

**Invitation to Bid #6000200965
Department of Corrections
Fresh Bread and Baked Goods**

SCOPE OF PROJECT: The Commonwealth of Pennsylvania is seeking a Supplier to provide Fresh Bread and Baked Goods to be delivered to all the PA Department of Corrections (PA DOC) State Correctional Institutions. **(Attachment F – Institution List)**

CALENDAR OF EVENTS

IFB POSTED	March 22, 2013
IFB DUE	April 15, 2013 at 2:00 P.M. Pa Department of Corrections Attn: Russ Ilgenfritz 1920 Technology Parkway Mechanicsburg, PA 17050

BID SUBMISSION – Bids must be submitted in a seal envelope per Attachment B, and must be received before the time and date and at the address listed in the Calendar of Events.

METHOD OF AWARD: In order to accomplish the most favorable management of overall cost, it is the Commonwealth's intent to award a single contract to a single supplier by Lot.

INCOMPLETE BIDS: Bidders shall quote on all listings within the LOT. Incomplete bids will be considered non-responsive and may result in bid being rejected.

QUALIFICATION OF BIDDER: Bids shall be accepted only from established manufacturers/bakeries/processors or their authorized dealers or distributors. Any dealer or distributor submitting a bid hereby guarantees that it is an authorized dealer or distributor of the manufacturer/bakery/processor, that the manufacturer/bakery/processor has agreed to supply the dealer or distributor with all quantities of products required by the dealer or distributor in fulfillment of its obligations under any resultant contract with the PA DOC and it shall provide a certificate from the manufacturer /bakery/processor acknowledging this level of support.

Bidder must maintain a business establishment(s) with adequate inventories of products offered, and must be capable of processing and shipping large numbers of orders to various destinations in a timely and accurate fashion.

SPECIFICATION: Please see the following attachments:

Attachment A - Standard Contract Terms and Conditions - SAP STD 274, (Rev 2/10/12) which can be found at

http://www.dgsweb.state.pa.us/comod/CurrentForms/STD274_SAP.doc

Attachment B - General Conditions and Instructions to Bidders for Supplies for RFQ- Invitation for Bids, STD-203 (SAP), (1/17/03)

Attachment C - DOC Standard Specifications

Attachment D – Vendor Questionnaire

Attachment E – Reciprocal Limitations Act Requirements (GSPUR-89)

Attachment F - Institution List

Attachment G – Mileage Matrix

Attachment H – Estimated Quantities

Attachment I – Cost Submittal

SILENCE OF SPECIFICATIONS:

The apparent silence of the specifications as to any detail, or the apparent omission from it of detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and only material and workmanship of the first quality are to be used. Proof of specifications compliance will be the responsibility of the vendor.

TERM OF CONTRACT: The initial term of the Contract shall be from **July 1, 2013 to June 30, 2015**. Following the initial term, the Commonwealth, with the agreement of the Contractor, shall have the option, upon written, notice to renew for three (3) additional one (1) year renewal periods under the same terms and conditions.

INSTITUTIONS: The Commonwealth reserves the right, upon notice to the Contractor, to add or delete institutions as deemed necessary during the contract period.

OPTION TO EXTEND: The Commonwealth reserves the right, upon notice to the Contractor, to extend any single terms of the Contract for up to three (3) months upon the same terms and conditions.

PRICING: Pricing shall remain firm for the first six months of the term of the contract. **The pricing on the Purchase Order at the time the Purchase Order was created shall be the pricing for the performance and completion of that Purchase Order.**

PRICE ADJUSTMENT: The Supplier shall be allowed to submit price adjustments every six months. The Supplier shall submit documentation for all price adjustments and all price adjustments must be approved by the PA DOC. The initial six month price adjustment shall not exceed a 3 percent increase.

If any renewal options are exercised, the PA DOC shall have the right to negotiate any price adjustments with the Supplier. Any price adjustment shall not exceed a 5 percent yearly increase.

The PA DOC reserves the right to negotiate lower pricing, or to advertise for bids, whichever is in the PA DOC's best interest as determined by the PA DOC, in the event of a significant decrease in market price of any product listed. In addition, if the contractor's normal pricing to the public or to the trade in general is less than the net/contract pricing with the application of a contract discount, etc., then the normal pricing to the public or to the trade in general shall also be granted to contract participants.

QUANTITIES: All quantities given in the proposal are only best estimates and are given as a basis for the comparison of bids. Actual total quantities ordered by PA DOC institutions may be increased or decreased by the individual institution as deemed necessary during the period of the contract.

FDA NUTRITION FACTS LABEL:

Bidder shall submit both the actual retail packaging showing the Nutrition Facts label, as required by the FDA, and the specification sheet for each product offered at time of Bid Opening or within five calendar days thereafter. Failure to submit these documents may result in bid being considered non-responsive and may result in bid being REJECTED. Products delivered shall be in packages standard for retail trade and printed with the following information:

- FDA Nutritional Facts Label;
- Product name;
- Weight of product (Attachment C);
- FRESHNESS CODES (Attachment C);
- One of the acceptable kosher designations, and
- The "PARVE" designation.

ADDITION/DELETION OF PRODUCTS: The Supplier is responsible for notifying the PA DOC of all new ingredients changes to recipes, change of product or portion sizes, and/or discontinued products in a timely manner. Additional line items may be added to the contract through mutual agreement of the Supplier and the PA DOC. Fair and accepted pricing will be comparable to similar items or the appropriate based line items. At no time is the Supplier allowed to unilaterally change products or pricing. At no time during the duration of the Contract will any item other than those meeting specifications included in the contract be accepted by the Institutions unless prior approval by the PA DOC is granted. If a replacement product is requested for shipment by the Supplier due to specification change, it must be authorized and approved by the PA DOC prior to the Supplier shipping product other than those meeting the specification in the contract.

ORDERING PROCESS: Each Institution will create a PO for their specific needs and will work with the awarded supplier to determine a delivery schedule that will ensure a prompt and accurate delivery of items ordered. The awarded contractor shall be given a minimum of ten (10) business days from receipt of each institution's purchase orders to the first delivery requested. If the contractor is out of stock on an item, the contractor is required to notify the ordering location within 24 hours of receipt order being called in for delivery. If the 24-hour period ends on a weekend, the Supplier must notify the

ordering location by 4:00 PM the next working day. **The institution shall have the right to determine if the wait time is acceptable or go elsewhere for said product.**

MINIMUM ORDER: shall be \$200.00 per delivery with exception of the Elizabethtown Training Academy. The \$200.00 minimum is for aggregate total of all products ordered; products may be on more than one purchase order, **products may be on more than one invoice.**

Contractor may elect to honor orders for less than the minimum order.

CONFIRMATION OF PURCHASE ORDER: Awarded Supplier is responsible for acknowledging receipt of order and supply of goods within twenty-four (24) hours of receipt of Purchase Order via EMAIL.

EMERGENCY PURCHASING: In the event that a disaster/emergency is declared by the PA DOC requiring the prompt and immediate delivery of products; the PA DOC reserves the right to obtain such products from any source, including but not limited to this contract. Contractor shall not be entitled to any claim or lost profits for products procured from other sources pursuant to the emergency.

SUPPLIER PERFORMANCE, ORDER & DELIVERY EXECUTION: The Awarded Supplier is expected to fulfill the obligations set forth within contracted terms and conditions. This includes, but is not limited to, execution of all orders received with prompt and complete delivery of all products requested. Late deliveries, non-deliveries, supply shortages, stock outages, etc. are not acceptable with exception of natural disasters or emergency situations that would reasonably, directly affect the Supplier's ability to provide and deliver ordered products. The Commonwealth reserves the right to request verifiable cause for any such situation claimed by the Supplier that directly impeded fulfillment of an order delivery. Should the Supplier have more than three (3) instances, that lack verifiable cause, of late deliveries, non-deliveries, supply shortages, stock outages, etc. within the contracted year timeframe, the Supplier will be deemed non-responsible and the contract may be terminated.

DELIVERY: Delivery shall be made in accordance with agreed upon instructions on the purchase order from each facility. Deviations from this schedule must be acceptable to both parties. Number of deliveries per week required will be defined on the purchase orders from each facility.

RESTRICTED DELIVERY: Correctional Facilities have delivery "restrictions". Examples of restrictions - delivery must be made during certain hours, between 8:30 a.m. to 10:30 a.m. for morning delivery and 12:30 p.m. to 2:30 p.m. for afternoon delivery, and must be made only on weekdays (Monday through Friday) except /excluding State holidays.

[It should be noted that correctional facilities occasionally have "lock downs" during which time there is no exit or entry for trucks, etc.]

DELIVERY SLIPS: Delivery slips shall be provided at the time of delivery. Delivery slips shall contain the following information for each item delivered in addition to the delivery date and institution's name:

- The Purchase Order Number
- The Name of Article and Supplier's Stock Number
- The Quantity Ordered
- The Quantity Shipped
- The Quantity Back Ordered
- The Name of the Vendor

A delivery slip must accompany all deliveries and an authorized individual must sign all delivery slips. A copy of the delivery slip must be provided to the institution with the delivery. Any delivery slip not signed by an authorized individual at the institution may not be submitted for payment. Any deliveries left on dock unattended and without a signature from authorized party, will be considered a non-delivery which will count against the fill rate.

All food items shall be delivered in vehicles maintained in sanitary conditions. If condition of truck is found to be unacceptable products may be rejected.

Vendors are cautioned that failure to comply with these conditions shall be considered sufficient reason for refusal to accept the goods.

SHIPPING TERMS: F.O.B. destination, freight pre-paid.

RETURNS: Any items delivered in poor condition, or in excess of amount order, may, at the discretion of the PA DOC ordering institution, be returned at the Vendor's expense. There shall be no restocking fees assessed to PA DOC. **The institution will automatically return items that do not meet contract specifications unless otherwise directed by PA DOC Central Office.**

PICK-UP/EXCHANGE OF BREAD RACKS: Bread racks or other containers used by the Contractor for delivery of product to the institutions shall be returned or exchanged by the Contractor in a timely manner either at time of delivery, on subsequent deliveries, or as arranged between the Contractor and the ordering agency.

RECIPROCAL LIMITATIONS ACT: This procurement is subject to the Reciprocal Limitations Act. **Bidders must complete and submit with the Bid Response the State of Manufacture Chart** which is contained in **Attachment E**. This form is also attached to and made part of this IFB. The completed State of Manufacture Chart should be submitted in the same sealed envelope with the bid response. If the State of Manufacture Chart is not submitted with the bid response, the Bidder shall have three (3) days from the date of notification by the Department to submit the form or their bid may be deemed to be non-responsive.

SECURITY: All suppliers or their sub-contractors who regularly deliver to institutions will have to submit clearance checks. Sub-contractors will submit forms through the original supplier for all drivers (*regardless if delivery is inside or outside of the fence*). Common carriers will not be required to render clearance checks, however are subject to search and escort procedures. ALL CARRIERS reporting to outside warehouses must secure

their vehicle (*windows closed and doors locked*), sign in at warehouse and wait for further directions from Correctional staff.

http://www.cor.state.pa.us/portal/server.pt/community/clearance_request/20648

HACCP: Vendors shall provide a Hazard Analysis and Critical Control Points (HACCP) program or good manufacturing practices” plan with bid package submittal. Vendors should have documentation that the plan is reviewed by a certified outside company on a regular basis according to industry standards.

INVOICING/PAYMENT: The Vendor must provide an invoice that contains the following information: SAP vendor number, purchase order number, purchasing entity, SAP material number, line item description, quantity, item price, extended price. Invoices must come from and payments must go to a single point of contract. The invoice must follow the same line item format as the PO. All invoices shall be submitted to the Comptroller’s address as listed on the PO.

a. The Commonwealth will make contract payments through Electronic Funds Transfer. Within 10 days of award of the contract or purchase order, the contractor must submit or must have already submitted its ACH/EFT information within its user profile in the Commonwealth's procurement system (SRM).

b. The contractor must submit a unique invoice number with each invoice submitted. The unique invoice number will be listed on the Commonwealth of Pennsylvania's EFT addendum record to enable the contractor to properly apply the state agency's payment to the invoice submitted.

c. It is the responsibility of the contractor to ensure that the ACH/EFT information contained in SRM is accurate and complete. Failure to maintain accurate and complete information may result in delays in payments.

CONTACT PERSON:

Russ Ilgenfritz
Administrative Officer
Phone: 717-728-3919
Email: rilgenfrit@pa.gov

ISSUING OFFICE:

Pennsylvania Department of Corrections
Bureau of Administration
Attn: Russ Ilgenfritz
1920 Technology Parkway
Mechanicsburg, PA 17050

Bid #6000200965 Attachment A

Attachment A - Standard Contract Terms and Conditions - SAP STD 274, (Rev 2/10/12)
which can be found at

http://www.dgsweb.state.pa.us/comod/CurrentForms/STD274_SAP.doc

**GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS
FOR
RFQ – INVITATION FOR BIDS**

1. SUBMISSIONS OF BIDS:

- a. Bids are requested for the item(s) described in the RFQ-Invitation For Bids and all the documents referenced in the form (collectively called the IFB). Bidders must complete and properly sign, in ink, the RFQ-Invitation For Bids form. Bid prices must be typewritten or in ink. Bids that are priced or signed in pencil will be rejected.
- b. The completed and signed RFQ-Invitation For Bids form, as well as the other documents required by the IFB (collectively referred to as the "Bid"), shall be enclosed and sealed in an envelope which is clearly marked "Bid" and includes the assigned Collective Number (Shown on the RFQ-Invitation For Bids form) and the Bidder's vendor number as well as the bid opening date and time. It is the responsibility of each bidder to ensure that its Bid is received at the return address shown on the RFQ-Invitation For Bids form ("Bid Opening Room") prior to the date and time set for the opening of bids ("Bid Opening Time"), regardless of method of delivery used. No Bid shall be considered if it arrives at the Bid Opening Room after the Bid Opening Time, regardless of reason for the late arrival. In the event that, due to inclement weather, natural disaster, or other cause, the Commonwealth offices are officially closed on the date scheduled for Bid opening, the Bid Opening date shall be automatically postponed until the next Commonwealth business day, unless the Bidders are otherwise notified by the Issuing Office. The Bid Opening time shall remain the same.

All envelopes containing Bids should be clearly marked "Bid" and should include the address of the Bid Opening Room (not the agency central processing location), the assigned Collective Number and the Bid Opening Time. Bids that are timely received in the Bid Opening Room prior to the Bid Opening Time shall be opened publicly in the presence of one or more witnesses at the time and place designated in this IFB for the Bid opening.

- c. Bids must be firm. If a Bid is submitted with conditions or exceptions or not in conformance with the terms and conditions referenced in the IFB Form, it shall be rejected. The Bid shall also be rejected if the items offered by the Bidder are not in conformance with the specifications as determined by the Commonwealth.

2. QUESTIONS: Any questions concerning conditions and specifications must be directed to the Issuing Office.

3. BIDDER'S REPRESENTATION AND AUTHORIZATION:

- a. Each Bidder, by making its Bid, understands, represents, and acknowledges that:
 - 1) The Bidder has read and understands the terms and conditions of the IFB and the Bid is made in accordance with those terms and conditions.
 - 2) The item(s) offered in the Bid will be in conformance with the specifications referenced on the IFB without exceptions.
 - 3) The price(s) and amount of the Bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, Bidder, or potential Bidder.
 - 4) Neither the price(s) nor the amount of the Bid, and neither the approximate price(s) nor the approximate amount of the Bid, have been disclosed to any other firm or person who is a Bidder or potential Bidder, and they will not be disclosed before Bid opening.

- 5) No attempt has been made or will be made to induce any firm or person to refrain from bidding on the contract, or to submit a bid higher than the Bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
 - 6) The Bid is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
 - 7) To the best of the knowledge of the person signing the Bid for the Bidder, the Bidder, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as disclosed by the Bidder in its Bid.
 - 8) Neither the Bidder, nor any subcontractors, nor any suppliers are under suspension or debarment by the Commonwealth, or any governmental entity, instrumentality, or authority, and if the bidder cannot so certify, then it shall submit, along with the Bid, a written explanation of why such certification cannot be made.
 - 9) To the best of the knowledge of the person signing the Bid for the Bidder, and except as otherwise disclosed by the Bidder in its Bid, the Bidder has no outstanding, delinquent obligations to the Commonwealth including, but not limited to, any state tax liability not being contested on appeal or other obligation of the Bidder that is owed to the Commonwealth.
 - 10) The Bidder has not, under separate contract with the Commonwealth, made any recommendations to the Commonwealth concerning: the IFB, the need for the item(s) described in the IFB, or the specifications for the item(s) described in the IFB.
 - 11) All information provided by, and representations made by, the Bidder in the Bid are material and important and will be relied upon by the Commonwealth in awarding the contract. Any misstatement shall be treated as fraudulent concealment from the Commonwealth of the true facts relating to the submission of the Bid. A misrepresentation shall be punishable under Section 4904 of Title 18 P.C.S.A.
- b. Each Bidder, by making its Bid, authorizes all Commonwealth agencies to release to the Commonwealth information related to liabilities to the Commonwealth including, but not limited to taxes, unemployment compensation, and workers' compensation liabilities.
 - c. If an award is made to the Bidder, the Bidder agrees that it intends to be legally bound to the contract that is formed between the Commonwealth and the Bidder.
4. **PRICES:** The successful Bidder will be required to provide the awarded item(s) at the prices quoted in its Bid.
 5. **APPROVED EQUAL:** Whenever an item is defined in this IFB by trade name and catalogue number of a manufacturer or vendor, the term "or approved equal," if not inserted therewith shall be implied. Any reference to a particular manufacturer's product either by trade name or by limited description is solely for the purpose of more clearly indicating the minimum standard of quality desired, except where a "no substitute" is requested. When a "no substitute" is requested, the Issuing Office will consider Bids for the referenced product only. The term "or approved equal" is defined as meaning any other make which, in the sole opinion of the Issuing Office, is of such character, quality, and performance equivalence as to meet the standard of quality of products specified for which it is to be used equally as well as that specified. A Bidder quoting on a product other than the referenced product shall: a) furnish complete identification in its Bid of the product it is offering by trade name, brand and/or model number; b) furnish descriptive literature and data with respect to the substitute product it proposes to furnish; and c) indicate any known specification deviations from the referenced product.

6. **ALTERNATES:** A Bidder who wants to offer an alternate must notify the Issuing Office in writing, at least five (5) days prior to the scheduled Bid opening, that the Bidder intends to offer an alternate in its Bid. An "alternate" is a product that deviates from the requirements of the specifications in its composition, qualities, performance, size dimension, etc. The written notification from the Bidder must include a complete description of the alternate and must identify the product's deviations from the specifications. Upon receipt of the notification, the Issuing Office will determine whether the alternate is acceptable. If the Issuing Office, in its discretion, determines that the alternate is acceptable, the Issuing Office will issue a change notice to the invitation for bids that revises the specifications. If no change notice is issued revising the specification, a Bid offering the alternate will not be considered for award.

7. **NEW EQUIPMENT:** Unless otherwise specified in this invitation for bids, all products offered by Bidders must be new or remanufactured. A "new" product is one that will be used first by the Commonwealth after it is manufactured or produced. A "remanufactured" product is one which:
1) has been rebuilt, using new or used parts, to a condition which meets the original manufacturer's most recent specifications for the item; 2) does not, in the opinion of the Issuing Office, differ in appearance from a new item; and 3) has the same warranty as a new item. Unless otherwise specified in this invitation for bids, used or reconditioned products are not acceptable. This clause shall not be construed to prohibit Bidders from offering products with recycled content, provided the product is new or remanufactured.

8. **MODIFICATION OR WITHDRAWAL OF BID:**
 - a. Bid Modification Prior to Bid Opening. Bids may be modified only by written notice or in person prior to the exact hour and date specified for Bid opening.
 - 1) If a Bidder intends to modify its Bid by written notice, the notice must specifically identify the Bid to be modified and must be signed by the Bidder. The Bidder must include evidence of authorization for the individual who signed the modification to modify the Bid on behalf of the Bidder. The Bid modification must be received in a sealed envelope. The sealed envelope must identify the assigned Collective Number and the Bid Opening Time, and should state that enclosed in the envelope is a Bid modification
 - 2) If a Bidder intends to modify its Bid in person, the individual who will modify the Bid must arrive in the Bid Opening Room prior to the Bid Opening Time, show a picture identification and provide evidence of his/her authorization to modify the Bid on behalf of the Bidder. If a Bidder intends to modify its Bid in person, the Bidder may do so only in the presence of an agency employee. (The agency employee will observe the actions taken by the individual to modify the Bid, but will not read the Bid or the modification).

 - b. Bid Withdrawal Prior to Bid Opening. Bids may be withdrawn only by written notice or in person prior to the exact hour and date specified for Bid opening.
 - 1) If a Bidder intends to withdraw its Bid by written notice, the notice shall specifically identify the Bid to be withdrawn and shall be signed by the Bidder. The Bidder must include evidence of authorization for the individual who signed the bid withdrawal to withdraw the bid on behalf of the Bidder. Except as provided in Paragraph 8.c. Bid withdrawals received after the exact hour and date specified for the receipt of Bids shall not be accepted.
 - 2) If a Bidder intends to withdraw its Bid in person, the individual who will withdraw the Bid must arrive in the Bid Opening Room prior to the Bid Opening Time, show a picture identification and provide evidence of his/her authorization to withdraw the Bid on behalf of the Bidder.

 - c. Bid Withdrawal After Bid Opening. Bidders are permitted to withdraw erroneous Bids after Bid opening only if the following conditions are met:

- 1) The Bidder submits a written request for withdrawal.
 - 2) The Bidder presents credible evidence with the request that the reason for the lower Bid price was a clerical mistake as opposed to a judgment mistake and was actually due to an unintentional arithmetical error or an unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the Bid.
 - 3) The request for relief and supporting evidence must be received by the Issuing Office within three (3) business days after Bid opening, but before award of the contract.
 - 4) The Issuing Office shall not permit a Bid withdrawal if the Bid withdrawal would result in the award of the contract on another Bid of the same Bidder, its partner, or a corporation or business venture owned by or in which the bidder has a substantial interest.
 - 5) If a Bidder is permitted to withdraw its Bid, the Bidder cannot supply any material or labor or perform any subcontract or other work agreement for the awarded contractor, without the written approval of the Issuing Office.
- d. Firm Bid. Except as provided above, a Bid may not be modified, withdrawn, or cancelled by any Bidder for a period of sixty (60) days following the time and date designated for Bid opening, unless otherwise specified by the Bidder in its Bid. If the lowest responsible Bidder, as determined by the Issuing Office, withdraws its Bid prior to the expiration of the award period or fails to comply with the requirements set forth in the IFB including but not limited to any requirement to submit performance or payment bonds or insurance certificates within the required time period, the Bidder shall be liable to the Commonwealth for all costs and damages associated with the re-award or re-bid including the difference between the Bidder's price and the actual cost that the Commonwealth pays for the awarded items.
- e. Clarification and Additional Information. After the receipt of Bids, the Issuing Office shall have the right to contact Bidders for the purpose of seeking:
- 1) Clarification of the Bid which confirms the Issuing Office's understanding of statements or information in the Bid or;
 - 2) Additional information on the items offered; provided the IFB does not require the rejection of the Bid for failure to include such information.
9. **REJECTION OF BIDS:** The Issuing Office reserves the right to reject any and all Bids, to waive technical defects or any informality in Bids, and to accept or reject any part of any Bid if the best interests of the Commonwealth are thereby served.
10. **AWARDS:** Unless all Bids are rejected, and except as otherwise provided by law, award will be made, through the issuance of a Purchase Order, to the lowest responsible and responsive Bidder. Unless otherwise specified by the Issuing Office in the IFB form the Commonwealth reserves the right to award by item or on a total Bid basis, whichever is deemed more advantageous to the Commonwealth. In cases of discrepancies in prices, the unit price will be binding unless the unit price is obviously in error and the extended price is obviously correct, in which case the erroneous unit price will be corrected. As a condition for receipt of award of a contract/purchase order, the lowest responsible and responsive Bidder must be registered in the Commonwealth of Pennsylvania's Vendor Master file. In order to register, bidders must visit the vendor registration website, <http://www.vendorregistration.state.pa.us/>, or call the Central Vendor Management Unit toll free at 866-775-2868 or 717-214-2868.
11. **TIE BIDS:** All tie Bids will be broken by the Issuing Office.

12. **PROMPT PAYMENT DISCOUNTS:** Prompt payment discounts will not be considered in making an award. If prompt payment discounts are offered by any Bidder, however, the Issuing Office will take advantage of such offer.
13. **BID PROTEST PROCEDURES:**
- a. **Who May File the Protest.** Any Bidder or prospective bidder who is aggrieved in connection with the IFB or award of the contract solicitation or award of a contract may file a protest. Protests relating to cancellation of invitations for bids and protests relating to the rejection of all bids are not permitted. A Bidder is a person that submits a bid in response to the IFB. A prospective bidder is a person that has not submitted a bid in response to the IFB.
 - b. **Time for Filing.**
 - 1) If a protest is submitted by a prospective bidder, the protest must be filed before bid opening time or proposal receipt date.
 - 2) If a protest is filed by a Bidder, the protest must be filed within seven days after the protesting Bidder knew or should have known of the facts giving rise to the protest EXCEPT THAT IN NO EVENT MAY A PROTEST BE FILED LATER THAN SEVEN (7) DAYS AFTER THE DATE THE CONTRACT OR PURCHASE ORDER WAS AWARDED. Date of filing is the date of receipt of protest.
 - 3) Untimely filed protests shall be disregarded.
 - c. **Form of Protest.**
 - 1) A protest must be in writing and filed with the agency head (or designee) of the purchasing agency.
 - 2) A protest must state all grounds upon which the protesting party asserts that the solicitation or award was improper. Issues not raised by the protesting party in the protest are deemed waived and may not be raised on appeal.
 - 3) The protesting party may submit with the protest any documents or information deemed relevant.
 - d. **Notice of Protest.** If award has been made, the agency head (or designee) shall notify the successful Bidder or contractor of the protest. If the protest is received before award and substantial issues are raised by the protest, all Bidders who appear to have a substantial and reasonable prospect of winning the award shall be notified and may file their agreement/disagreement with the purchasing agency within three (3) days after receipt of notice of the protest.
 - e. **Stay of Procurement.** The head of the purchasing agency (or designee) shall immediately decide, upon receipt of the protest, whether or not the solicitation or award shall be stayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The Issuing Office shall not proceed further with the IFB or with the award of the contract, and shall suspend performance under the contract if awarded, unless the agency head of the purchasing agency makes a written determination that the protest is clearly without merit or that award of the contract/purchase order without delay is necessary to protect the substantial interests of the Commonwealth.
 - f. **Procedures.**
 - 1) **Contracting Officer Response.** Within fifteen (15) days of the receipt of a protest, the contracting officer may submit a written response to the head of the purchasing agency (or designee). The response may include any documents or information that the contracting officer deems relevant to the protest.

- 2) **Protesting Party Reply.** Within ten (10) days of the date of the contracting officer response, the protesting party may file a written reply.
 - 3) **Review.** The head of the purchasing agency (or designee) shall:
 - a) Review the protest and any response or reply.
 - b) Request and review any additional documents or information he deems necessary to render a decision.
 - c) Give the protesting party and the contracting officer reasonable opportunity to review and address any additional documents or information requested by the agency head.
 - d) In his sole discretion, conduct a hearing.
 - e) Within sixty (60) days of the receipt of the protest, issue a written determination stating the reasons for the decision.
 - f) If additional time is required to investigate the protest, inform the protesting party of the additional time needed to render a determination and obtain the protesting party's consent.
 - 4) **"Clearly Without Merit" Determinations.** If the head of the purchasing agency (or designee) determines, upon receipt, that the protest is clearly without merit and does not stay the procurement, the head of the purchasing agency (or designee) shall immediately issue the decision as required by Subparagraph h below.
- g. **Settlement.** The Issuing Office has the authority to settle and resolve bid protests.
- h. **Decision.** The head of the purchasing agency (or designee) shall promptly, but in no event later than sixty (60) days from the filing of the protest, issue a written decision. The decision shall:
- 1) State the reasons for the decision.
 - 2) If the protest is denied, inform the protesting party of its right to file an appeal in Commonwealth Court within fifteen (15) days of the mailing date of the decision.
 - 3) If it is determined that the solicitation or award was contrary to law, enter an appropriate order.

The agency head (or designee) shall send a copy of the decision to the protesting party and any other person determined by the agency head (or designee) to be affected by the decision.

Invitation to Bid #6000200965

Attachment C – DOC Standard Specifications

GENERAL:

All bread, rolls and baked goods are to be delivered freshly baked, not frozen or previously frozen. Products shall be of standard production as normally provided to commercial or retail trade. Loaves, hamburger rolls, frankfurter rolls, etc., shall come pre-sliced. Dinner rolls shall not be sliced. Dinner rolls shall be “soft”, and may be either “cluster”/pull apart or individual type. “Bread products” is defined as bread loaves, individual bread slices, hamburger rolls, frankfurter rolls and dinner rolls. ALL products must be “Enriched”.

COMPLIANCE WITH REGULATIONS:

All bidders shall comply with the Code of Federal Regulations (21 CFR; Parts 17.1, 17.2, 17.3, 17.4 Food and Drugs) and all State Division of Public Health rules and regulations. The contractor, processor, and/or the manufacturer guarantees any product delivered complies in all respects with, and is not adulterated or misbranded within the meaning of, standards and regulations listed. In addition, all bids received must comply with the U.S. Department of Agriculture, Food & Consumer Service Instruction #783-1, Exhibit A, pg. 1 Group B (provided) along with decisions of the U.S. Department of Agriculture, and decisions of the U.S. Department of Commerce.

PORK:

All products must be free of pork and pork by-products. Only vegetable oils shall be used in the making of products.

KOSHER:

All products delivered shall be kosher and “PARVE.” All packaging shall carry a kosher designation from one of the following organizations: O/U, O/K, Star-K, KOF-K, KAJ or CRC.

TRANS FAT:

All bread products shall have a “Trans Fat” daily value of “0%” as shown on the FDA Nutrition Facts label.

MOLD, BACTERIA, ETC.:

Products shall adhere to industry and government standards for levels of mold, bacteria, etc.

SHELF LIFE:

All products are to be fresh and have a shelf life upon delivery of no less than 7 days. Products with a shelf life of less than 7 days, stale product, distressed product, damaged product, product removed from retail accounts, etc., are NOT acceptable.

FRESHNESS CODES:

Packaging shall contain an easily understood freshness date code that contains the last date of use or sale, expressed in terms similar to “fresh thru”, “sell by”, “For sale by” or some other logo easily read or understood by the general public.

Under a separate cover, bidder shall provide an explanation/master key to explain freshness date (code) [i.e., “code” is date of manufacture, last day freshness is guaranteed, last date product should be sold, etc.]. Delivered products shall have sufficient shelf life to ensure maximum usability but no shorter than after 7 delivery days for bread products.

PACKAGING & SHIPPING:

Good commercial packaging and shipping practices shall be used for all products. All products shall be protected during shipping and handling, and shall have packaging that is easy to open and which will facilitate serving and/or dispensing. Packaging shall preserve freshness and prevent

- DETAILED PRODUCT SPECIFICATIONS - Cont'd

“damage” (i.e., crust sticking to bag, product crumbling because of excess space in packaging or product not being secured, boxes “bowing” or being crushed when piled on top of one another, products being crushed or misshaped, etc.).

Specific limitations as to how many/how much of a product may be in a bag or a box may be as stated below for each product group or product listing. Bidder’s standard, retail pack size shall be acceptable provided it complies with limitation requirements of this solicitation. All trays shall be made of plastic with no metal product in them. The quantity of an individual product packed in a bag or box shall not exceed the following:

<u>Product</u>	<u>Maximum Number</u>
Sliced Loaf Bread	1 Loaf/Bag
Rolls	48/Bag

DIMENSIONS AND WEIGHTS:

Each serving slice of loaf bread and each serving unit of rolls shall be uniform in appearance and size. Weight of the product offered shall be equal to or greater than the minimum weights given below. Weights shall be evaluated by using the Nutrition Facts product information provided for the products bid.

<u>Product</u>	<u>Minimum Weight (in grams)</u>
Bread loaf all varieties	25 grams each slice
Frankfurter Roll	38 grams each roll
Hamburger Roll	38 grams each roll
Dinner Roll	30 grams each roll
Hoagie Roll	55 grams each roll

The State intends to use the information stated on the “FDA Nutrition Facts” label provided by the bidder’s bakery on the bread products as required by the FDA. The weight for a slice of bread may be determined by dividing the total net weight by the number of servings and then by the number of slices for a serving, rounded to nearest tenth for the final result. For example, the slice weight for a loaf of bread with 794 grams total net weight, 28 servings per loaf and 1 slice per serving, would be calculated as follows:

$$\begin{aligned}
 \text{Slice weight} &= 794/28 \\
 &= 28.357/1 \\
 &= 28.357 \\
 &= 28.4 \text{ grams}
 \end{aligned}$$

If it becomes apparent information in “FDA Nutrition Facts” label furnished by a bidder is incorrect, the State may reject the bid or the State may use information from other sources or by other means to determine slice weight, unit weight, ingredients, etc., for products offered.

FLOUR:

Enriched flour shall be used for all breads and rolls except for whole wheat products or unless otherwise specified. (Please see more on Whole Wheat bread products in next paragraph below.)

Whole Wheat bread products shall contain whole wheat flour; enriched wheat flour may be used in combination with whole wheat flour provided the whole wheat flour is the first ingredient on the FDA

Nutrition Fact label. Whole Wheat bread products may contain wheat gluten and bran, as well as smaller amounts of other types of grain flours used in the baking industry, such as soy. Whole wheat bread products shall contain:

- ◇ Minimum of 2 grams of dietary fiber per slice.
- ◇ 10-18 grams of total carbohydrates per slice.
- ◇ Maximum of 2 grams of sugar per slice.

DOC STANDARD BREAD AND BAKED GOODS SPECIFICATIONS

Lot 1

WHITE BREAD: Product must be made from enriched flour. Each usable slice must be a weight of 25 – 30grams or .72 oz to 1 oz. per slice. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery. Certified Kosher.

WHEAT BREAD: Product must be made from whole wheat flour and enriched white flour. Each usable slice must be a weight of 22.5 – 30 grams or .72 oz to 1 oz. per slice. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery. Certified Kosher.

RYE BREAD: Product must be made from rye flour and enriched wheat flour. Each usable slice must be a weight of 22.5 – 30 grams or .72 oz to 1 oz. per slice. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

ITALIAN BREAD: Product must be made from enriched flour. Each slice must be a weight of 27 to 33 grams or .9 to 1.1 oz. per slice. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

HOT DOG ROLL: Product must be made from enriched flour. Each roll must be a weight of 40 - 45 grams or 1.4 oz. per roll. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

HAMBURGER ROLL: Product must be made from enriched flour. Each roll must be a weight of 40 - 45 grams or 1.4 oz. per roll. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

DINNER ROLL: Product must be made from enriched flour. Roll styles: Cloverleaf, Parker House, and Snowflake. Each roll must be a weight of a minimum 25 grams or 2½ to 3 inch diameter per roll. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

HOAGIE ROLL: Product must be made from enriched flour. Roll must measure 6 inches in length and be pre-sliced. Not to exceed 4.5 oz per roll. Product shall contain no eggs, no milk and no milk by-products. Product shall have a minimum of 7 day shelf life at the time of delivery.

Lot 2

DOC MISCELLANEOUS ITEMS SPECIFICATIONS: These items will be used on an as needed basis by the individual institutions

BREAD CUBES: Approximately 1 inch cubes. Product must be made from fresh bread that is made from enriched flour and/or whole wheat flour. Product shall contain no eggs, no milk and no milk by products. Product shall have a minimum of 5 day shelf life at the time of delivery.

ENGLISH MUFFINS: Fresh, plain or wheat, made from enriched flour, size - 2 oz., split. The delivered fresh English muffins shall not be crushed or damaged. Fresh muffins shall be delivered within 72 hours after baking. Product shall have a minimum of 7 day shelf life at the time of delivery.

BAGELS: Fresh, plain or wheat, made from enriched flour, size – 3 – 3.5 ounce (3 ½ inch), split. The delivered fresh bagels shall not be crushed or damaged. Fresh bagels shall be delivered within 48 hours after baking.

PITA BREAD: Fresh, plain or wheat, made from enriched flour, size – 2 ounce (6 inch), with pocket. The pita bread shall contain no milk and little or no sugar or shortening. The delivered fresh pita bread shall not be damaged. Fresh pita bread shall be delivered within 48 hours after baking.

DONUT, BULK PACK: Donut, fresh, cake, made from enriched flour, size 2 ounce, lightly glazed or sugared. The delivered fresh donuts shall not be crushed or damaged. Fresh donuts shall be delivered within 48 hours after baking. Bulk pack.

DONUT, INDIVIDUALLY WRAPPED: Donut, fresh, cake, made from enriched flour, size 2 ounce, lightly glazed or sugared. The delivered fresh donuts shall not be crushed or damaged. Fresh donuts shall be delivered within 48 hours after baking. Individually wrapped.

BREAKFAST PASTRY, BULK PACK: Pastry, fresh, sweet dough roll, made from enriched flour, size not to exceed 2 ounces. Cinnamon spiced, fruit filled or raisin. Without nuts. Without icing. The delivered fresh pastries shall not be crushed or damaged. Fresh pastries shall be delivered within 48 hours after baking. Bulk pack.

BREAKFAST PASTRY, INDIVIDUALLY WRAPPED: Pastry, fresh, sweet dough roll, made from enriched flour, size not to exceed 2 ounces. Cinnamon spiced, fruit filled or raisin. Without nuts. Without icing. The delivered fresh pastries shall not be crushed or damaged. Fresh pastries shall be delivered within 48 hours after baking. Individually wrapped.

MUFFIN, BULK PACK: Muffin, fresh, made from enriched flour, size approximately 2 ounces (2 inch to 3 inch diameter). Plain or bran. Without nuts. Without icing. The delivered fresh muffins shall not be crushed or damaged. Fresh muffins shall be delivered within 48 hours after baking. Bulk pack.

MUFFIN, INDIVIDUALLY WRAPPED: Muffin, fresh, made from enriched flour, size approximately 2 ounces (2 inch to 3 inch diameter). Plain or bran. Without nuts. Without icing. The delivered fresh muffins shall not be crushed or damaged. Fresh muffins shall be delivered within 48 hours after baking. Individually wrapped.

NO PRODUCT SUBSTITUTION WILL NOT BE PERMITTED UNLESS PRIOR APPROVAL WAS GIVEN BY THE DOC CENTRAL OFFICE FOOD SERVICES DIVISION.

NOTES TO BIDDERS: FAILURE TO ANSWER THE QUESTIONS WILL DELAY THE EVALUATION OF YOUR BID AND MAY RESULT IN REJECTION OF YOUR BID.

• **PORK** - Is pork or any pork by-products used in the making of any of the products bid?

____ YES ____ NO

• **FDA Nutrition Facts Label** – Is the actual retail packaging showing the Nutrition Facts label, as required by the FDA, and the specification sheet for each product offered included with the bid or to be submitted within five calendar days thereafter?

____ YES ____ NO

• **Manufacturing Plant Location(s)** -
City & State of plant where bread is baked:

City & State of plant where rolls are baked:

City & State of plant where specialty items are baked:

• **Trays** – What material(s) are delivery trays made from?
(Please see “PACKAGING & SHIPPING” portion of the “DETAILED PRODUCT SPECIFICATIONS”.)

____ YES ____ NO

• If awarded a contract, will bidder honor orders for less than the minimum order for deliveries?

If YES, state any additional delivery fee per delivery location.

\$ _____ / Additional Fee Per Delivery

Bid #6000200965

Attachment D – Vendor Questionnaire

NOTES TO BIDDERS: FAILURE TO ANSWER THE QUESTIONS WILL DELAY THE EVALUATION OF YOUR BID AND MAY RESULT IN REJECTION OF YOUR BID.

- PORK - Is pork or any pork by-products used in the making of any of the products bid?

Yes _____ NO _____

- FDA Nutrition Facts Label – Is the actual retail packaging showing the Nutrition Facts label, as required by the FDA, and the specification sheet for each product offered included with the bid or to be submitted within five calendar days thereafter?

Yes _____ NO _____

- Manufacturing Plant Location(s) -

City & State of plant where bread is baked: _____

City & State of plant where rolls are baked: _____

City & State of plant where specialty items are baked: _____

- Trays – What material(s) are delivery trays made from? _____
(Please see “PACKAGING & SHIPPING” portion of the “DETAILED PRODUCT SPECIFICATIONS”.)

- If awarded a contract, will bidder honor orders for less than the minimum order for deliveries?

Yes _____ NO _____

If YES, state any additional delivery fee per delivery location. \$ _____

RECIPROCAL LIMITATIONS ACT REQUIREMENTS

Please Complete Applicable Portion of Pages 3 & 4 and Return with Bid.

NOTE: These Requirements Do Not Apply To Bids Under \$10,000.00

I. REQUIREMENTS

- A.** The Reciprocal Limitations Act requires the Commonwealth to give preference to those bidders offering supplies produced, manufactured, mined or grown in Pennsylvania as against those bidders offering supplies produced, manufactured, mined or grown in any state that gives or requires a preference to supplies produced, manufactured, mined or grown in that state. The amount of the preference shall be equal to the amount of the preference applied by the other state for that particular supply.

The following is a list of states which have been found by the Department of General Services to have applied a preference for in-state supplies and the amount of the preference:

	STATE	PREFERENCE
1.	Alaska	7% (applies only to timber, lumber, and manufactured lumber products originating in the state)
2.	Arizona	5% (construction materials produced or manufactured in the state only)
3.	Hawaii	10%
4.	Illinois	10% for coal only
5.	Iowa	5% for coal only
6.	Louisiana	4% meat and meat products 4% catfish 10% milk & dairy products 10% steel rolled in Louisiana 7% all other products
7.	Montana	5% for residents * 3% for non-residents* *offering in-state goods, supplies, equipment and materials
8.	New Mexico	5%
9.	New York	3% for purchase of food only
10.	Oklahoma	5%
11.	Virginia	4% for coal only
12.	Washington	5% (fuels mined or produced in the state only)
13.	Wyoming	5%

- B.** The Reciprocal Limitations Act requires the Commonwealth to give preference to those bidders offering printing performed in Pennsylvania as against those bidders offering printing performed in any state that gives or requires a preference to printing performed in that state. The amount of the preference shall be equal to the amount of the preference applied by the other state for that particular category of printing.

The following is a list of states which have been found by the Department of General Services to have applied a preference for in-state printing and the amount of the preference:

	STATE	PREFERENCE
1.	Hawaii	15%
2.	Idaho	10%
3.	Louisiana	3%
4.	Montana	8%
5.	New Mexico	5%
6.	Wyoming	10%

- C.** The Reciprocal Limitations Act, also requires the Commonwealth to give resident bidders a preference against a nonresident bidder from any state that gives or requires a preference to bidders from that state or exclude bidders from states that exclude nonresident bidders. The amount of the preference shall be equal to the amount of the preference applied by the state of the nonresident bidder. The following is a list of the states which have been found by the Department of General Services to have applied a preference for in-state bidders and the amount of the preference:

STATE	PREFERENCE
1. Alaska	5% (supplies only)
2. Arizona	5% (construction materials from Arizona resident dealers only)
3. California	5% (for supply contracts only in excess of \$100,000.00)
4. Connecticut	10% (for supplies only)
5. Montana	3%
6. New Mexico	5% (for supplies only)
7. South Carolina	2% (under \$2,500,000.00) 1% (over \$2,500,000.00)
	This preference does not apply to construction contracts nor where the price of a single unit exceeds \$10,000.
8. West Virginia	2.5% (for the construction, repair or improvement of any buildings)
9. Wyoming	5%

STATE	PROHIBITION
1. New Jersey	For supply procurements or construction projects restricted to Department of General Services Certified Small Businesses, New Jersey bidders shall be excluded from award even if they themselves are Department of General Services Certified Small Businesses.

D. The Reciprocal Limitations Act also requires the Commonwealth not to specify, use or purchase supplies which are produced, manufactured, mined or grown in any state that prohibits the specification for, use, or purchase of such items in or on its public buildings or other works, when such items are not produced, manufactured, mined or grown in such state. The following is a list of the states which have been found by the Department of General Services to have prohibited the use of out-of-state supplies:

STATE	PROHIBITION
1. Alabama	Only for printing and binding involving "messages of the Governor to the Legislature", all bills, documents and reports ordered by and for the use of the Legislature or either house thereof while in session; all blanks, circulars, notices and forms used in the office of or ordered by the Governor, or by any state official, board, commission, bureau or department, or by the clerks of the supreme court . . . /and other appellate courts/; and all blanks and forms ordered by and for the use of the Senate and Clerk or the House of Representatives, and binding the original records and opinions of the Supreme Court . . . /and other appellate courts/
2. Georgia	Forest products only
3. Indiana	Coal
4. Michigan	Printing
5. New Mexico	Construction
6. Ohio	Only for House and Senate bills, general and local laws, and joint resolutions; the journals and bulletins of the Senate and house of Representatives and reports, communications, and other documents which form part of the journals; reports, communications, and other documents ordered by the General Assembly, or either House, or by the executive department or elective state officers; blanks, circulars, and other work for the use of the executive departments, and elective state officers; and opinions of the Attorney General.
7. Rhode Island	Only for food for state institutions.

*If the bid discloses that the bidder is offering to supply one of the above-listed products that is manufactured, mined, or grown in the listed state, it shall be rejected. Contractors are prohibited from supplying these items from these states.

II. CALCULATION OF PREFERENCE

In calculating the preference, the amount of a bid submitted by a Pennsylvania bidder shall be reduced by the percentage preference which would be given to a nonresident bidder by its state of residency (as found by the Department of General Services in Paragraph C_{above}). Similarly, the amount of a bid offering Pennsylvania goods, supplies, equipment or materials shall be reduced by the percentage preference which would be given to another bidder by the state where the goods, supplies, equipment or materials are produced, manufactured, mined or grown (as found by the Department of General Services in Paragraphs A and B above).

THIS FORM MUST BE COMPLETED AND RETURNED WITH THE BID

III. STATE OF MANUFACTURE

All bidders must complete the following chart by listing the name of the manufacturer and the state (or foreign country) of manufacture for each item. If the item is domestically produced, the bidder must indicate the state in the United States where the item will be manufactured. **This chart must be completed and submitted with the bid or no later than two (2) business days after notification from the Issuing Office to furnish the information. Failure to complete this chart and provide the required information prior to the expiration of the second business day after notification shall result in the rejection of the bid.**

ITEM NUMBER	NAME OF MANUFACTURER	STATE (OR FOREIGN COUNTRY) OF MANUFACTURE

IV. BIDDER'S RESIDENCY

A. In determining whether the bidder is a nonresident bidder from a state that gives or requires a preference to bidders from that state, the address given on the first page of this invitation to bid shall be used by the Commonwealth. If that address is incorrect, or if no address is given, the correct address should be provided in the space below:

Correct Address: _____

- B.** In order to claim the preference provided under Section I.B., Pennsylvania resident bidders must complete the following or have such information on file with the Issuing Office:
1. Address of bidder's bona fide establishment in Pennsylvania at which it was transacting business on the date when bids for this contract/requisition were first solicited: _____
 2. **a.** If the bidder is a corporation:
 - (1) The corporation is or is not incorporated under the laws of the Commonwealth of Pennsylvania.
 - (a) If the bidder is incorporated under the laws of the Commonwealth of Pennsylvania, provide date of incorporation: _____
 - (b) If the bidder is not incorporated under the laws of the Commonwealth of Pennsylvania, it must have a certificate of authority to do business in the Commonwealth of Pennsylvania from the Pennsylvania Department of State as required by the Pennsylvania Business Corporation Law (15 P.S. §2001). Provide date of issuance of certificate of authority: _____
 - (2) The corporation is or is not conducting business in Pennsylvania under an assumed or fictitious name. If the bidder is conducting business under an assumed or fictitious name, it must register the fictitious name with the Secretary of the Commonwealth and the office of the prothonotary of the county wherein the registered office of such corporation is located as required by the Fictitious Corporate Name Act, as amended 15 P.S. §51 et seq. Corporate bidders conducting business under an assumed or fictitious name must provide date of registry of the assumed or fictitious name: _____
 - b.** If the bidder is a partnership:
 - (1) The partnership is or is not conducting business in Pennsylvania under an assumed or fictitious name. If the bidder is conducting business under an assumed or fictitious name, it must file with the Secretary of the Commonwealth and the office of the prothonotary the county wherein the principal place of business is located as required by the Fictitious Name Act of May 24, 1945, P.L. 967, as amended 54 P.S. §28.1. Partnerships conducting business under an assumed or fictitious name must provide the date of filing of the assumed or fictitious name with the Secretary of the Commonwealth: _____
 - (2) The partnership is or is not a limited partnership formed under the laws of any jurisdiction other than the Commonwealth of Pennsylvania. If the bidder is an Out-of-state limited partnership, it must register with the Pennsylvania Department of State as required by the Act of July 10, 1981, P.L. 237, as amended, 59 Pa. C.S.A. §503. Out-of-state limited partnerships must provide the date of registry with the Pennsylvania Department of State: _____
 - c.** If the bidder is an individual:

He or she is or is not conducting business under an assumed or fictitious name. If the bidder is conducting business under an assumed or fictitious name, he or she must file with the Secretary of the Commonwealth and the office of the prothonotary in the county wherein the principal place of business is located as required by the Fictitious Name Act of May 24, 1945, P.L. 967, as amended, 54 P.S. §28.1. Individuals conducting business under an assumed or fictitious name must provide the date of filing of the assumed or fictitious name with the Secretary of the Commonwealth: _____

**Bid #6000200965
Attachment F - Institution List**

Name of Institution	Institution Address	PO Box	City	Zip Code
SCI - Albion	10745 Route 18		Albion, PA	16475
SCI-Benner	301 Institution Drive		Bellefonte, PA	16823
SCI - Cambridge Springs	451 Fullerton Avenue		Cambridge Springs, PA	16403-1229
SCI - Camp Hill	2500 Lisburn Road	P. O. Box 8837	Camp Hill, PA	17001-8837
SCI - Chester	500 E. 4th Street		Chester, PA	19013
SCI - Coal Township	1 Kelly Drive		Shamokin, PA	17866-1020
SCI - Cresson	Old Route 22	P. O. Box A	Cresson, PA	16630-0010
SCI - Dallas	1000 Follies Road		Dallas, PA	18612
SCI - Fayette	50 Overlook Drive		LaBelle, PA	15450-1050
SCI - Forest	1 Woodland Drive	P.O. Box 307	Marienville, PA	16239-0307
SCI - Frackville	1111 Altamont Blvd.		Frackville, PA	17931-2699
SCI - Graterford	Route 29	P. O. Box 246	Graterford, PA	19426
SCI - Greene	169 Progress Drive		Waynesburg, PA	15370-2902
SCI - Greensburg	165 SCI Lane		Greensburg, PA	15601
SCI - Houtzdale	209 Institution Drive		Houtzdale, PA	16698-1000
SCI - Huntingdon	1100 Pike Street		Huntingdon, PA	16654-1112
SCI - Laurel Highlands	5706 Glades Pike	P. O. Box 631	Somerset, PA	15501-0631
SCI - Mahanoy	301 Morea Road	P. O. Box 491	Frackville, PA	17932
SCI - Mercer	801 Butler Pike		Mercer, PA	16150
SCI - Muncy	R. D. 3, Route 405	P. O. Box 180	Muncy, PA	17756
SCI - Pine Grove	189 Fyock Road		Indiana, PA	15701
SCI - Pittsburgh	3001 Beaver Avenue		Pittsburgh, PA	15233-0901
SCI - Retreat	660 State Route 11		Hunlock Creek, PA	18621-9580
SCI - Rockview	Box A	Box A	Bellefonte, PA	16823-0820
SCI - Smithfield	1120 Pike Street	P. O. Box 999	Huntingdon, PA	16652
SCI - Somerset	1590 Walters Mill Road		Somerset, PA	15510-0001
SCI - Waymart	Route 6	P. O. Box 256	Waymart, PA	18472-0256
Elizabethtown Training Academy	1451 N. Market Street		Elizabethtown, PA	17022-1299
Quehanna Motivational Boot Camp	4395 Quehanna Highway		Karthus, PA	16845

Bid #600200965

Attachment G - Mileage Matrix

TRIP MILEAGE TO AND FROM EACH SCI AND ACADEMY

INST.	ALB	BEN	CBS	CAM	CHS	COA	CRE	DAL	FYT	FRS	FRA	GRA	GRN	GRE	HOU	HUN	LAU	MAH	MER	MUN	PNG	PIT	QBC	RET	ROC	SMI	SMR	WAM	TRA
ALB	0	204	20	311	414	266	175	310	163	93	93	402	393	163	147	178	211	184	62	304	267	112	143	187	204	204	213	356	335
BEN	204	0	193	90	217	85	63	114	163	107	106	218	185	123	43	43	115	108	150	69	98	168	37	111	0	32	114	164	102
CBS	20	193	0	260	354	250	162	280	150	68	267	342	150	135	142	179	174	269	50	233	131	103	153	274	193	169	185	322	272
CAM	311	90	260	0	90	80	134	130	201	217	75	100	213	175	213	104	142	80	245	89	175	202	125	120	90	105	142	150	25
CHS	414	217	354	90	0	129	242	123	311	319	107	34	321	282	261	199	230	110	361	176	284	301	248	137	217	202	230	148	99
COA	266	85	250	80	129	0	147	59	250	187	22	97	272	204	127	100	201	25	230	44	188	234	113	53	85	104	202	105	72
CRE	175	63	162	134	242	147	0	176	105	101	170	221	128	59	49	36	54	171	118	192	43	84	75	170	63	42	55	218	152
DAL	310	114	280	130	123	59	176	0	282	231	57	103	303	236	158	161	230	54	258	45	207	270	145	9	114	157	231	47	129
FYT	163	163	150	201	311	250	105	282	0	149	261	289	27	43	150	139	73	263	104	229	80	47	172	275	163	150	75	324	220
FRS	93	107	68	217	319	187	101	231	149	0	207	318	172	103	82	116	142	209	77	193	70	129	91	235	107	122	136	283	240
FRA	93	106	267	75	107	22	170	57	261	207	0	75	284	235	150	146	192	2	250	65	237	262	137	54	106	148	193	83	73
GRA	402	218	342	100	34	97	221	103	289	318	75	0	313	264	213	181	220	71	349	149	266	301	229	105	218	184	221	122	80
GRN	393	185	150	213	321	272	128	303	27	172	284	313	0	64	171	161	85	285	104	251	102	53	194	292	185	167	97	340	241
GRE	163	123	135	175	282	204	59	236	43	103	235	264	64	0	92	99	46	236	90	192	40	37	123	230	123	105	48	281	192
HOU	147	43	142	213	261	127	49	158	150	82	150	213	171	92	0	35	99	151	125	109	65	115	38	150	43	40	101	198	139
HUN	178	43	179	104	199	100	36	161	139	116	146	181	161	99	35	0	93	148	159	114	83	130	65	155	43	5	94	203	109
LAU	211	115	174	142	230	201	54	230	73	142	192	220	85	46	99	93	0	194	124	184	62	74	127	225	115	96	4	273	151
MAH	184	108	269	80	110	25	171	54	263	209	2	71	285	236	151	148	194	0	252	67	214	264	139	52	108	151	195	80	75
MER	62	150	50	245	361	230	118	258	104	77	250	349	104	90	125	159	124	252	0	213	85	58	134	255	150	172	129	302	273
MUN	304	69	233	89	176	44	192	45	229	193	65	149	251	192	109	114	184	67	213	0	160	229	101	42	69	110	184	93	99
PNG	267	98	131	175	284	188	43	207	80	70	237	266	102	40	65	83	62	214	85	160	0	64	82	203	98	87	77	251	194
PIT	112	168	103	202	301	234	84	270	47	129	262	301	53	37	115	130	74	264	58	229	64	0	147	251	168	130	77	319	221
QBC	143	37	153	125	248	113	75	145	172	91	137	229	194	123	38	65	127	139	134	101	82	147	0	143	37	70	130	190	170
RET	187	111	274	120	137	53	170	9	275	235	54	105	292	230	150	155	225	52	255	42	203	251	143	0	111	151	225	56	127
ROC	204	0	193	90	217	85	63	114	163	107	106	218	185	123	43	43	115	108	150	69	98	168	37	111	0	32	114	164	102
SMI	204	32	169	105	202	104	42	157	150	122	148	184	167	105	40	5	96	151	172	110	87	130	70	151	32	0	94	203	109
SMR	213	114	185	142	230	202	55	231	75	136	193	221	97	48	101	94	4	195	129	184	77	77	130	225	114	94	0	275	151
WAM	356	164	322	150	148	105	218	47	324	283	83	122	340	281	198	203	273	80	302	93	251	319	190	56	164	203	275	0	154
TRA	335	102	272	25	99	72	152	129	220	240	73	80	241	192	139	109	151	75	273	99	194	221	170	127	102	109	151	154	0

Bid #6000200965
Attachment H - Estimated Quantities

Plant	Product Description	Quantity
SCI Albion	BAGEL,FRESH PLAIN	162.0 DZ
	BAGEL,FROZEN PLAIN	816.0 DZ
	BREAD, ITALIAN(LOAF)	38,800.0 EA
	BREAD, WHITE (LOAF)	93,530.0 EA
	BREAD,WHEAT (LOAF)	2,450.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	12,420.0 PAC
	ROLLS,DINNER	600.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	25,200.0 PAC
	ROLLS,HOTDOG	15,900.0 PAC
		Result
SCI Cambridge Springs	BREAD, WHITE LOAF	26,216.0 EA
	BREAD,RYE,SEEDLESS -LOAF	200.0 EA
	BREAD,WHEAT,LOAF	200.0 EA
	PASTRY,DONUTS,CAKE	245.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	7,721.0 PAC
	ROLLS,DINNER	440.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	4,425.0 PAC
	ROLLS,HOTDOG ST 16	2,087.0 PAC
	Result	41,534.0 *
SCI Camp Hill	BREAD, WHITE (LOAF) BT 30 SL 24OZ WHI	193,225.0 EA
	BREAD,RYE,SEEDLESS -LOAF	1,020.0 EA
	BREAD,WHEAT (LOAF)	31,800.0 EA
	BAGEL,FRZ, PLAIN	318.0 DZ
	ROLLS, HOAGIE, 12 ROLLS PER PACK	20.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	25.0 PAC
	PASTRY, DONUT, INDIVIDUALLY WRAPPED	1,825.0 CS
	PASTRY, SWEET ROLL, IND. WRAPPED	1,972.0 CS
	PASTRY,DONUTS,CAKE	1,196.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	220.0 PAC
	ROLLS,DINNER	878.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK ST SAND 16	33,164.0 PAC
	ROLLS,HOTDOG ST 16	30,890.0 PAC
	Result	296,553.0 *
SCI Chester	BREAD, WHITE (LOAF)	16,100.0 EA
	BREAD, WHITE LOAF	48,300.0 EA
	ROLLS,HOTDOG	1,000.0 PAC
	ROLLS,HOTDOG ST 16	4,190.0 PAC
	Result	69,590.0 *
SCI Coal Township	BREAD, WHITE LOAF	125,000.0 EA
	BREAD,RYE,SEEDLESS -LOAF	7,000.0 EA
	BREAD,WHEAT,LOAF	5,834.0 EA
	ROLLS,HAMBURGER,WHITE/PACK	18,750.0 PAC
	ROLLS,HOTDOG ST 16	11,250.0 PAC
	Result	167,834.0 *
SCI Cresson	BREAD, ITALIAN(LOAF)	6,220.0 EA
	BREAD, WHITE (LOAF)	89,160.0 EA
	BREAD,WHEAT (LOAF)	9,880.0 EA

	ROLLS, HOAGIE, 6 ROLLS PER PACK	25,852.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	13,448.0 PAC
	ROLLS,HOTDOG ST 16	7,078.0 PAC
	Result	151,638.0 *
SCI Dallas	BAGEL,FRESH PLAIN	2.0 DZ
	BREAD, ITALIAN(LOAF)	8,680.0 EA
	BREAD, ITALIAN,LOAF	3,520.0 EA
	BREAD, WHITE (LOAF)	48,300.0 EA
	BREAD, WHITE LOAF	25,020.0 EA
	BREAD,WHEAT (LOAF)	4,440.0 EA
	BREAD,WHEAT,LOAF	14,350.0 EA
	BREAD,WHITE LOAF	24,290.0 EA
	LONG ROLLS	6,535.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	16,090.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	18,710.0 PAC
	ROLLS,HOTDOG	3,110.0 PAC
	ROLLS,HOTDOG ST 16	7,670.0 PAC
	Result	180,717.0 *
SCI Frackville	BREAD, ITALIAN(LOAF)	2,100.0 EA
	BREAD, WHITE (LOAF)	62,129.0 EA
	BREAD,RYE,SEEDLESS -LOAF	3,100.0 EA
	BREAD,WHEAT (LOAF)	4,200.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	464.0 PAC
	ROLLS,DINNER	863.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	10,321.0 PAC
	ROLLS,HOTDOG	7,153.0 PAC
	ROLLS,HOTDOG ST	3,750.0 PAC
	Result	94,080.0 *
SCI Grateford	BREAD, WHITE (LOAF)	181,157.0 EA
	BREAD,RYE,SEEDLESS -LOAF	16,625.0 EA
	BREAD,WHEAT (LOAF)	16,475.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	53,759.0 PAC
	ROLLS,DINNER	1,497.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	30,263.0 PAC
	ROLLS,HOTDOG	16,826.0 PAC
	Result	316,602.0 *
SCI Greene	BREAD, WHITE LOAF	141,620.0 EA
	PASTRY, SWEET ROLL, IND. WRAPPED	571.0 CS
	Result	142,191.0 *
SCI Greensburg	BAGEL,FRESH PLAIN	1,200.0 DZ
	BREAD, WHITE (LOAF)	58,000.0 EA
	BREAD,RYE,SEEDLESS -LOAF	3,500.0 EA
	BREAD,WHEAT,LOAF	3,500.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	15,000.0 PAC
	ROLLS,DINNER	355.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	10,000.0 PAC
	ROLLS,HOTDOG ST 16	4,500.0 PAC
	Result	96,055.0 *
SCI Houtzdale	BREAD, ITALIAN(LOAF)	13,559.0 EA
	BREAD, WHITE (LOAF)	122,019.0 EA
	BREAD,WHEAT (LOAF)	9,100.0 EA
	BREAD,WHEAT,LOAF	9,100.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	36,082.0 PAC

	ROLLS,DINNER	400.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	20,889.0 PAC
	ROLLS,HOTDOG ST 16	9,576.0 PAC
	Result	220,725.0 *
SCI Huntingdon	BREAD, WHITE (LOAF)	109,710.0 EA
	ROLLS, HAMBURGER,WHITE/PACK	4,200.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	5,460.0 PAC
	ROLLS, HOTDOG	3,450.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	13,200.0 PAC
	ROLLS,HOTDOG	10,200.0 PAC
	Result	146,220.0 *
SCI Laurel Highlands	BREAD, ITALIAN(LOAF)	8,045.0 EA
	BREAD, WHITE (LOAF)	104,100.0 EA
	BREAD,RYE,SEEDLESS -LOAF	250.0 EA
	PASTRY,DONUTS,CAKE	100.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	21,160.0 PAC
	ROLLS,DINNER	500.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	12,220.0 PAC
	ROLLS,HOTDOG ST 16	6,860.0 PAC
	Result	153,235.0 *
SCI Mahanoy	BREAD, ITALIAN(LOAF)	18,286.0 EA
	BREAD, WHITE (LOAF)	148,640.0 EA
	BREAD,RYE,SEEDLESS -LOAF	13,338.0 EA
	BREAD,WHEAT (LOAF)	8,562.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	22,040.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	39,932.0 PAC
	ROLLS,HOTDOG	6,825.0 PAC
	ROLLS,HOTDOG ST 16	18,666.0 PAC
	Result	276,289.0 *
SCI Mercer	Bread, Italian	2,000.0 EA
	Bread, Itlian	4,068.0 EA
	Bread, Wheat	3,580.0 EA
	Bread, White	41,120.0 EA
	Hamburger Roll	3,480.0 PAC
	Hotdog Rolls	1,600.0 PAC
	Italian Bread	3,176.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	6,095.0 PAC
	Rolls, Dinner	400.0 PAC
	Rolls, Hambruger	2,750.0 PAC
	Rolls, Hamburger	5,871.0 PAC
	Rolls, Hoagie	15,715.0 PAC
	Rolls, Hot Dog	1,200.0 PAC
	Rolls, Hotdog	2,239.0 PAC
	Wheat Bread	4,229.0 EA
	White Bread	15,278.0 EA
	Result	112,801.0 *
SCI Muncy	BREAD, ITALIAN,LOAF	7,170.0 EA
	BREAD, WHITE (LOAF)	9,210.0 EA
	BREAD, WHITE LOAF	30,800.0 EA
	BREAD,WHEAT,LOAF	1,515.0 EA
	PASTRY,DONUTS,CAKE APPLE	30.0 PAC
	PASTRY,DONUTS,CAKE CINNAMON	70.0 PAC
	PASTRY,DONUTS,CAKE RASPBERRY	40.0 PAC

	ROLLS, HOAGIE, 6 ROLLS PER PACK	9,405.0 PAC
	ROLLS,DINNER	480.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	15,251.0 PAC
	ROLLS,HOTDOG	2,793.0 PAC
	ROLLS,HOTDOG ST 16	5,730.0 PAC
	Result	82,494.0 *
SCI Pine Grove	BREAD, WHITE (LOAF)	150.0 EA
	BREAD, WHITE LOAF	55,773.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	13,864.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	9,476.0 PAC
	ROLLS,HOTDOG ST 16	5,349.0 PAC
	Result	84,612.0 *
SCI Pittsburgh	BREAD, ITALIAN(LOAF)	18,790.0 EA
	BREAD, WHITE (LOAF)	100,096.0 EA
	BREAD,WHEAT (LOAF)	12,000.0 EA
	BREAD,WHEAT,LOAF	9,525.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	30,465.0 PAC
	ROLLS,DINNER	1,000.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	17,925.0 PAC
	ROLLS,HOTDOG ST 16	13,130.0 PAC
	Result	202,931.0 *
Quehanna Boot Camp	BREAD, ITALIAN(LOAF)	1,024.0 EA
	BREAD, WHITE (LOAF)	27,260.0 EA
	BREAD,WHEAT,LOAF	3,280.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	7,073.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	5,150.0 PAC
	ROLLS,HOTDOG ST 16	2,168.0 PAC
	Result	45,955.0 *
SCI Retreat	BREAD, ITALIAN,LOAF	1,300.0 EA
	BREAD, WHITE LOAF	52,220.0 EA
	BREAD,WHEAT,LOAF	2,080.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	15,400.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	9,920.0 PAC
	ROLLS,HOTDOG ST 16	4,360.0 PAC
	Result	85,280.0 *
SCI Rockview	BREAD, WHITE (LOAF)	32,625.0 EA
	BREAD, WHITE LOAF	105,014.0 EA
	BREAD,WHEAT,LOAF	27,900.0 EA
	PASTRY, DONUT, IND. WRAPPED	54.0 CS
	PASTRY, SWEET ROLL, IND. WRAPPED	45.0 CS
	ROLLS, HOAGIE, 6 ROLLS PER PACK	30,294.0 PAC
	ROLLS,DINNER	900.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	19,135.0 PAC
	ROLLS,HOTDOG ST 16	9,092.0 PAC
	Result	225,059.0 *
SCI Smithfield	BREAD, WHITE (LOAF)	16,640.0 EA
	BREAD, WHEAT (LOAF)	630.0 EA
	BREAD, WHITE (LOAF)	47,020.0 EA
	BREAD,WHEAT (LOAF)	1,654.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	4,269.0 PAC
	ROLLS, HAMBURGER,WHITE/PACK	2,376.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	14,883.0 PAC
	ROLLS, HOTDOG ST 16	1,449.0 PAC

	ROLLS,HAMBURGER,WHITE/PACK	7,857.0 PAC
	ROLLS,HOTDOG ST 16	3,960.0 PAC
	Result	100,738.0 *
SCI Somerset	BREAD, WHITE LOAF	134,200.0 EA
	Result	134,200.0 EA
SCI Waymart	BREAD, WHITE (LOAF)	61,496.0 EA
	BREAD,WHEAT (LOAF)	10,263.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	20,288.0 PAC
	ROLLS,DINNER	500.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	17,015.0 PAC
	ROLLS,HOTDOG	3,230.0 PAC
	ROLLS,HOTDOG ST 12	1,840.0 PAC
	ROLLS,HOTDOG ST 16	2,480.0 PAC
	Result	117,112.0 *
Elizabethtown Training Acader	BAGEL, PLAIN	67.0 DZ
	BAGEL,FRESH PLAIN	137.0 DZ
	BREAD, WHITE (LOAF)	160.0 EA
	BREAD, WHITE LOAF	680.0 EA
	BREAD,CUBES,BULK	8.0 BAG
	BREAD,RYE,SEEDLESS -LOAF	182.0 EA
	BREAD,WHEAT,LOAF	575.0 EA
	PASTRY, MUFFINS, ENGLISH	75.0 PAC
	ROLLS, HOAGIE, 6 ROLLS PER PACK	1,603.0 PAC
	ROLLS,DINNER	489.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	704.0 PAC
	ROLLS,HOTDOG ST 16	364.0 PAC
	Result	5,044.0 *
SCI Fayette	BREAD, ITALIAN,LOAF	3,500.0 EA
	BREAD, WHITE LOAF	182,000.0 EA
	BREAD,RYE,SEEDLESS -LOAF	3,500.0 EA
	BREAD,WHEAT,LOAF	4,000.0 EA
	ROLLS, HOAGIE, 12 ROLLS PER PACK	17,000.0 PAC
	ROLLS, HOAGIE, 24 ROLLS PER PACK	19,000.0 PAC
	ROLLS,DINNER	5,500.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	24,000.0 PAC
	ROLLS,HOTDOG ST 16	13,500.0 PAC
	Result	272,000.0 *
SCI Forest	BREAD, WHITE (LOAF)	145,576.0 EA
	BREAD, WHITE LOAF	32,417.0 EA
	BREAD,WHEAT (LOAF)	9,292.0 EA
	BREAD,WHEAT,LOAF	372.0 EA
	ROLLS, HOAGIE, 6 ROLLS PER PACK	49,363.0 PAC
	ROLLS,DINNER	800.0 PAC
	ROLLS,HAMBURGER,WHITE/PACK	25,659.0 PAC
	ROLLS,HOTDOG	11,322.0 PAC
	ROLLS,HOTDOG ST 16	2,425.0 PAC
	Result	277,226.0 *
Overall Result		4,288,593.0 *

**Invitation to Bid #6000200965
Attachment H - Estimated Quantities**

BAGEL, PLAIN	2,702.00	DZ
BREAD, CUBES,BULK	8.00	Bag
Bread, Italian	140,238.00	Each
BREAD, RYE,SEEDLESS -LOAF	48,715.00	Each
Bread, Wheat	210,786.00	Each
Bread, White	2,706,251.00	Each
PASTRY, DONUT, INDIVIDUALLY WRAPPED	1,879.00	CS
PASTRY, DONUTS,CAKE	1,681.00	Pack
PASTRY, MUFFINS, ENGLISH	75.00	Pack
PASTRY, SWEET ROLL, INDIVIDUALLY WRAPPED	2,588.00	Case
Rolls, Dinner	15,602.00	Pack
Rolls, Hamburger	421,291.00	Pack
Rolls, Hoagie	477,565.00	Pack
Rolls, Hot Dog	259,212.00	Pack
Overall Result	4,288,593.00	

**Bid #6000200965
Attachment I - Cost Submittal**

Award will be made on smallest unit of measure (slice, each, pound)

	Estimated Quantity	Price per :	UOM	Price Per:	UOM	Loaf or Pack Size
LOT 1						
White Bread	<u>2,706,251</u> Loaf	<u> </u>	Loaf	<u> </u>	Slice	<u> </u> # usable Slices per Loaf
Wheat Bread	<u>210,786</u> Loaf	<u> </u>	Loaf	<u> </u>	Slice	<u> </u> # usable Slices per Loaf
Rye Bread	<u>48,715</u> Loaf	<u> </u>	Loaf	<u> </u>	Slice	<u> </u> # usable Slices per Loaf
Italian Bread	<u>140,238</u> Loaf	<u> </u>	Loaf	<u> </u>	Slice	<u> </u> #usable Slices per Loaf
Hot Dog Roll	<u>259,212</u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # rolls per pack
Hamburger Roll	<u>421,291</u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # rolls per pack
Dinner Roll	<u>15,602</u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # rolls per pack
Hoagie Roll	<u>477,565</u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # rolls per pack
Bread Cubes	<u>8</u> Bag	<u> </u>	Bag	<u> </u>	Pound	<u> </u> # of lbs per bag
English Muffins	<u>75</u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # muffins per pack
Bagels	<u>2,702</u> DZ	<u> </u>	DZ	<u> </u>	Each	<u> </u> # rolls per pack
Pita Bread	<u> </u> Pack	<u> </u>	Pack	<u> </u>	Each	<u> </u> # rolls per pack

Donut, Bulk Pack	<u>1,681</u> Pack	<u> </u> Pack	<u> </u> Each	<u> </u> # rolls per pack
Donut, Individually Wrapped	<u>1,879</u> Case	<u> </u> Case	<u> </u> Each	<u> </u> # Donut per case
Breakfast Pastry, Bulk Pack	<u> </u> Pack	<u> </u> Pack	<u> </u> Each	<u> </u> # pastries per pack
Breakfast Pastry, Individually Wrapped	<u>2,588</u> Case	<u> </u> Case	<u> </u> Each	<u> </u> # pastries per case
Muffin, Bulk Pack	<u> </u> Pack	<u> </u> Pack	<u> </u> Each	<u> </u> # muffins per pack
Muffin, Individually Wrapped	<u> </u> Case	<u> </u> Case	<u> </u> Each	<u> </u> # of muffins per case