

Right Angle Folder – CI Huntingdon

I. SCOPE OF WORK:

The Commonwealth of Pennsylvania, Department of Corrections is looking for a Right Angle Folder to be purchased and installed *at 1301 Pennsylvania Ave, Huntingdon, PA 16654.*

II. ISSUING OFFICER

Questions regarding the technical aspect of this bid should be directed to Karl Thompson at 814.643.2400 or kathompson@pa.gov.

Questions regarding the bidding or contracting procedures should be directed towards Steven Buzzard at 717.728.3917 or sbuzzard@pa.gov

III. SITE INSPECTION

A site inspection will not be necessary for this job. Awarded vendor shall purchase equipment and have delivered to CI Huntingdon Warehouse. CI Huntingdon will bring equipment inside facility once delivered.

IV. CONTRACT REQUIREMENTS

Right Angle Folder

- *20.5" x 33" Maximum Sheet Size Parallel Section*
- *8 and 16 page Right Angles*
- *Mobile Delivery Stacker*
- *Remote Control*
- *4" x 6" Minimum Sheet Size*
- *25" Pile Stack Height*
 - *ifold tutorial standard*
- *Quick Paperless Roller Gapsets*
 - *Built-in batch counter with NEW variable batch*
 - *Mobile delivery stacker with longer collection length*
 - *Touch screen control panel with color pictographs*
 - *Micro-adjustment on fold plates*
 - *Built-in total counter*
- *Diagnostic Message Display*
- *AC Inverter Driver*
- *1-1/8" Diameter, removable, heavy duty slitter shafts*
- *Quiet, Positive Helical-Gear Drive*
- *Open-Access Feed Table*
 - *Non-Contact Pile Height Sensor*

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- *Duel Front Blow Bars*
- *Combination Fold Rollers*
- *Electronic Pile Height Sensor*
- *Touch Screen Control Panel*
- *Batch Functions – Simple/Variable*
- *Shingle Integrity Control*
- *Digital Sheet Gap Control*
- *Inch/Metric*
- *Easy Set Doubles Caliper*
- *User Defined Scheduled Maintenance Alerts*
- *Automatic Lubrication*
- *Vendor responsible for assembly and 2 days on unit operation, adjustments, PMCS, and PMCS intervals.*

Training

- *Equipment Training will be required*

Delivery

- *Deliveries can be made between the hours of 8:00AM – 11:00AM and 1:00PM – 2:30PM eastern time, Monday – Friday, except Commonwealth Holidays. Please call Correctional Industries at 814.643.2400 x 1441, 48 hours before delivery for appointment. No deliveries after 3:00PM eastern time will be accepted.*

Additional Work

- *Any rigging, carpentry, plumbing, and/or electrical work needed to properly install the equipment will be the responsibility of CI Huntingdon.*

V. CONTRACTOR REQUIREMENTS

Insurance

- *The Vendor shall purchase and maintain, at its expense, the following types of Insurance, issued by companies acceptable to the Commonwealth. **A. Workmen’s Compensation Insurance** sufficient to cover all of the employees of contractor working to fulfill this contract. **B. Comprehensive General Liability Insurance**, including bodily injury and property damage insurance, to protect the Commonwealth and the Vendor from claims arising out of the performance of the contract. These certificates shall contain a provision that coverage afforded under the policy shall not be canceled or charged until at least thirty (30) days prior written notice has been given to the Commonwealth.*

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Security

- *The Vendor shall notify Karl Thompson of any and all employees that will be going to CI Huntingdon for installation at least two weeks prior in order for all security checks and clearance to be completed.*
- *The vendor must send a complete tool list to Karl Thompson one week prior to site visit..*
- *All products must meet security requirements of the DOC. The DOC reserves the right to allow companies to adapt their packaging to meet the DOC's security requirements before an award is generated. Product approval may be made contingent upon packaging changes. If, after award, DOC determines that a product poses a security threat, DOC will either cancel the award of the product upon written notification to the contractor detailing the nature of the security threat of allow the contractor to replace the product with a compliant product at the same price.*

VI. CONTRACTOR QUALIFICATIONS

After the bid opening, and prior to awarding the contract, the Department has the right to request references (name, addresses and telephone numbers) of similar work performed in the previous two (2) years as proof of qualifications to perform the work involved in this contract.

- Delivery is required 90 days after award of bid.
- Reciprocal Limitations Act
- Pursuant to Executive Order 2021-06, Worker Protections and Investment (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania work has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the commonwealth must certify that they follow all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protections and Investment Certification Form (BOP-2201) and the completed form must be submitted with the bid, proposal or quote.

VII. BID AWARD

It shall be understood and agreed that any quantities listed in the solicitation are estimated only and may be increased or decreased in accordance with the actual requirements of the Department of Corrections.

Unless otherwise indicated, the unit price must include all labor, materials, equipment, tools, insurance, delivery fees and all items necessary for the completion

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of the project. In cases of discrepancies in prices, the unit price will be binding unless the unit price is obviously in error and the extended price is obviously correct, in which case the erroneous unit price will be corrected.

The Commonwealth reserves the right to award by item or on a total Bid basis, whichever is deemed more advantageous to the Commonwealth.

VIII. BID Results

Bids will be opened on the date and time specified in the invitation for bid. Bid tabulations will be posted on the day after the bid opening, on the Department of General Services' eMarketplace website <http://www.emarketplace.state.pa.us/>). Tabulations are for information only and do not constitute actual award or execution of a contract. The results of the apparent bidders and all bids are under review until final award of the purchase order.