


COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION  
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December 2, 2005



**TO:** All Applicants Seeking Qualification under RFA #353R08, "Third Party Commercial Driver's License Skills Testing Services"

**RE:** Change Notice 1

**FROM:** Darlene Y. Greenawald  
RFA Administrator  
Bureau of Office Services



The Department has reviewed and evaluated insurance requirements as listed in the Request for Applications for "Third Party Commercial Driver's License Skills Testing Services," RFA #353R08. After thorough evaluation and analysis, the Department has determined that it is in the best interests of this project to eliminate burdensome duplication of efforts and allow insurance carriers to indicate that all vehicles used by Third Party Testers are covered under the certificate of insurance that is submitted to the Department. Therefore, Part IV, Work Statement, XIV, Test Administration, specifically 3b and 3c, are amended as follows:

- 3b) The last sentence, "The certificate shall include the make, model, year, and motor or serial number of every vehicle, which will be used for testing purposes," is hereby eliminated.
- 3c) This paragraph shall be changed to the following:

When a vehicle is added to or exchanged in a testing program fleet covered under a fleet insurance plan, the Third Party Tester shall notify the Department.

Third Party Testers will still be required to provide all vehicle information in Section C of the DL-400CD Form, Commercial Driver's License Third Party Tester Application.

All other terms and conditions not affected by this Change Notice 1 remain in full force and effect.