

**BID SPECIFICATIONS
TENTS RENTAL 2024 FARM SHOW**

SCOPE OF WORK

The Farm Show Complex & Expo Center (Farm Show) a Bureau of the Pennsylvania Department of Agriculture (the Department) manages the Farm Show. The Farm Show will be held from January 6 through January 13, 2024.

The Farm Show is soliciting bids for the rental of a frame tent which will be used for the Farm Show. The structure will be utilized for horse stalls and the frame tent will house equipment during the event. The bidder shall provide a bid for the options of various size structures of which the Farm Show will select one of the sizes.

The selected contractor will provide a frame tent, at the Farm Show Complex for the contracted period. The contractor shall be responsible for delivering, overseeing of installing, and removing structure and tent, structure lighting, at the contractor's sole cost and expense pursuant to the delivery schedule to be provided to the selected contractor by the Farm Show.

SPECIFICATIONS

FRAME TENT SPECIFICATIONS

Type: Frame Tent.

Size: Approximately 50 ft. x 120 ft.

Material: Tent must be clean, white, bright and in excellent condition (no rips, tears, stains etc.). It must be corrosive resistant, weatherproof and flame retardant, and capable of withstanding a design wind velocity of 45 mph.

Additional: Tent shall be free-standing with frame. The structure shall be totally enclosed with the ability to open and close a 10 ft. x 10 ft. section of the 50ft ends of the tent. The tent should include a heater.

The Department may require additional tents for the annual Farm Show. Please provide pricing for the optional tents listed below, providing these prices does not guarantee a rental beyond the tent specifications detailed above.

REQUIREMENTS

Bids must contain total cost as well as itemized cost for materials, labor, man-hours, freight, equipment, installation, dismantling, power required, or any additional charges will not be accepted at time of billing unless stated and estimated in bid response.

Bid must include documentation showing dimension specifications along with diagrams, literature/brochure information of structure. Farm Show will have the option to accept all or part of services quoted in bid.

The structure and tent must be set-up by Monday, January 2, 2024 and dismantled no earlier than 5 p.m. on January 13, but by January 16, 2024.

CONTRACT PERIOD

This contract may be renewed for four (4) additional one (1) year periods, by mutual consent of both parties.

BIDS

Vendor may schedule an appointment for a site visit by contracting Jason Morgenstern at 717-877-7026. All bids must be submitted electronically.

The Pennsylvania Department of Agriculture shall, as soon as practicable, award the Contract to the lowest priced best value qualified bidder, but the Pennsylvania Department of Agriculture reserves the right to reject any or all bids, to waive defects and to accept or reject any part of any bid, if, in the judgment of the department, the best interests of the commonwealth shall require it.

TENTS RENTAL Tent Option Quote

Please attached quote for tents options varying from 50 x 120 tent.

Tent Options		Cost
Approximately Frame Tent - 50 ft-120ft		
Approximately Frame Tent - 40 ft-90ft		
Approximately Frame Tent - 30 ft-80ft		

In compliance with the Bidding Specifications and subject to all the conditions thereof, the undersigned offers and agrees if his/her bid is accepted, to furnish any or all items upon which prices are quoted at the price set opposite each item at the time and place(s) specified.

Vendor: _____

Representative: _____

Address: _____

Telephone: _____ Date: _____

Signature: _____ Title: _____