



ADDENDUM

Date: **June 17, 2022**
Subject: **Questions & Answers for Data Governance Support for Oracle Cloud Enterprise Resource Planning Platform Implementation**
RFP Number: **270005**
Due Date/Time: **July 8, 2022, 1:00 p.m. ET**
Addendum Number: **1**

To All Offerors:

A solicitation "Addendum" is defined by the Commonwealth of Pennsylvania as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Request for Proposals or Request for Quotations).

List any and all changes:

- Attached are questions received as of 12:00PM, June 10, 2022, along with the PLCB's responses.
- Revised Appendix D, Cost Submittal.

For an Offeror's proposal to be considered, the Offeror must:

- Electronically submit their proposal via upload through the PLCB's online self-service Oracle Supplier Portal. See the **Supplier Registration Section IV-V** in the RFP for information about accessing the Portal and registering as a Supplier.
- All proposals must be properly signed, per the [signature requirements of the Pennsylvania Procurement Handbook](#).

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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**DATA GOVERNANCE SUPPORT FOR ORACLE CLOUD ENTERPRISE RESOURCE
PLANNING PLATFORM IMPLEMENTATION
PLCB RFP# 270005**

Questions and Answers

Q1. The RFP references that PLCB seeks a qualified, competent, and experienced data governance professional to provide data governance and master data management strategic and organizational leadership. At the same time, 4 positions such as, Executive Sponsor/Data Stewards/Data Specialists/Data Consumers within the data governance team is listed in the RFP as well as in the cost sheet. Are you expecting us to assume that we can only provide one key personnel profile or the entire team?

A1. As stated in the RFP Section I-3B., the PLCB is seeking one individual to perform this work. The information included in Appendix E, inclusive of the Executive Sponsor/Data Stewards/Data Specialists/Data Consumers is meant to show the initial data governance strategy and organizational framework of the PLCB.

Q2. Can an Offeror propose a mix of resources or is PLCB expecting one individual to perform all SOW requirements? How many resources can we propose for this RFP?

A2. As stated in the RFP Section I-3B, the PLCB is seeking one individual to perform all statement of work requirements. Per Section I-12 of the RFP, the Issuing Office will not accept alternate proposals.

Q3. If we need to provide resumes for all the categories, can we provide sample resumes? Is there any page limit for resumes?

A3. In accordance with Section III-1B, the PLCB is requesting to review the resume of the professional who will be engaged in the work. There is not a page limit for this resume.

Q4. Is the project expected to be done from onsite or can it be performed from remote (India) also?

A4. In accordance with Section I-19, Offerors must have the capability to work remotely, with the potential for in-office work as required by the PLCB. The IT Policies of the Commonwealth of Pennsylvania require that all Commonwealth Data be stored and accessed within the continental United States. Therefore, offshore resources will be rejected outright.

Q5. Is there any workstation fee for the resource to work onsite?

A5. No.

Q6. Do you have an estimated budget set for this project?

A6. No. The responsible Offeror whose proposal is determined to be the most advantageous to the Commonwealth after taking into consideration all of the evaluation factors will be considered for contract award. Please see Part II of the RFP for a more thorough description of how proposals will be evaluated.

Q7. When is the anticipated project start date?

A7. As soon as possible once a contract is executed and all necessary Commonwealth approvals are obtained.

Q8. Do you have any incumbent for this project? If yes, will the incumbent be allowed to bid?

A1. This is a new position for which there is no incumbent.

Q9. Is there any local preference?

A9. See A4.

Q10. Can you please elaborate on SAP/SRM Vendor Number as required in Appendix A? We are registered in Washington. Please let us know what exactly needs to be provided here.

*A10. "SAP/SRM Vendor Number" is your company's Vendor Number if you are already a registered vendor with the Commonwealth of Pennsylvania. The PLCB requires Suppliers to register with PLCB's own Oracle system. If you have an existing SAP/SRM Vendor Number with the Commonwealth, those records can be transferred into our Oracle system. Please refer to **Section IV-4. Supplier Registration** of the RFP for information on how to register as a Supplier for the PLCB. Registration must be completed in order to submit a response to the proposal. When an Offeror registers, they will be issued a Supplier number.*