

**Statement of Work**  
**Replace Salt Storage Building Siding and Roofing Material**  
**Bucks County, Stockpile # 0610200**  
**Building# 0610203**  
**Project #11542658B**

**I. SUMMARY**

**A.** The Department of Transportation (PennDOT) is issuing a solicitation to provide for Replace Salt Storage Building Siding and Roofing material. The following list of documents made part of this procurement will provide the bidder with the information needed to bid:

- Attachment A, Project Specification (Replace Salt Storage Building Siding and Roofing material)
- Attachment B, Green Plan
- Attachment C, Location Map, Directions, GPS Coordinates
- Attachment D, Use and Occupancy Permit (For Information Purposes Only)
- Attachment E, Site Plans
- Attachment F, Building information

**B.** All work completed under this solicitation must be in accordance with all documents referenced above.

**II. GENERAL REQUIREMENTS**

**A.** All prospective bidders, before submitting a bid, must thoroughly familiarize themselves with the existing conditions at the project site. This opportunity will be provided at the Walk-Through. Should any discrepancies arise between the existing conditions and the plans and specifications, they shall be reported to the Bid Contact prior to the Bid Submission Due Date and Time.

**B.** The **Non-Mandatory Walk-Through** will begin at the designated time and location identified in the bid project delivery schedule below.

**C.** Within **five (5) days** of the Contractor receiving the notice to proceed, an Initial Job Conference will be scheduled with the District Facilities Administrator.

**D.** PennDOT will provide clear access to the work area and relocate materials and equipment stored at the designated work area of the facilities site.

**III. BID AND PROJECT DELIVERY SCHEDULE**

Time is of the essence. It is critical that prospective bidders understand and adhere to the following timeline for bidding and project completion.

**1. Bid Timeline**

Non-Mandatory Walk Through                      **February 4, 2014 @ 10:00 AM**

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Bid Submissions due **February 14, 2014 @ 10:15 AM**  
(Electronic via the Portal)

**2. Project Timeline**

Project Completion: Must be completed and approved by the District Facilities Administrator 90 days after award.

Project Photos as Described  
In the Project Specifications: Must be completed and approved by the District Facilities Administrator prior to the start of demolition and upon completion of construction.

**IV. BIDS, AWARDS & INVOICING**

Awards will be made to the lowest responsive and responsible bidder.

**V. DEPARTMENT CONTACTS**

**A.** All administrative and technical questions prior to the Walk-through must be submitted to the Bid Contact identified below. Questions at the Walk-through will be directed to the Facilities Administrator. Any questions after Walk-through must be submitted by **Noon on February 6, 2014** to the Bid Contact. The official questions and answers will be posted to the [www.emarketplace.state.pa.us](http://www.emarketplace.state.pa.us) no later **February 11, 2014**.

**B. Bid Contact**

Shirley A. Morales | Purchasing Agent 1  
PA Department of Transportation  
Bureau of Office Services | Materials and Services Management Division  
400 North Street | Harrisburg, PA 17120  
Phone: 717.783.8868 | Fax: 717.783.7971  
[smorales@pa.gov](mailto:smorales@pa.gov)

**C. Project Contacts – Do not contact prior to award.** After award, all project questions, concerns and correspondence, except for change orders, as well as documents for review and approval should be directed to the Facilities Administrator.

Frank Blasick- District Facilities Administrator  
PA Department of Transportation  
Bureau of Office Services | Facilities Management Division  
7000 Geerdes Boulevard King of Prussia PA 19406-1525  
Phone: 610-205-6984  
Email: [fblasick@pa.gov](mailto:fblasick@pa.gov)

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**D. Project Change Order –All change order requests must be sent to the Funding Agency contact below:**

Shirley A. Morales | Purchasing Agent 1  
PA Department of Transportation  
Bureau of Office Services | Materials and Services Management Division  
400 North Street | Harrisburg, PA 17120  
Phone: 717.783.8868 | Fax: 717.783.7971  
[smorales@pa.gov](mailto:smorales@pa.gov)

**VI. TERMS AND CONDITIONS**

The awarded contractor shall comply with the Terms and Conditions set forth in the solicitation.

It is critical that bidders review and understand all Terms and Conditions prior to submitting a bid.