

IFB # 6100051384 Dump Trucks SPECIFICATIONS – PART 1

SUBMISSION OF BID PRICING AND EVALUATION: Bidder must submit pricing on the attached Excel Bid Sheet for each lot in which the Bidder wishes to participate. Pricing for each lot in the Initial Bid Sheet is broken down into two components: cost of the base dump truck unit (the first four (4) shaded line items for each dump truck unit) and total fixed cost of the options requested for that dump truck unit.

NON-EVALUATED COSTS: In addition to the pricing described above, the Commonwealth is also requesting pricing for Training Pricing. Bidders must complete these documents by pricing the services requested and return them with their Bid. While these costs are part of the bid response and would be part of any contract resulting from this solicitation, these costs will not be evaluated for the purposes of award.

METHOD OF AWARD: Notwithstanding the language contained in the Terms and Conditions regarding the method of award (III.2 III-IFB-006.1b), the Commonwealth intends to award by the lots set forth in this IFB to the lowest responsive and responsible bidders.

DELIVERY: The contractor must deliver all units within **Two-Hundred Seventy (270) calendar days** after receipt of a purchase order, issued against the contract. It shall be assumed by all parties that the contractor received the purchase order on the third business day following the day on the purchase order, unless the contractor provides credible evidence that the order was received on a later date. Delivery shall be in accordance to PCID 1067 (Exhibit 8) or PCID 1075 (Exhibit 9) requirements.

PICK UP SITE: The contractor must have a site within the confines of the Commonwealth of Pennsylvania for Commonwealth agencies and participating local public procurement units to pick up their vehicle(s), rather than have the vehicle(s) delivered.

SHIPPING: Any contract items shipped shall be in accordance with normal industry standards and at FOB Destination terms.

SPECIFICATION CHANGES: In order to facilitate mid-contract production changes, the ordering agency may agree to specification changes up-to and including \$10,000.00 as determined based on dealer invoice pricing.

Changes shall be noted on the PO header or line item text and the PO shall reflect the adjusted price. A copy of the dealer invoice with the applicable items changed, clearly marked shall accompany the vehicle at delivery.

PRICE ADJUSTMENTS:

- a. Prices established in the Contract shall remain fixed for the first year of the Contract. Thereafter, Contractor may request a price increase. However, Contractor shall not request, and the Department will not entertain, more than one request for a price increase for each subsequent year.
- b. Any requests for increases in prices must be supported by substantial, relevant evidence that the costs for the provision of services have increased in an amount that meets or exceeds the value of the requested increase.
- c. The Department reserves the exclusive right to approve or deny a requested increase and to determine the amount of the increase. The Department's determination regarding price increases is final, binding on all parties, and not subject to appeal
- d. The Department reserves the right to request price decreases at any time during the

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term of the Contract if it is found to be in the best interest of the Commonwealth.

e. Contract price increases may not exceed more than 2 ½ (two and one half) percent per year.

f. Requests for increases are required to be made in writing and no later than 60 days before the annual anniversary date of the contract.

WARRANTY:

As stated in all spec sheets; **The Manufacture and the dealer must agree and comply to the Manufacture In-House Warranty Program. A signed letter from the manufacture on the manufacturer's letterhead must be included with the bid. The signed letter must agree to the Commonwealth's Manufacture In-House terms as set out in this IFB.**

TRAINING:

Prices (IFB 6100051384 Dump Trucks Training Document - 3-20-20) for training shall be separate from unit bid price. Training pricing must be submitted with the bid package and will not affect the outcome of the bid.

Training sessions may or may not be utilized.

SMALL BUSINESS, SMALL DIVERSE BUSINESS, AND VETERAN BUSINESS ENTERPRISE PARTICIPATION:

Due to the nature and scope of work for this procurement, there are no Small Business (SB), Small Diverse Business (SDB), or Veteran Business Enterprise (VBE) participation requirements for this contract. However, the Commonwealth is requesting that the selected Contractor aggressively seek to identify and use DGS-self-certified SBs and DGS-verified SDBs and VBEs when possible.

These efforts to identify and use SBs, SDBs and VBEs may include: reviewing solicitation lists of SB, SDB, and VBE firms that are ready, willing, and able to provide required supplies or services; soliciting SB, SDB, and VBE firms as potential sources of supplies and services; dividing requirements into economically feasible tasks or quantities; establishing delivery schedules (where the requirement permits) to encourage participation by SB, SDB, and VBE firms; and using services and assistance of such

organizations as the Department of General Services' Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO).

To assist the Contractor in identifying SBs, SDBs, and VBEs to provide supplies and services, BDISBO either has prepared and attached as an Appendix to this RFP, or will provide upon request to the Contractor, a list of potential subcontractors organized by scope of work line items. Should Contractor require additional names of potential subcontractors for additional work items, they may contact BDISBO at 717-783-3119 or gs-bdisbo@pa.gov for assistance.

If the Contractor utilizes SDBs or VBEs for any portion of the contract work, the Contractor shall submit Monthly Utilization Reports in BDISBO's payment portal. These reports shall be used to monitor the Contractor's payments to SBs, SDBs, and VBEs, and demonstrate the Contractor's commitment to the equitable use of SBs, SDBs, and VBEs. Prior to releasing final payment to the Contractor, Contractor agrees to submit any outstanding Monthly Utilization Reports in as final a form as possible.

INQUIRIES: Direct all inquiries to the following

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