

PENNSYLVANIA STATE POLICE

PROOF OF VISIT –BCI Marketplace

**CONTACT PERSON: Sergeant Scott Rossman Station Commander
Telephone: 717-214-2987 or srossman@pa.gov**

Before visiting, the prospective bidder must arrange an appointment with the Division Director, or a designated representative.

This FORM must be completed at the time of the visit and must be signed by the authorized person who conducted the tour and explained ALL the responsibilities.

***FAILURE TO RETURN THIS FORM BEFORE BID OPENING IS CAUSE FOR
BID REJECTION. FAX TO 717-214-3383***

DESCRIPTION OF WORK LAWN MAINTENANCE

BID NUMBER _____

BID OPENING DATE _____

VISIT DATE _____

STATION COMMANDER/DIRECTOR OR DESIGNATED REPRESENTATIVE

PRINT STATION COMMANDER NAME

SIGNATURE COMMANDER

I have been escorted to the work areas by the above authorized person and understand all aspects of the work to be performed under the specifications as further explained to me by said authorized person.

I certify that I have made my own observations and have satisfied myself as to all conditions & matters which may affect the work or cost thereof under this contract. **No additional compensation will be awarded due to unfamiliarity.** It will be assumed that the vendor has full knowledge of all existing conditions.

NAME OF COMPANY

SIGNATURE

ADDRESS

VENDOR NUMBER

PHONE

E-MAIL ADDRESS