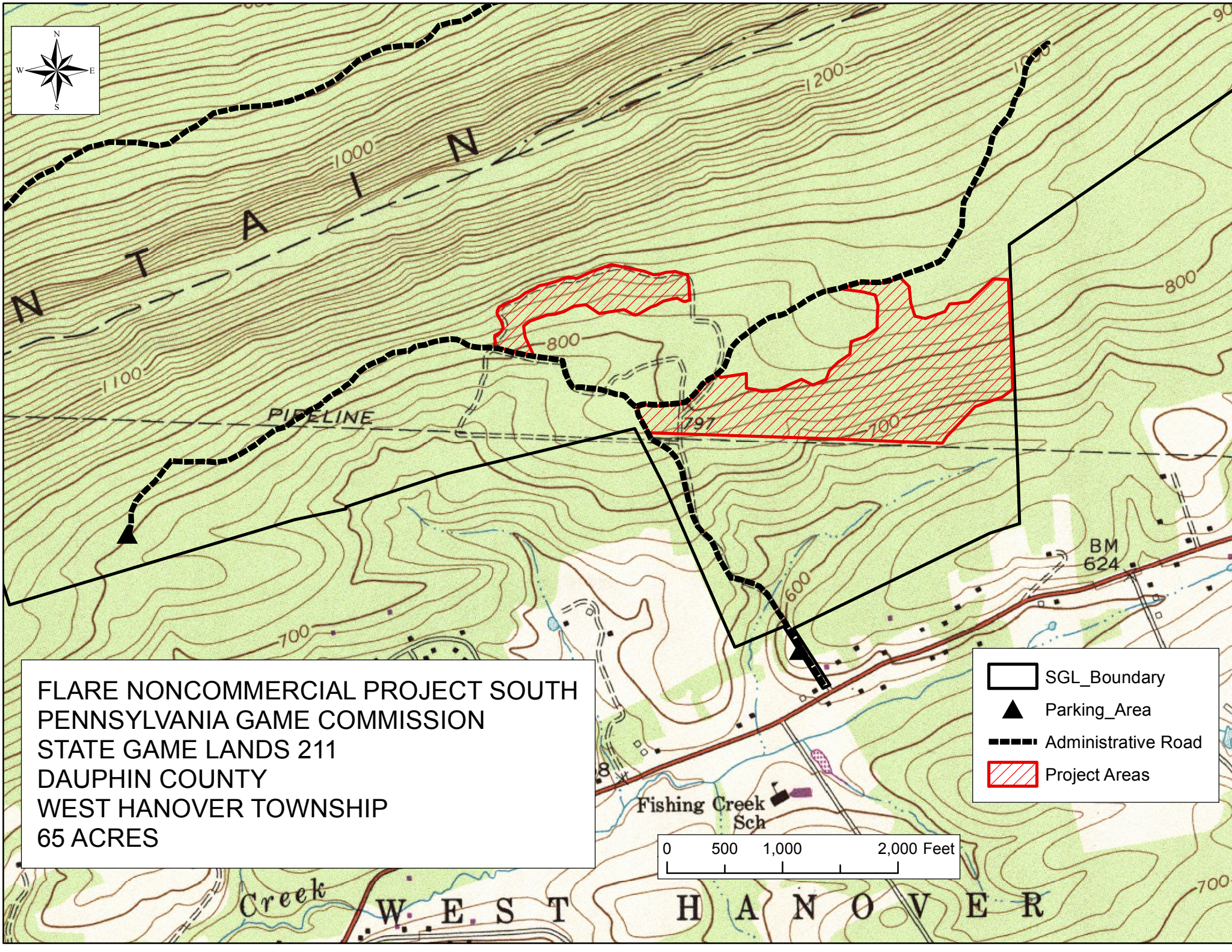
Mumma Road

Sleepy Hollow Road





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DAUPHIN COUNTY
WEST HANOVER TOWNSHIP
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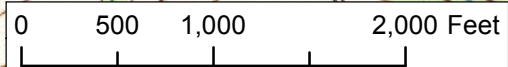
-  SGL_Boundary
-  Parking_Area
-  Administrative Road
-  Public Road
-  Project Areas





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WEST HANOVER TOWNSHIP
65 ACRES

-  SGL_Boundary
-  Parking_Area
-  Administrative Road
-  Project Areas



Creek
WEST HANOVER



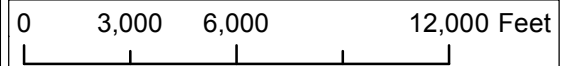
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DAUPHIN COUNTY

RT 443

LEBANON COUNTY

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PENNSYLVANIA GAME COMMISSION
STATE GAME LANDS 211
DAUPHIN & LEBANON COUNTY
WEST HANOVER & COLD SPRING TOWNSHIP



- SGL_Boundary
- Project Areas
- Public Road
- Public - PGC owned
- Administrative Road