



**FULLY EXECUTED**  
Contract Number: 4400026695  
Original Contract Effective Date: 01/06/2023  
Valid From: 12/07/2022 To: 07/31/2025

All using Agencies of the Commonwealth, Participating Political  
Subdivision, Authorities, Private Colleges and Universities

**Purchasing Agent**

Name: Collett Jason  
Phone: 717-346-3273  
Fax: 717-346-3820

Your SAP Vendor Number with us: 518852

**Supplier Name/Address:**  
MOUNTAIN LAUREL CATERING & EVENTS  
3424 N 6TH ST  
HARRISBURG PA 17110-1423 US

Supplier Phone Number: 7173640782

**Please Deliver To:**

To be determined at  
the time of the Purchase Order  
unless specified below.

**Contract Name:**  
Catering Services ITQ

**Payment Terms**  
NET 30

Solicitation No.: \_\_\_\_\_ Issuance Date: \_\_\_\_\_  
Supplier Bid or Proposal No. (if applicable): \_\_\_\_\_ Solicitation Submission Date: \_\_\_\_\_

This contract is comprised of: The above referenced Solicitation, the Supplier's Bid or Proposal, and any documents attached to this Contract or incorporated by reference.

Item	Material/Service Desc	Qty	UOM	Price	Per Unit	Total
1	Catering Services	0.000	Each	0.00	1	0.00
<b>Item Text</b>						
90100000-ITQ-286						
Catering Services						
General catering services for commonwealth functions, such as small and large meetings, work group sessions, etc. The service will be used on an as needed basis. Weekday and evening catering services are included, but weekend catering services are not available.						
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2	Event Planning and Custom Menu	0.000	Each	0.00	1	0.00

**Information:**

Supplier's Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_

Title \_\_\_\_\_  
Date \_\_\_\_\_



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Item	Material/Service Desc	Qty	UOM	Price	Per Unit	Total
<b>Item Text</b>	90100000-ITQ-287 Event Planning and Custom Menu					
	Specified catering services on a job-by-job basis normally reserved for special events, formal affairs, etc. Weekend and evening catering services are included in this category. Pre-established menus and pricing are not required for this category.					
<b>General Requirements for all Items:</b>						
	<b>Header Text</b> The purpose of the Catering Services ITQ is to qualify responsible and responsive Contractors to provide catering services to Commonwealth of Pennsylvania's executive agencies. These services will be available to using agencies located within a 20-mile radius of the Main Capitol Complex. Catering services outside of the 20-mile radius of the Capitol Complex are optional for the ITQ Contractors and using agencies through this Contract. All services will be provided on an as needed basis. The ITQ Contractor shall not charge any additional mileage for an event within a 20-mile radius of the Capital Complex. Only Certified Small Businesses are eligible for award.					
	This ITQ is managed and administered by the Commonwealth of Pennsylvania (COPA), Department of General Services (DGS), Bureau of Procurement. All inquiries should be referred to the Contract Administrator.					
	No further information for this Contract					

<b>Information:</b>	